



Lumpkin County Short- Term Rental Guide

2020

Steps to get and Maintain Your License

Step 1 Business License

- Obtain a business license through Lumpkin County Planning Department. The fee of a business license is \$75.

Step 2 Short-Term Rental License

- Obtain a Short Term Rental License. The fee of a Short-Term Rental License is \$100.

Step 3 Pay Relevant Taxes

- Once you have obtained both a business license and short-term rental license you will need to pay the relevant taxes each month.

Step 4 Renew Each Year

- Each year you will need to renew both your Business License and Short-Term Rental License. The deadline is December 31st.

Business Licenses:

To obtain a business license in Lumpkin County you will need to make sure that you have the correct documentation.

Home-Based Business

- Valid Photo ID that is not expired.
- Notarized letter from homeowner confirming residence and providing permission to operate in the home.
- Land Use Confirmation.
- Affidavit verifying status of the applicant. All businesses with more than 10 employees must provide their E-Verify number on the affidavit.
- State License if business is regulated through the state.
- State Tax ID # if business is selling a product.
- LLC Papers (if applicable).
- Sales Tax ID (if applicable).

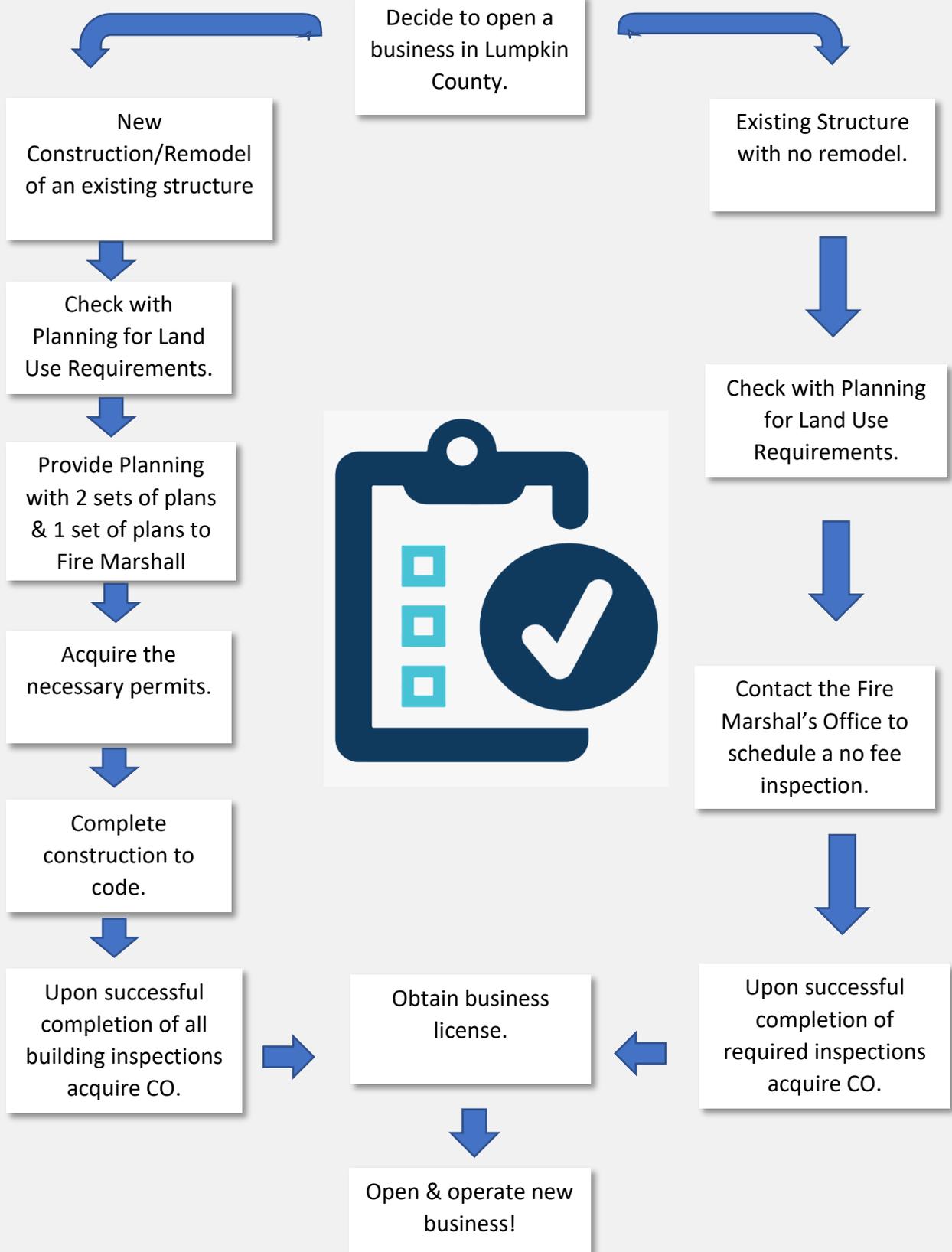
You can go online and fill out a business license application here:

<https://www.lumpkincounty.gov/FormCenter/Planning-22/Occupational-Tax-Certificate-Application-91>

You can also come into the office and complete the application at 25 Short Street. Dahlonega, GA 30533.

The following Flow Chart may also be helpful in understanding the Business License Process.

Steps to get a Business License:



Short Term Rental License:

To obtain a short-term rental license in Lumpkin County you will need to make sure that you have the correct documentation.

Documents Needed for Short Term Rental License

- Valid Photo ID that is not expired.
- LLC Papers (if applicable).
- Sales Tax ID (if applicable).
- Short-Term Rental Affidavits.

You can go online and receive your Short-Term Rental License here:

<https://secure.hostcompliance.com/lumpkin-county-ga/permit-registration>

County Taxes:

When operating a short-term rental in Lumpkin County you are required to collect 13% tax on each rental.

8%

Sales & Use
Tax

Paid to the
Georgia
Department
of Revenue.

5%

Hotel/Motel
Tax

Paid to
Lumpkin
County

Remember the **VISITOR** pays the taxes, you are only collecting them and then getting that tax to the local and state government.

These taxes are due to the Finance Department of Lumpkin County each month by the 20th. You can do this here:

<https://secure.hostcompliance.com/lumpkin-county-ga/permit-registration>

Renew your Licenses:

Each year you will have to renew both your business license and your short-term rental license with the county.

\$100

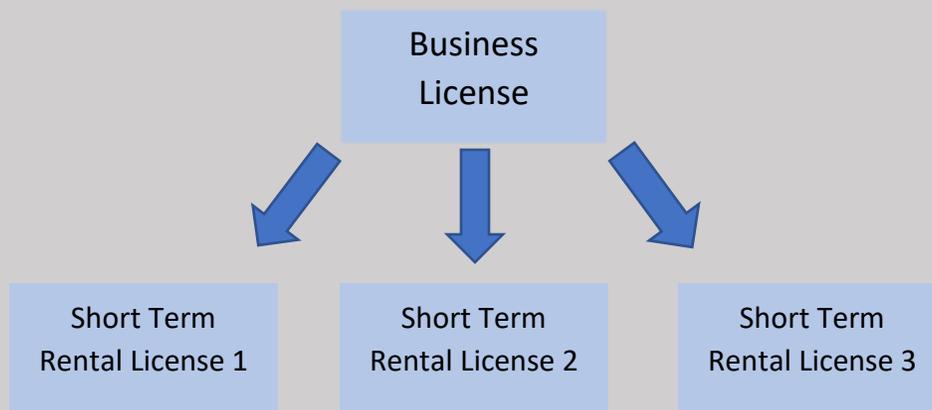
Short-Term
Rental
License

\$75

Business
License

Make sure you renew before December 31st for the following year. If you wait until after the 31st you will have a late fee of 10% each month.

If you have multiple short-term rentals you will need a license for each short-term rental but only one business license.



Short Term Rental FAQs:

1

Do I need to have a Short-Term Rental License and a Business License?

To have a short-term rental license you will need to have both a short-term rental license and a business license.

2

Is my property eligible for a short-term rental?

All property in Lumpkin County is eligible to have a short-term rental.

3

Where can I register my Short-Term Rental?

You can register your short term rental here:

<https://secure.hostcompliance.com/lumpkin-county-ga/permit-registration>

4

Where can I find the short-term rental ordinance?

The short-term rental ordinance can be found here:

https://library.municode.com/ga/lumpkin_county/codes/code_of_ordinances?nodeId=PTIICOOR_CH12BURELI_ARTIVSHRMREHOLI

5

What are the consequences to a violation of the code?

- *First Violation:* Warning and Citation.
- *Second Violation:* 30 Day Suspension
- *Third Violation:* Short-Term Rental License will be revoked.

6

What about Parking?

All vehicles must be parked in the driveway or in the garage. No cars can be parked in the right of way of the road or easement.

7

Where can I complain about a Short-Term Rental?

Lumpkin County has a 24/7 complaint hotline. The number is (706) 214-2524.

Or visit

<https://safe.hostcompliance.com/lumpkin-county-ga/tips/type>

8

I have not been paying taxes for my short-term rental. What do I do?

You will need to make sure that you first have a business license and short-term rental license. You will then need to pay back taxes with finance. The number you will need to call is:

706-488-2655