



## Lumpkin County Elections & Voter Registration Office

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### April 2011 Activity Report

#### Registration

Registration Activity	Apr 10	May 10	Jun 10	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	Mo Avg	Now vs Avg	Total Yr	Man Hrs
New Voters	19	1	235	0	224	118	47	5	281	90	86	90	72	99.7	-27.8%	1249	104.1
Deleted Voters	146	37	94	3	73	59	111	4	108	65	32	685	79	118.1	-33.1%	1350	112.5
Changes (address/name)	18	9	118	7	122	57	21	28	226	36	31	25	26	58.2	-55.3%	706	58.8
Other (duplicate/corrections/etc)	6	48	58	43	64	46	46	59	74	46	19	31	30	45.0	-33.3%	564	47.0
Issue Photo ID Card	2	1	1	2	2	0	0	2	1	3	3	2	1	1.6	-36.8%	18	1.5
<b>Totals</b>	<b>191</b>	<b>96</b>	<b>506</b>	<b>55</b>	<b>485</b>	<b>280</b>	<b>225</b>	<b>98</b>	<b>690</b>	<b>240</b>	<b>171</b>	<b>833</b>	<b>208</b>	<b>322.5</b>	<b>-35.5%</b>	<b>3887</b>	<b>323.9</b>

Voters	May 10	Jun 10	Jul 10	Aug 10	Sep 10	Oct 10	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Mo Avg	% Yrly Incr	Incr/Yr
Active	14,087	14,078	14,256	14,267	14,453	14,530	14,541	14,587	14,794	14,842	14,910	14,946	14,973	14524.3	3.1%	886
Inactive	2,136	2,111	2,090	2,076	2,049	2,018	1,973	1,928	1,904	1,880	1,869	1,266	1,235	1941.7	-36.4%	-901
<b>Total</b>	<b>16,223</b>	<b>16,189</b>	<b>16,346</b>	<b>16,343</b>	<b>16,502</b>	<b>16,548</b>	<b>16,514</b>	<b>16,515</b>	<b>16,698</b>	<b>16,722</b>	<b>16,779</b>	<b>16,212</b>	<b>16,208</b>	<b>16465.9</b>	<b>-1.6%</b>	<b>-15</b>

**Daily:** Run the state reports for Department of Drivers Services' applications, transfer out of county and matching information comparison with the Department of Drivers Services and Social Security Administration records. Research all voters and applications, pull the cards, and send out new applications or requests for information accordingly. Receive daily registration applications and returned mail. All records are researched to ensure they are not registered in another county, if so their record is transferred in. Otherwise, a new record is created and a voter card is requested from the state. All returned mail is investigated, and if not quickly resolved, the voter is mailed a letter notifying them of a hearing on their voter qualifications.

**Weekly:** Review the obituaries, pull the registration cards and send hearing notices to be removed.

**Monthly:** Run the state felon report, deceased report, DDS applications never received report, MIDR report, moved out of state report, and duplicate information reports. Research, pull cards, contact voters, and mail letters notifying voters of deletion, hearings or needed information accordingly.

**Current Projects:** The Election & Voter Registration Technician is currently researching the drivers' license numbers of all registered voters using the DDS Motor Voter Lookup and adding the license numbers to the voter records in order to increase the number of voters the ExpressPoll scanners will be able to process on Election Day, which should speed voter check in. This action has been completed for voters with last names through Davis.

## **Elections & Other Activity**

- 4/1-4/8 Supervisor Pruitt on vacation. Ms. Williamson managed the office.
- 4/11 Requested assistance from Finance to see why the line item for the telephone is now overdrawn. Finance stated they would investigate. Turned in the list of 584 voters removed from the voter list due to no activity in the last two general elections and no contact after three years to the Clerk of Court in order to update the jury lists. Completed the monthly activity report.
- 4/12 Ordered office supplies. Continued to research returned mail on hold since the 2010 elections. Researched needed election supplies in preparation for 2012.
- 4/13 Participated in the weekly Department Head Meeting. Continued the research on the returned mail. Scheduled the high school student government election.
- 4/14 Completed the research on the returned mail files and began adding the voters to the hearing list. Discussed map needs containing the census block data with the GIS Director Koopman. This is needed in order to set up precincts and districts of equal population.
- 4/15 Spoke with the manager of Home Depot and was informed that his upper management did not wish the store to become a polling location due to potential politics. He requested documentation to the contrary. Continued to work on the census data and the equitable division of the precincts.
- 4/18 Continued to work on the census data and new precinct lines. Resolved a challenged voter issue. Received and began the research on an open records request for the total number of applications received from 2004-2010 from DFCS.
- 4/19 Monthly Board of Elections & Registration Meeting was held. The Board voted to consolidate to seven precincts, the precinct lines to be definitively drawn following research: North at R-Ranch, North East at Philippi Community Center, East at Berea Baptist Church, South East at St. Paul's United Methodist Church, South West at the Auraria Community Clubhouse, West at the Dahlonega Assembly of God, and Central at the Lumpkin County Community Center (parks & Rec). The next step is submitting and receiving preclearance from the Federal Department of Justice, then reprogramming all addresses into the statewide voter registration system by precinct, next sending new precinct cards to all voters. This process will take several months. Continued to work on mapping the precincts. Completed and submitted the open records request response.
- 4/20 Participated in the weekly Department Head Meeting. Continued mapping precincts. Began refiguring the 2012 budget with seven precincts. Held Board Member Bob Barton's retirement luncheon. Mr. Barton served on the Board from 2009 to present and had to resign due to moving out of state and will be quite missed.
- 4/21 Completed the reduction in the 2012 budget using seven precincts versus fourteen with detailed justification, a savings of over \$22,000.
- 4/22 Attended a preliminary Budget Committee meeting reviewing the proposed 2012 budget for the office with several cuts suggested. Made the suggested changes to the budget and resubmitted. Continued working on the consolidated map.
- 4/25 Created the monthly meeting minutes and submitted them for the Board's review. Researched the recall process.
- 4/26 Continued to research the recall process per a voter question. Mailed out 104 hearing letters for challenged voters due to returned mail showing inadequate residential addresses.
- 4/27 Participated in the weekly Department Head Meeting. Created a recall check list of required actions as found in the Georgia Code in order to assist with the process and help answer questions. Continued to work on the mapping of the consolidated precincts.
- 4/28 Continued to work on the mapping process and recall check list. Both Ms. Williamson and Ms. Pruitt served by manning phones for the countywide weather alert system sign up.
- 4/29 Continued to work on mapping the consolidated precincts. Began the monthly activity report for April. Discussed polling place requirements with Pastor Trevino in reference to The Assembly of God.