



Lumpkin County Elections & Voter Registration Office

99 Courthouse Hill, Suite G
 Dahlonega, GA 30533
 phone (706)864-6279
 fax (706)864-0731
 e-mail: elections@lumpkincounty.gov
www.lumpkincounty.gov

February 2011 Activity Report

Registration

Registration Activity	Feb 10	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mo Avg	Now vs Avg	Total Yr
New Voters	63	112	19	1	235	0	224	118	47	5	281	90	86	99.6	-13.6%	1218
Deleted Voters	55	132	146	37	94	3	73	59	111	4	108	65	32	73.9	-56.7%	864
Changes (address/name)	25	92	18	9	118	7	122	57	21	28	226	36	31	63.3	-51.0%	765
Other (duplicate/corrections/etc)	100	91	6	48	58	43	64	46	46	59	74	46	19	56.8	-66.5%	600
Issue Photo ID Card	2	2	2	1	1	2	2	0	0	2	1	3	3	1.5	100.0%	19
Totals	245	429	191	96	506	55	485	280	225	98	690	240	171	295.0	-42.0%	3466

Voters	Mar 10	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Mo Avg	% Yrly Incr	Incr/Yr
Active	14,510	14,521	14,087	14,078	14,256	14,267	14,453	14,530	14,541	14,587	14,794	14,842	14,910	14455.5	2.8%	400
Inactive	1,818	1,795	2,136	2,111	2,090	2,076	2,049	2,018	1,973	1,928	1,904	1,880	1,869	1981.5	2.8%	51
Total	16,328	16,316	16,223	16,189	16,346	16,343	16,502	16,548	16,514	16,515	16,698	16,722	16,779	16437.0	2.8%	451

Daily: Run the state reports for Department of Drivers Services' applications, transfer out of county and matching information comparison with the Department of Drivers Services and Social Security Administration records. Research all voters and applications, pull the cards, and send out new applications or requests for information accordingly. Receive daily registration applications and returned mail. All records are researched to ensure they are not registered in another county, if so their record is transferred in. Otherwise, a new record is created and a voter card is requested from the state. All returned mail is investigated, and if not quickly resolved, the voter is mailed a letter notifying them of a hearing on their voter qualifications.

Weekly: Review the obituaries, pull the registration cards and send hearing notices to be removed.

Monthly: Run the state felon report, deceased report, DDS applications never received report, MIDR report, moved out of state report, and duplicate information reports. Research, pull cards, contact voters, and mail letters notifying voters of deletion, hearings or needed information accordingly.

Current Projects: The Election & Voter Registration Technician is currently researching the drivers' license numbers of all registered voters using the DDS Motor Voter Lookup and adding the license numbers to the voter records in order to increase the number of voters the ExpressPoll scanners will be able to process on Election Day, which should speed voter check in. This action has been completed for voters with last names beginning with A through Bi. EVRT

Williamson completed all on line courses and tests in preparations for obtaining Georgia Election Official Certification. Ms. Williamson will have three in-person classes to successfully complete at KSU Center for Elections Systems in order to obtain certification by the end of 2011.

Elections & Other Activity

- 2/1 Submitted monthly registration activity report to the Clerk of Court for updating the jury lists. Tested and prepared one voting unit to be sent for repairs. Participated in the University of New Orleans' election process survey. Prepared and submitted the monthly report. Met with the Ikon Rep. Snyder to discuss printer/copier/fax/scanner contract.
- 2/2 Participated in the weekly department head meeting. Researched and began contacting possible alternative voting locations. Received reception desk computer and installed the state voter registration and printing system.
- 2/3 Board Members Drew, Oskam and Pruitt toured two potential voting locations and spoke with the owners of the locations. Continued preparations for the precinct consolidation hearing. Began researching and pricing for the required scheduled battery replacement in all voting units.
- 2/4-2/8 Continued to prepare for the consolidation public hearing. Public hearing began at 7:00 pm with two individuals submitting their opposition to consolidation based on preserving history and voter convenience, and six individuals speaking for consolidation along with six individuals submitting their support in writing prior to the hearing.
- 2/9 Participated in the weekly department head meeting. Created the agenda for the monthly Board meeting and created the minutes from the public hearing on consolidation.
- 2/10 Participated in the quarterly safety meeting. Reviewed House Bills being presented which affect election processes. Researched poll worker review/assessment procedures followed by other states and counties. Spoke with the manager of a possible alternate polling location.
- 2/11 Performed records retention of office files. Reviewed and resolved applications on hold and began sending challenged voter hearing letters for the March Board meeting.
- 2/14 Completed and submitted the required ADA compliance report on polling locations to the Secretary of State. Continued to research and develop a poll worker assessment system. Continued preparations for the monthly Board of Elections & Registration meeting.
- 2/15 Regular monthly Board of Elections & Registration meeting with the main topics discussed were 2012 budget planning, precinct consolidation with possible polling locations and a review of current office operations and projects. Cleaned out the annex storage area of all non-essential equipment and files. Out dated non-essential equipment was turned in for county surplus. Researched and submitted voter registration figures, laws/regulations in order to answer questions of a voter.
- 2/16 Began records retention process on the election returns held in the annex storage, resulting in twenty-three boxes scheduled for destruction, in accordance with law. Began records retention process on election files kept in office. Submitted order for election equipment batteries, parts and new units as budgeted and in order to comply with state election board rules and to keep up with the number of increased voters.
- 2/17 Created the meeting minutes from the 2/15 Board meeting. Continued records retention. Continued to research possible polling locations.
- 2/18 Completed records retention process on office files. Continued to research possible polling locations.
- 2/21-2/25 Supervisor of Elections Pruitt on vacation.
- 2/28 Continued to research possible polling locations. Discussed legalities of poll worker evaluations with the Human Resources Director. Received new printer/copier/fax/scanner contract, however Ikon is unable to install until the county IT contractor is able to be present.