



## Lumpkin County Elections & Voter Registration Office

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### January 2012 Activity Report

#### Registration

Registration Activity	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Mo Avg	Now vs Avg
New Voters	90	86	90	72	97	72	96	104	105	101	109	73	103	91.3	12.9%
Deleted Voters	65	32	685	79	80	150	279	83	146	63	60	105	97	152.3	-36.3%
Changes (address/name)	36	31	25	26	37	34	27	60	50	30	36	22	63	34.5	82.6%
Other (duplicate/corrections/etc)	46	19	31	30	50	85	28	42	35	33	32	37	22	39.0	-43.6%
Issue Photo ID Card	3	3	2	1	1	1	0	3	0	2	2	2	2	1.7	20.0%
<b>Totals</b>	<b>240</b>	<b>171</b>	<b>833</b>	<b>208</b>	<b>265</b>	<b>342</b>	<b>430</b>	<b>292</b>	<b>336</b>	<b>229</b>	<b>239</b>	<b>239</b>	<b>287</b>	<b>318.7</b>	<b>-9.9%</b>

Voters	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mo Avg	% Yrly Incr
Active	14,842	14,910	14,946	14,973	15,034	14,984	14,172	14,220	14,240	14,317	14,391	14,389	14,447	14,618.2	-2.7%
Inactive	1,880	1,869	1,266	1,235	1,192	1,180	1,809	1,785	1,742	1,722	1,705	1,688	1,662	1,589.4	-11.6%
<b>Total</b>	<b>16,722</b>	<b>16,779</b>	<b>16,212</b>	<b>16,208</b>	<b>16,226</b>	<b>16,164</b>	<b>15,981</b>	<b>16,005</b>	<b>15,982</b>	<b>16,039</b>	<b>16,096</b>	<b>16,077</b>	<b>16,109</b>	<b>16,207.6</b>	<b>-3.7%</b>

**Daily:** Run the state reports for Department of Drivers Services' applications, transfer out of county and matching information comparison with the Department of Drivers Services and Social Security Administration records. Research all voters and applications, pull the cards, and send out new applications or requests for information accordingly. Receive daily registration applications and returned mail. All records are researched to ensure they are not registered in another county, if so their record is transferred in. Otherwise, a new record is created and a voter card is requested from the state. All returned mail is investigated, and if not quickly resolved, the voter is added to the hearing list.

**Weekly:** Review the obituaries, pull the registration cards and send hearing notices to be removed. Send letters to all first time registrants in the state of Georgia that registered by mail and did not include a copy of their photo ID. Run reports to ensure there are no duplicate records for any one voter. Mail out hearing letters to those with returned mail or obituaries.

**Monthly:** Run the state felon report, deceased report, DDS applications never received report, moved out of state report, and duplicate information reports. Research, pull cards, contact voters, and mail letters notifying voters of deletion, hearings or needed information accordingly.

**Current Projects:** All projects are on hold until after the 3/6/12 Presidential Preference Primary & SPLOST election.

#### Elections & Other Activity

1/3 Monthly report to the Board of Commissioners. Ran the monthly population reports and updated the office web page.

1/4 Legal ad announcing the logic and accuracy testing of all equipment and ballots to be used in the 3/6/12 election was published. Attended the Board of Commissioners Work Session in order to answer any questions on the delivery/retrieval of election equipment contract with A.V. Building Services and the setting of the 2012 qualifying fees. Sent out poll worker eligibility surveys and hire packets to all prior poll workers in order to staff for the 2012 elections. Programmed the emergency backup encoders and created test cards in preparation for logic and accuracy testing of the election equipment for the 3/6/12 election.

1/5 Received logic and accuracy memory cards for testing the ExpressPolls. KSU Center for Election Systems inspected and tested the GEMS unit to ensure it was functional following the office move. Inventoried and ordered office supplies. Reviewed paperwork with several poll workers. Relabeled the voting units and ExpressPolls following the consolidation and renaming of the precincts. Began moving the ExpressPolls to the office in order to make room in the storage area for testing of the voting units and to make election preparations and poll manager pick up of supplies more efficient.

1/6 Moved the remainder of the ExpressPolls to the office from the storage area. Prepared paperwork and equipment for logic and accuracy testing.

1/9 All five board members and Election & Voter Registration Technician Williamson performed logic and accuracy testing of all equipment to be used in the 3/6/12 election. One voting unit was set aside for screen repair.

1/10 Packaged and mailed one unit to ES&S for repairs. Researched poll worker eligibility question. Programmed the ExpressPolls to be used during Advance Voting. Researched Advance Voting poll worker training materials. Received Federal Department of Justice preclearance for the local SPLOST 3/6/12 special election and the state/regional TSPLOST 7/31/12 special election.

1/11 Participated in the weekly Department Head Meeting. Updated poll worker database and continued to answer questions and assist with paperwork. Sent out poll worker survey a second time to all prior poll workers. Tested the ExpressPolls hubs and ID scanners. Received state redistricting paperwork and maps.

1/12 Participated in the Secretary of State Elections Division 3T training meeting preview. Performed second analysis of the strategic plan accomplishments and goals for the office. Continued the testing of the ExpressPoll hubs and ID scanners.

1/13 Continued to answer questions and assist poll workers with paperwork. Turned in second analysis of the office strategic plan. Reviewed and prepared the hearing list, agenda and paperwork for the regular monthly Board of Elections & Registration meeting. Mailed poll worker survey and hire packet to poll workers with no current e-mail address. Completed the testing of the ExpressPoll hubs and ID scanners.

1/17 Held the regular monthly Board of Elections & Registration meeting. Main topics discussed were the polling place contracts, voter list pricing, and election preparations. Continued to work on poll worker assignments and paperwork. Received federal Department of Justice preclearance for redistricting of the County Commissioner Districts. Assigned the balloting information into the EasyVote program in preparations for ballot mail out. Attended the Board of Commissioners Regular Meeting in order to answer any questions on the proposed delivery/retrieval contract and the 2012 qualifying fees.

1/18 Participated in the weekly Department Head Meeting. Researched prior UOCAVA voters' addresses and information and sent out reminders with the federal ballot application. Updated the office web page with 2012 candidate and qualifying information. Received the new precinct cards for all voters except the unchanged Dahlonga City Precinct. Prepared the 14,000 cards for mail out to the voters.

1/19 Participated in the EasyVote webinar on how to use the software for absentee balloting. Participated in the Secretary of State Elections Division 3T webinar on election preparations. Mailed out new precinct cards to all voters except the Dahlonga City Precinct.

1/20 Issued, recorded and mailed out 104 absentee ballots with 3 being issued to military of overseas citizens. Received calls and questions about the new precinct locations. Assisted poll workers with paperwork. Eliminated the house district split in accordance with state redistricting in the state voter registration system test data. This change affects all voters that were in House District 27 (old Wahoo Precinct) and will now make the entire county in House District 9. Wrote an absentee balloting procedure guide for the EasyVote software to be used in office.

1/23-1/31 Continued to issue applications, receive, verify and mail out absentee ballots.

1/23 Measured and took pictures of the new West Precinct polling place and began designing the polling place layout and flow. Continued to receive calls and questions on the polling place changes. Continued to answer poll worker questions and assist with required paperwork.

1/24 Continued to work on poll worker scheduling and paperwork. Continued to receive calls and questions on the polling place changes. Completed the Board of Elections & Registration meeting minutes and forwarded to the board for review. Added current absentee voter turnout information to the office web page. Worked on Advance Voting location and equipment preparations.

1/25 Participated in the weekly Department Head Meeting. Continued to work on the West Precinct polling place layout. Continued to receive calls and questions on the polling place changes. Discussed qualifying and election procedures with the Republican Party President.

1/26 Received annual performance evaluation. Ordered election supplies from the Secretary of State Elections Division. Researched and answered questions from a poll owner.

1/27 Loaned the local Cherokee provisional voting booths and a ballot box for their election. Participated in an EasyVote webinar on the Easy Absentee process. Began working on the Advance Voting poll worker schedule. Installed the state voter registration system and a printer on the Advance Voting computers.

1/30 Continued to work on the poll worker schedule, contacts, and paperwork. Planned the polling place required signs layout for potentially laminating all required signs in one sheet to make poll set up easier.

1/31 Continued to work on the poll worker schedule, contacts, and paperwork. Supervisor Pruitt took a half day for a family obligation. The local Cherokee returned the borrowed supplies.

<b>Absentee Voting Type</b>	<b>Applications Mailed</b>	<b>Applications Received</b>	<b>Ballots Issued</b>	<b>Ballots Rejected</b>	<b>Ballots Spoiled &amp; Reissued</b>	<b>Ballots Cancelled</b>	<b>Ballots Received</b>	<b>Ballots Outstanding</b>
Early/Advance Voting 2/13-3/2	-	-	-	-		-	-	-
Mail Out 1/20-3/2	219	31 Dem 99 Rep	31Dem 99 Rep	0	1 Dem	0	14 Dem 40 Rep	17 Dem 59 Rep