



Lumpkin County Elections & Voter Registration Office

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April 2010 Activity Report

Registration

Registration Activity	Apr 09	May 09	Jun 09	Jul 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	Mo Avg	Now vs Avg	Total Yr
New Voters	75	107	101	91	70	135	54	83	87	71	63	112	19	82.8	-77.0%	993
Deleted Voters	470	56	56	66	70	84	39	45	39	70	55	132	146	71.5	104.2%	858
Changes (address/name)	74	39	52	45	41	58	16	30	30	20	25	92	18	38.8	-53.6%	466
Other (duplicate/corrections/etc)	39	76	50	17	26	30	19	11	18	21	100	91	6	38.8	-84.5%	465
Issue Photo ID Card	2	1	1	2	2	0	0	0	1	4	2	2	2	1.4	41.2%	17
Totals	660	279	260	221	209	307	128	169	175	186	245	429	191	233.3	-18.1%	2799

Voters	May 09	Jun 09	Jul 09	Aug 09	Sep 09	Oct 09	Nov 09	Dec 09	Jan 10	Feb 10	Mar 10	Apr 10	May 10	Mo Avg	% Yrly Incr	Incr/Yr
Active	15,240	15,302	14,291	14,343	14,367	14,452	14,329	14,387	14,442	14,488	14,510	14,521	14,087	13345.9	-7.9%	-1,153
Inactive	705	703	1,774	1,759	1,737	1,721	1,864	1,852	1,841	1,831	1,818	1,795	2,136	1467.1	79.7%	1,431
Total	15,945	16,005	16,065	16,102	16,104	16,173	16,193	16,239	16,283	16,319	16,328	16,316	16,223	14813.0	1.7%	278

**Please note the drop in voter registration activity in April is due to the April 2nd Voter Registration Deadline for the May 11th Special Election. No changes may be made in the voter registration system except deletions until after the election or the runoff, if it occurs.*

***Please note that the large increase in the number of inactive voters is due to three confirmation notice processes being performed within the past year, generally this only occurs in odd numbered years and only once. Anyone that has not voted or had any changes to their records in three years or anyone with undeliverable mail was sent a confirmation notice. If they failed to return the confirmation notice with their updated information within 30 days, their record was made inactive and will, within two more years, be removed by the state, as per the election code. Any voter with repeated returned mail is thoroughly researched and given a hearing by the Board of Elections & Registration at the regular monthly meeting, then, if all agree the voter is no longer qualified to vote in Lumpkin County, based upon the evidence, they are deleted from the voter roster. This process is what has caused the increase in the number of deleted voters over the past two months.*

Daily: Run the state reports for Department of Drivers Services applications, transfer out of county and matching information comparison with the Department of Drivers Services and Social Security Administration records. Research all voters and applications, pull the cards, and send out new

applications or requests for information accordingly. Receive daily registration applications and returned mail. All records are researched to ensure they are not registered in another county, if so their record is transferred in. Otherwise, a new record is created and a voter card is requested from the state. All returned mail is investigated, and if not quickly resolved, the voter is mailed a letter notifying them of a hearing (13 this month) on their voter qualifications.

Weekly: Review the obituaries, pull the registration cards and send hearing notices to be removed.

Monthly: Run the state felon report, deceased report, DDS applications never received report, MIDR report, moved out of state report, and duplicate information reports. Research, pull cards, contact voters, and mail letters notifying voters of deletion, hearings or needed information accordingly.

Elections & Other Activity

- 4/1 Attended the Board of Commissioners Work Session in order to present to the Board for their approval the Second Amendment to the Intergovernmental Agreement between the Secretary of State and Lumpkin County which updates the replacement and disposal procedures for voting system equipment which is not repairable. Created and posted all monthly registration and activity reports.
- 4/2 Voter registration deadline for the May 11th Special Election to fill the unexpired term of Cong. Deal. Ballot proofs arrived and were verified and submitted to KSU Center for Elections Systems. Created ethics filing schedule for elected officials and candidates. Prepared and packed for a Voter Registration/Information Drive at the Senior Wellness Expo. Updated the election calendar and schedule for the year.
- 4/3 Held a voter registration/information drive at the Health & Wellness Expo from 7:30 am-1:30 pm.
- 4/5 Reconfigured the 2011 Office Budget. Created the 2010 monthly budget spreadsheet. Received the May 11th Special Election database. Posted the Special Election Sample ballots on the web site and in office. Downloaded the Special Election Memory Cards and programmed the OS (optical scan for mail out ballots) Units.
- 4/6 Ordered a CD of the voters list for back up at the Early Voting poll should the statewide voter registration system go down during Early Voting, beginning on 4/12/10. Continued to work on the 2011 Office Budget. Continued to work on lining up poll workers. Created a new provisional recap form guide for the poll workers and placed in the election returns binders.
- 4/7 Election & Voter Registration Technician absent. First boxed ad for the May 11th Special Election ran in the paper to announce Early Voting and absentee dates/times and will continue to run thru May 5th. Attended the weekly department head meeting. Received the special election absentee ballots, tested all ballots and began the mail out to all military and overseas voters. Held a voter registration/information drive at North Georgia College & State University from 4:30-7:30 pm.
- 4/8 Election & Voter Registration Technician absent. Continued to mail ballots out to all military and overseas voters and began the mail out to the elderly and disabled voters. Continued to work on the 2011 office budget. Received the ExpressPoll memory cards for Logic & Accuracy testing, however, two precincts were not on the cards. Issue was reported to KSU Center for Elections Systems for correction.
- 4/9 Began using temporary part time assistant/absentee ballot clerk, Cindy Foley for assistance through the election cycle. Held Early Voting poll worker training for four individuals. Continued to mail out ballots and prepare for the special election. Tested and prepared the voting units as well as packed the supplies for the Early Voting Poll.
- 4/10 Set up the Early Voting Poll at L.C. Parks & Rec, Dance Room.
- 4/12 Early Voting began for the May 11th Special Election. Completed the mail out of all rollover absentee by mail voters (elderly & disabled.)
- 4/13 Regular Monthly Board of Elections & Registration Meeting consisting of a public hearing to delete 90 voters (13 deceased and 77 due to invalid addresses and returned mail showing other counties or states) and a review of upcoming election and voter registration drive events. The process of mailing out hearing letters to the family of the deceased has been altered to allow for at least a one week delay out of respect for the

families. Brought voter registration activities up to date (delay caused by lack of staff.) Received corrected set of ExpressPoll memory cards for Logic & Accuracy testing, however, one precinct was not included. Issue was reported to KSU Center for Elections Systems for correction.

- 4/14 Participated in the weekly department head meeting. Began receiving and review applicants for the Election & Voter Registration Technician position. Created new filing system for obituaries in order to comply with the new delayed processing of the obituaries. Received corrected set of ExpressPoll memory cards with all precincts accounted for.
- 4/15 Reviewed and updated poll worker training materials. Held a make-up poll worker training at 1:00 for one poll worker and held the main poll worker training from 6:30-8:30 pm for 29 poll workers. Continued election preparations.
- 4/16 Election preparations and made alterations to the poll worker training materials.
- 4/17 Held poll worker training from 9:00-11:00 am for 12 poll workers.
- 4/18-4/21 Attended the required yearly training for all election officials at the Georgia Elections Officials Association training. Assistant/Absentee Ballot Clerk Cindy Foley provided office coverage.
- 4/22 State Investigator Zagorin visited the Early Voting Polling place to inspect for state and federal compliance of election law. Created BOER meeting minutes, processed returned ballots and trained the temporary part time assistant on different state reports.
- 4/23 Continued to recruit poll workers. Received the candidate list for the High School Student Government Election to be held on May 18th. Met with GIS Director Koopman to discuss uses for the GIS systems for our department.
- 4/26 First day of qualifying for local commission districts 3 and 4. Submitted changes to the Vote Review Panel to Judge Barrett. Submitted purchase order for a bell system for the Park & Rec location in order to make the entry doors HAVA compliant until a permanent automatic door opener can be installed. Counseled the Democratic Party representative on the qualifying process.
- 4/27 Reviewed and copied all news and changes apprised of at GEOA for the Board of Elections & Registration members. Began Logic & Accuracy testing of ExpressPoll Units for use at the May 11th Special Election. Continued to recruit and arrange poll worker assignments.
- 4/28 Submitted meeting notice to paper for the May 18th monthly BOER Meeting. Continued Logic & Accuracy testing of ExpressPoll Units and other election preparations.
- 4/29 Received notice of approval of the HAVA Grant submitted for the automatic door opener for the Park & Rec voting location. Counseled an independent candidate on the requirements, forms and processes required to run for office. Posted all qualifying forms and requirements on the web page. Corrected and reposted the qualifying check list for Board of Commission candidates. Continued election preparations and testing.
- 4/30 Processed a request from a campaign committee for the totals of early voters and by mail absentee voters. Received the certified list of qualified candidates from the Republican Party and the Democratic Party. The parties turned over the 50% of the qualifying fees paid, a total of \$432, for the three candidates which was deposited with the Finance Department. The list of candidates were posted in the courthouse and on the web site and submitted to KSU Center for Elections Systems. Programmed, created and downloaded the memory cards for the L.C. High School Student Government Elections and forwarded the ballot proofs to Ms. Tripp-Smith.