



# Lumpkin County, Georgia

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## Public Buildings 2017 Annual Report

Number of work orders completed – 526

Number of ADA items completed and/or supervised – 34

Number of work orders open - 1

Number of Community Service Works Placed – 53

Major Projects: The following pages contain a detail of the major projects completed by month.

Blairsville Work Crew grass cutting and ground keeping list: (We have been without this crew since the end of August 2017.)

Administration Building, Justice Center, Annex A&B, Library, Community House, Old Historical Jail, Old Health Department, Health Department, Planning & Extension Service, Mental Health, Airport, County Shop and Recycle Center, and the bank above the Detention Center. The work crew also assists with some grass cutting for the Board of Education.

## January 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 65

Open - 2

### Number of Community Service Works Placed - 8

#### Major Projects

Senior Center - install new heat & air unit for the great room

Historical Jail - install pine flooring

Senior Center -upgrade Fire Safety dial out system

Fleet Maintenance - lower heaters in shop area

Community Center - upgrade Fire Safety dial out system

Admin. Building - install Fire Safety system dial out system

Admin Building - upgrade Elevator

Rainbow Office - look for electrical short and repair

Fleet Maintenance - install new T5 lights in shop area

Historical Jail - sand and stain floor

Park & Rec - replaced lights on Timken Building

#### Blairsville Work Crew Projects

Historical Jail - install pine flooring

Historical Jail - sand and stain floor

## February 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 35

Open - 2

### Number of Community Workers Placed - 9

#### Major Projects

Fire Station #3 - replaced hot water heater

Community Center Gym - replaces belt on air handler and reset free stat

Community Center kitchen - clean grease trap

Community Center - front door repair

Historical Jail - put poly on floor

Admin. Building - repair roof drain line in HR office

Animal Shelter Kennel - repair hot water heater

Admin. Building Finance - entrance wall repair and replace porch and steps

Fire Station #1 repair ice maker

Fire Station #4 - relocate washer and dryer

Fire Station #4 - install gear wash machine

Senior Center - work on ADA mitigation items

Community Center - work on AC units in Gym

Fleet Maintenance - repair toilet

#### Blairsville Work Crew Projects

Trim shrubs at Justice Center

Trim Shrubs at Admin. Building and spread mulch

Admin Building Finance Conference room paint

Historical Jail - move furniture back in

Animal Shelter - take old cage to recycle

Historical Jail - remove carpet and paint front room and stairs

## March 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 63

Open - 3

### Number of Community Service Workers Placed - 1

### Major Projects

Tax Assessor - change lock on door

Transfer Station - repair toilet and sink

Administration Building - pour concrete at back steps

Community Center - reset boiler after storm

Fire Station #2 - pump septic tank and repair baffle & put riser on tank

Senior Center - repair Elevator

Detention Center - repair heat in tower

911 Center - repair AC unit

Annex A - repair heat in Water Authority area

Admin. Building - install LED lights on front and side porches

Admin. Building - meet with window contractor

Admin. Building and Community Center - meet with water proofing contractor

Detention Center - repair ice machine

### Blairsville Work Crew Projects

Fire Station #2 - uncover septic tank and cover tank after repairs

Administration Building - repair yard at Finance back door

Old Historical Jail - remove old carpet and paint two rooms

old Historical Jail - strip floor and install pine flooring

## **April 2017 Lumpkin County Public Buildings Report**

### **Number of Work Orders**

Completed - 51

Open - 3

### **Number of Community Services Workers Placed - 4**

### **Major Projects**

Community Center - wash coil on AC units

Library - wash AC coil

Old Historical Jail - stain floor and put sealer on floor

Old Historical Jail -move furniture back in office

Larc Building - replaced ceiling tiles

Veterans Park - paint handrail and trash can

Commissioner's Conference room - repair water damage around windows

Admin. Building - replaced flag pole lights and wiring

### **Blairsville Work Crew Projects**

Old Historical Jail - move furniture back in office

Fire Station #6 - pour concrete pad for generator

## May 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 61

Open - 1

### Number of Community Services Workers Placed - 3

### Major Projects

Detention Center - replaces lobby AC unit

Active Shooter class

Administration Building - replace windows

Detention Center - replace hot water boiler

Meet with contractors on painting Administration Building and Community Building

Take inmate van to get frontend alignment

Fleet Maintenance - hook up generator

Fire Station #6 hook up generator

Library - clean AC coils

Detention Center - clean AC coils

Administration Building - repair sheet rock and paint around new windows

### Blairsville Work Crew Projects

help at recycle center two days

Administration Building - Trim shrubs

Cut grass at High School Football Field

## June 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 45

Open - 1

### Number of Community Workers Placed - 5

#### Major Projects

Senior Center - Install Automatic front door

Community Center - started cleaning and painting building

Community Center -repair AC control systems

Detention Center - replace AC fan motor

Library - repair sewer line

Fire Station #2 install light at back porch

Larc Building - water hose and adaptor

Fleet Maintenance - move filing cabinet to shop

Administration Building - started pressure washing and painting building

Detention Center - hang ( mount ) seven TVs

Detention Center - cut and remove cabinets in booking area and repair floor

Repair lawn mower

Timken Pavilion - replace exhaust fan motor and belt in restroom

Detention Center - run Cat-5 cable for fax/copier

#### Blairsville Work Crew Projects

Pre-K strip and wax floors

Pre-K move furniture back into class rooms

Health Dept. move two exam tables to surplus

## July 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 31

Open -1

### Number of Community Service Workers Placed - 8

### Major Projects

Fire Station #1 - repair light in bay

Fleet Maintenance - repair AC unit ( new board )

Timken Pavilion - put thermostat on restroom exhaust fan

Detention Center - put new hinges on cabinet doors and install in booking area

Administration Building - Hang seal in Commissioner's meeting room

Repair Ex-Mark mower (replaced broken belt)

Senior Center - mop all floors

Administration Building - mop all floors and clean restroom and get trash

Repair mower for Park and Rec.

### Blairsville Work Crew Projects

Pre-K move furniture

load tires on trailer at Transfer Station

## August 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 45

Open - 1

### Number of Community Service Workers Placed - 3

#### Major Projects

Senior Center - install mop sink in basement restroom

Senior Center - install gasket on refrigerator door

Senior Center - pick up trash and put in dumpsters

Senior Center - check water leak in women's restroom downstairs

Elections - carry cleaning supplies to elections

BOC meeting room install three can lights

Twelve & Associates LLC repair fire safety system (two trips)

Park & Rec. pump septic tank at Timken Pavilion

Fleet Maintenance - enclosed area under steps (built doors and hang them)

Fleet Maintenance - build & install tire weight shelf unit

911 - repair AC unit (install new contactor)

Administration Building - pressure wash sidewalks

Administration Building - trim shrubs

Annex - take scrap metal to recycler

#### Blairsville Work Crew Projects

Load recycled tires on trailer - two days

Help at Recycling Center two days

## September 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 18

Open - 0

### Number of Community Service Workers Placed - 2

#### Major Projects

Fueling Station - installed water line and faucet

Community Center - take up floor in art room

Community Center - put floor; clean and wax

Clean up storm debris around buildings

Help road dept. remove storm debris on roads

Cut grass around Public Buildings

Fueling Station - install phone line in conduit under ground, install electric plug for AC unit; frame, insulate and seal walls in building, hang light, run conduit for camera, hang fire extinguisher

Health Dept. - repair roof from storm

Admin. Building - install letters in board room

Detention Center - pull Cat5 cable and install phone in lobby

Justice Center - remove wasp nest from building

EOC - pull electric wire and data wire for map machine, relocate TV and bulletin board

## October 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Complete - 44

Open - 0

### Number of Community Service Workers Placed - 3

#### Major Projects

Fueling Station - frame interior walls, insulate walls, seal with plywood, hang light

Fueling Station - pour pads for AC unit and Generator

Recycle Center - remove ceiling tiles, clean walls, floors and AC vents

Fueling Station - install AC unit

Road Dept. - change core lock in two offices

Fueling Station - install LP gas tank for Generator

Recycle Center - paint hall way and restrooms and replace ceiling tiles

Recycle Center - hang cold air curtain in hall way

Fleet Maintenance - repair lights in shop to work with generator

Fleet Maintenance - checked AC unit

Pick up paint for Justice Center touch up

Work on Detention Center - backpack blower

Fueling Station - set generator and install LP line

Generator at Water Tower - repair exhaust pipe, install battery, change oil and filter and clean unit

Administration Building - install awning over Finance back entrance

Detention Center - repair restroom handicap stall door in administration area

Health Department - change batteries in smoke detectors

## November 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 30

Open - 1

### Number of Community Service Workers Placed - 3

#### Major Projects

Historical Jail - install shelves in storage room

Administration Building - got up leaves around building

Administration Building - work with contractors on new sidewalks

Administration Building - help with removal of trees

Administration Building - work with contractor on paving parking lot

Buildings and Grounds - cut grass and get up leaves

Community House - repair and replace floor in women's restroom

Administration Building - put out straw around new sidewalks

## December 2017 Lumpkin County Public Buildings Report

### Number of Work Orders

Completed - 38

Open - 1

### Number of Community Workers Placed - 4

### Major Projects

Administration Building - Janitor closet paint and install shelves

Senior Center - Janitor closet paint and install shelves

Pre-K - replaced heating elements in hot water heater

12/8/17 shoveled snow off sidewalks

Administration Building - install accessible parking posts and signs in new parking area

Par & Rec. - repair basketball goal winch

Rainbow House Office - repair heat unit

Fire Station #1 - repair heat unit in womens bunk room

Fire Station #2 - pump septic tank

### Blairsville Work Crew Projects - NO CREW