

LUMPKIN COUNTY
BOARD OF COMMISSIONERS
WORK SESSION AGENDA
Lumpkin County Administration Building
Boardroom
99 Courthouse Hill
Dahlonega, Georgia

March 1, 2011
9:00 A.M
AS AMENDED

The purpose of the work session is to discuss agenda items for the Regular Meeting to be held
Tuesday, March 15, 2011

- **PRESENTATION**
 - Lumpkin County High School Art Students –Cannery Exhibit - Regular Meeting

- **PROCLAMATION**
 - Honoring Travis Burton – Regular Meeting

- **MINUTES**
 - February 01, 2011 Work Session Notes 9:00 a.m.
 - February 14, 2011 Special Called Work Session 5:00 p.m.
 - February 15, 2011 Special Called Joint Work Session 4:00 p.m.
 - February 15, 2011 Regular Meeting Minutes 6:00 p.m.

- **RESOLUTIONS**
 - 2011-03 Intangible Assets Policy (*Finance – Allison Martin*)
 - 2011-03 Surplus Property (*Finance – Allison Martin*)
 - 2011-03 Appoint Members to Joint Development Authority Lumpkin, Dawson, White Counties (*Seat 1, JoAnne Taylor – term ended 12/31/14; Seat 3, Clark Thompson – term ended 12/31/2014*)
 - 2011-03 Appoint Member to the Board of Assessors (*Seat 4, Replace Richard Davidow – term ending 6/30/15*)
 - 2011-03 Appoint Member to Veterans Affairs Advisory Committee (*Seat 5, Paul Hanson – term ending 04/14/15*)
 - 2011-03 Nominate Hospital Authority Board Member (*Seat 9, Quentin Woomer - term expiring term ending 03/01/2015*)

- **CONTRACTS/AGREEMENTS**
 - EMA Mass Notification (*SPLOST - Kevin Hamby*)
 - E-911 Design Electrical Upgrades (*SPLOST - Kevin Hamby*)
 - Architectural Design Services – Senior Center (*SPLOST – Kevin Hamby*)
 - Canoe Launch – Ben LaChance – renewal (*Public Works – Larry Reiter*)
 - Supplemental Law Enforcement Agreement – City of Dahlonega & LCSO (*Sheriff Jarrard*)
 - Kevin Hamby - SPLOST Manager (*County Manager Kelley*)
 - Dr. Orton, Professional Services – Vet Services to Lumpkin County Animal Shelter (*Animal Shelter - Eddy Harris*)

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• **OTHER ITEMS**

- Revisions to the Canoe Launch Master Plan – Changing Room (*Public Works - Larry Reiter*)
- Canoe Launch Parking Lot – Request to Gravel (*Public Works - Larry Reiter*)
- Guidance on Sign Regulation Amendments (*Planning - Larry Reiter*)
- Settlers Bluff Subdivision Road Acceptance (*Planning – Larry Reiter*)
- Approval 2011 SPLOST Work Plan Amendment (*SPLOST – Kevin Hamby*)
- Waive 2010 Tax Statement - County Property Frogtown Road (*Tax Commissioner Rachel Pruitt*)
- ACCG-IRMA & ACCG-GSIWCF Safety Discount Verification Form - Renewals (*Human Resources – Fran Sullens*)
- Lumpkin County Sheriff's Office – add three positions to Civil Service (*Fran Sullens – Major Ramsay*)
- Rainbow Children's Home – Regular Meeting (*action required*)
- Veterans Affairs Advisory Committee – Placement of Flags in County Building (*action required*)
- Deputy Coroner Insurance (*Larry Bannister – HR -Fran Sullens*)
- Assistant Magistrate Position (*Magistrate – Jeff Lowe*)
- Appoint Recycling Committee (*Chairman Raber*)
- Land for Community Helping Place (*Chairman Raber*)
- Goals – Joint Economic Development Authority (*Chairman Raber*)

• **COUNTY MANAGER**

• **COUNTY ATTORNEY**

• **COMMISSIONERS**

Sunday Sales of Beer & Wine for Consumption – *Commissioner Scott*

• **PUBLIC COMMENT**

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**March 1, 2011
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FUTURE MEETINGS:

March 2011

❖ *Board Meeting – Administration Building*

March 15, 2011 at 6:00 pm

April 2011

❖ *Work Session – Administration Building*

April 5, 2011 at 9:00 am

❖ *Board Meeting – Administration Building*

April 19, 2011 at 6:00 pm

May 2011

❖ *Work Session – Administration Building*

May 3, 2011 at 9:00 am

❖ *Board Meeting – Administration Building*

May 17, 2011 at 6:00 pm

June 2011

❖ *Work Session – Administration Building*

June 7, 2011 at 9:00 am

❖ *Board Meeting – Administration Building*

June 21, 2011 at 6:00 pm

**LUMPKIN COUNTY BOARD OF COMMISSIONERS
WORK SESSION NOTES**

*The purpose of the work session is to discuss agenda items for the Regular Meeting to be held
Tuesday, March 15, 2011*

March 1, 2011

Chairman Raber began the meeting at 9:03 a.m. in the Boardroom of the Lumpkin County Administration Building. Present were John Raber, Bill Scott, Tim Bowden, and Clarence Grindle. Clarence Stowers was absent from this meeting.

INVOCATION

Commissioner Grindle led the invocation which was followed by the pledge of allegiance led by John Raber.

PRESENTATIONS

Lumpkin County High School Art Students –Cannery Exhibit

✓ <i>Agenda Item - Presentations</i>
✓ <i>To honor a former Lumpkin County student Travis Burton.</i>

PROCLAMATION

Honoring Travis Burton

✓ <i>Agenda Item - Proclamation</i>
✓ <i>To honor a former Lumpkin County student Travis Burton.</i>

MINUTES

February 01, 2011 Work Session Notes 9:00 a.m.

February 14, 2011 Special Called Work Session 5:00 p.m.

February 15, 2011 Special Called Joint Work Session 4:00 p.m.

February 15, 2011 Regular Meeting Minutes 6:00 p.m.

✓ <i>Agenda Item - Minutes</i>
✓ <i>February 01, 2011 Work Session Notes</i>
✓ <i>February 14, 2011 Special Called Work Session</i>
✓ <i>February 15, 2011 Special Called Joint Work Session.</i>
✓ <i>February 15, 2011 Regular Meeting Minutes</i>

RESOLUTIONS

2011-03 Intangible Assets Policy

2011-03 Surplus Property

2011-03 Appoint Members to Joint Development Authority Lumpkin, Dawson, White Counties

2011-03 Appoint Member to the Board of Assessors

2011-03 Appoint Member to Veterans Affairs Advisory Committee

2011-03 Nominate Hospital Authority Board Member

✓ <i>Agenda Item - Resolutions</i>
✓ <i>2011-03 Establish Intangible Assets Policy</i>
✓ <i>2011-03 Surplus Property – Authorize Sale or Disposition</i>
✓ <i>2011-03 Appoint JoAnne Taylor to Seat 1 and Clark Thompson to Seat 3</i>
✓ <i>2011-03 Appoint Richard Davidow to Seat 4</i>
✓ <i>2011-03 Appoint Paul Hanson to Seat 5</i>
✓ <i>2011-03 Nominate Quentin Woomer to Seat 9</i>

CONTRACTS

EMA Mass Notification

E-911 Design Electrical Upgrades

Architectural Design Services – Senior Center

Canoe Launch – Ben LaChance

Supplemental Law Enforcement Agreement – City of
 Dahlonega & LCSO

Kevin Hamby - SPLOST Manager

Dr. Orton, Professional Services – Vet Services to Lumpkin
 County Animal Shelter

OTHER ITEMS

Revisions to the Canoe Launch Master Plan – Changing
 Room

Canoe Launch Parking Lot – Request to Gravel

Guidance on Sign Regulation Amendments

Settlers Bluff Subdivision Road Acceptance

Approval 2011 SPLOST Work Plan Amendment

Waive 2010 Tax Statement - County Property Frogtown
 Road

ACCG-IRMA & ACCG-GSIWCF Safety Discount
 Verification Form – Renewals

Rainbow Children’s Home – Reimbursement of Riley Road
 Site Specific Expenses

Veterans Affairs Advisory Committee – Placement of Flags
 in County Building

Deputy Coroner Insurance – Appointed Position

<i>✓ Agenda Item - Contracts</i>
<i>✓ Board to decide which RFP to accept. Code Red recommended by County Manager, Public Works Director, and EMA Director.</i>
<i>✓ With two qualified RFPs SPLOST Manager Kevin Hamby recommends EDI.</i>
<i>✓ Architectural Design Services for the Senior Center.</i>
<i>✓ Renewal of contract with Ben LaChance and the Canoe Launch.</i>
<i>✓ Renewal of the Supplemental Law Enforcement Agreement.</i>
<i>Renewal of CHA contract for Kevin Hamby.</i>
<i>✓ Contract with Dr. David Orton to provide Veterinary Services to the Lumpkin County Animal Shelter.</i>

<i>✓ Agenda Item – Other Items</i>
<i>✓ Mr. LaChance is asking for approval of a changing room located at the Canoe Launch.</i>
<i>✓ Mr. LaChance is requesting to gravel the parking lot at the Canoe Launch before building the changing room.</i>
<i>✓ Planning Director is requesting amendments to the current sign regulations.</i>
<i>✓ Acceptance of Settlers Bluff Subdivision Road.</i>
<i>✓ Approval 2011 SPLOST Work Plan Amendment</i>
<i>✓ Tax Commissioner would like to waive the 2010 Tax Statement for the County property on Frogtown Road dedicated for Fire Station #7.</i>
<i>✓ Renewal of the ACCG-IRMA & ACCG-GSIWCF Safety Discount Verification Forms.</i>
<i>✓ Rainbow Children’s Home is requesting the County to pay their electric bill up to \$21,535.00.</i>
<i>✓ Placement of service flags in the Administration Building.</i>
<i>✓ County Coroner request to provide insurance to Deputy Coroner who is appointed by Coroner and works on a case-by-case basis.</i>

The Chairman called a Break at 10:29 a.m.

The Work Session resumed at 10:34 a.m.

Assistant Magistrate Position

√Assistant Magistrate Position

Appoint Recycling Committee

√Appointment of a Recycling Committee

Land for Community Helping Place

√The Community Helping Place is requesting land in return for their in kind services.

Goals for the Joint Economic Development Authority

√Goals for the Joint Economic Development Authority

COUNTY MANAGER

The County Manager had no comments.

COUNTY ATTORNEY

The County Attorney had no comments.

COMMISSIONERS

- Commissioner Scott spoke with a local county business owner who wants the county to allow Sunday consumption by the glass. The City and wineries both offer this on Sunday's. Commissioner Scott requests this be presented at the next meeting for approval if it can be completed within the law.
- Commissioner Bowden said the signage issue needs to be addressed. An Officer from the Justice Center stated that the back door has no alarm. The County Manager said there had been a door alarm on the original plan but it was later eliminated.
- Chairman Raber announced there would be a meeting on Monday, March 7, 2011 at 7:00 p.m. which will include a report from each Commissioner. The Joint Economic Committee meeting is rescheduled to March 21, 2011 at 6:00 p.m. The first recycling committee meeting is Saturday, March 5, 2011 at 10:00 a.m. Chairman Raber suggested that the Commissioners visit all the County Offices. He also encouraged everyone to attend the "Business after Hours" Meetings. The Chairman said Commissioners need to consider the number of committees that a potential appointee is already on when suggesting candidates for board and committees.

PUBLIC COMMENT

There was no public comment.

The Chairman adjourned the Work Session at 11:06 a.m.

Kathleen C. Walker
Clerk, Lumpkin County