

**LUMPKIN COUNTY**  
**BOARD OF COMMISSIONERS**  
*Regular Meeting Agenda*  
Lumpkin County Administration Building  
Board Room  
99 Courthouse Hill  
Dahlonega, Georgia

November 18, 2010  
9:00 A.M.

**I. CALL TO ORDER**

Chairman Raber

**II. INVOCATION**

**III. APPROVAL OF AGENDA**

**IV. PRESENTATION**

- Georgia Forestry Commission Annual Report (*Chief Ranger Kris Butler*)

**V. PROCLAMATIONS**

- Family Month in Lumpkin County

**VI. APPROVAL OF MINUTES**

- October 21, 2010 Regular Meeting 9:00 a.m.
- October 22, 2010 Special Called Work Session 9:00 a.m.
- October 25, 2010 Special Called Joint Work Session 7:00 p.m.
- November 4, 2010 Work Session 9:00 a.m.

**VII. RESOLUTIONS**

- 2010-52 Establish 2011 Board of Commissioners Meeting Calendar
- 2010-53 Establish 2011 Holiday Schedule
- 2010-54 Establish 2011 Budget Calendar
- 2010-55 Amend 2010 Budget, 2nd Amendment
- 2010-56 Establish ADA Policy
- 2010-57 Justice Center – Room Assignments
- 2010-58 Appoint Administrative Facilities Complex Renovations Committee Members  
(*Chairman BOC Raber, District 3 Commissioner Stowers, County Manager Kelley, Public Works Director Larry Reiter, Finance Director Allison Martin, Tax Commissioner Rachel Pruitt*)

**VIII. REPORTS**

- Department reports are on file in the Board of Commissioners Office or can be viewed on the Commissioners web page at [www.lumpkincounty.gov](http://www.lumpkincounty.gov)
- Elected Officials
- Dahlonega-Lumpkin County Chamber of Commerce & CVB
- SPLOST Management – *Kevin Hamby*

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**November 18, 2010  
9:00 A.M.**

**IX. CONTRACTS/AGREEMENTS**

- GEMA Response & Recovery Grant Award (*EMA Donald Seabolt*)
- Mark Robinson Hauling LLC – Transfer Station Lease Extension – ratify (*Public Works Larry Reiter*)
- GDOT LMIG Resurfacing County Certificate of Ownership & Maintenance Agreement (*Public Works Larry Reiter*)
- Janitorial Cleaning Services Contract (*Commissioners Stowers & Grindle will recommend*)
- Inmate Medical Health Care Services Agreement (*Sheriff Stacy Jarrard – Finance Allison Martin*)
- Dahlonega-Lumpkin County Chamber of Commerce – Tourism Development Services 2011 (*Finance Allison Martin*)

**X. OTHER ITEMS**

- Administrative Facilities Complex Renovations Concept Plan (*County Manager Stan Kelley*)
- County Flag (*Chairman Raber*)
- Christmas Party Gift Committee Appointments (*Chairman Raber*)
- Planning Department – Appeal Hearing Request Jason Kenny (*set date 12/2/2010*)
- Special Purpose Local Option Sales Tax (SPLOST) Work Session (*set date 12/3/2010*)

**XI. COMMENTS**

- COUNTY MANAGER
- CHAIRMAN
- COMMISSIONER
- COUNTY ATTORNEY
- PUBLIC

**XII. EXECUTIVE SESSION (Pending Litigation)**

**XIII. ANNOUNCEMENTS**

**XIV. ADJOURN**

Chairman Raber

**FUTURE MEETINGS:**

**December 2010**

- ❖ *Work Session – Administration Building*
- ❖ *Appeal Hearing – Administration Building*
- ❖ *Board Meeting – Administration Building*

*December 2, 2010 at 9:00 am  
December 2, 2010 Immediately  
following 9 am Work Session  
December 16, 2010 at 6:00 pm*

**January 2011**

- ❖ *Work Session – Administration Building*
- ❖ *Board Meeting – Administration Building*

*January 4, 2011 at 9:00 am  
January 18, 2011 at 6:00 pm*

**February 2011**

- ❖ *Work Session – Administration Building*
- ❖ *Board Meeting – Administration Building*

*February 1, 2011 at 9:00 am  
February 15, 2011 at 6:00 pm*

**MINUTES OF THE REGULAR MEETING  
OF THE LUMPKIN COUNTY BOARD OF COMMISSIONERS**

November 18, 2010

**CALL TO ORDER**

Chairman Raber called the meeting to order at 9:00 a.m. in the Second Floor Board Room of the Lumpkin County Administration Building. Present were John Raber, Bill Scott, Tim Bowden, Clarence Stowers and Clarence Grindle.

**INVOCATION**

Commissioner Grindle gave the invocation which was followed by the pledge of allegiance led by Chairman Raber.

**APPROVAL OF AGENDA**

*Motion: Commissioner Stowers made a motion to move the Administrative Facilities Complex Renovations Concept Plan to immediately after the Georgia Forestry presentation and to then approve the agenda. This motion was seconded by Clarence Grindle and approved by all district commissioners. Motion carried.*

**PRESENTATION**

Georgia Forestry Commission Annual Report

Chief Ranger Kris Butler discussed changes that have occurred between el Nino and la Nina and the affect this has on vegetation and the possibility of fire. He said some controlled burning was done this year and that some grant money was received which enabled the fire department to go out and do risk assessments. Ranger Butler said he is trying to arrange grant money for Lumpkin County to get a Type 6 Engine. He anticipates this upcoming year will be more extreme in fires due to the build up of vegetation.

Administrative Facilities Complex Renovations Concept Plan

Randy Smith briefly presented the concept plan which will provide the basis for the work of the Administrative Facilities Complex Renovations Committee to be appointed today.

Commissioner Stowers cautioned everyone that this is a "concept plan" only that must be approved so that the committee can move forward. He pointed out that the plans as drawn may not occur due to funding and other matters. Commissioner Bowden said he thinks we need to ensure that there is enough space for the Board of Elections to expand when the actual plans are made.

*Motion: A motion was made by Commissioner Stowers to approve the concept plan. That motion was seconded by Bill Scott and approved by Bill Scott, Tim Bowden, Clarence Stowers and Clarence Grindle. Motion carried.*

**PROCLAMATIONS**

Family Month in Lumpkin County

Chairman Raber read this proclamation which urges all citizens of Lumpkin County to spend quality time with family members to strengthen relationships between parents and children.

*Motion: Commissioner Scott moved to approve the proclamation which was seconded by Tim Bowden. All district commissioners approved the motion and the motion carried.*

### **APPROVAL OF MINUTES**

October 21, 2010 Regular Meeting 9:00 a.m.  
October 22, 2010 Special Called Work Session 9:00 a.m.  
October 25, 2010 Special Called Joint Work Session 7:00 p.m.  
November 4, 2010 Work Session 9:00 a.m.

*Motion: Commissioner Stowers made a motion to approve all the above minutes by acclamation. That motion was seconded by Clarence Grindle and approved by Commissioners Scott, Bowden, Stowers and Grindle. Motion carried.*

### **RESOLUTIONS**

#### 2010-52 Establish 2011 Board of Commissioners Meeting Calendar

This resolution adopts the 2011 calendar for the regular monthly meetings of the Lumpkin County Board of Commissioners.

*Motion: Commissioner Stowers moved to approve the calendar which was seconded by Tim Bowden. All district commissioners approved the motion and the motion carried.*

#### 2010-53 Establish 2011 Holiday Schedule

This resolution establishes the 2011 holiday schedule for Lumpkin County Government Operations.

*Motion: A motion was made by Commissioner Stowers to approve the schedule. That motion was seconded by Bill Scott and approved by Bill Scott, Tim Bowden, Clarence Stowers and Clarence Grindle. Motion carried.*

#### 2010-54 Establish 2012 Budget Calendar

This resolution adopts the Lumpkin County 2012 Budget Calendar.

*Motion: Commissioner Stowers made a motion to approve the calendar which was seconded by Tim Bowden. District Commissioners Scott, Bowden, Stowers and Grindle approved the motion. Motion carried.*

#### 2010-55 Amend 2010 Budget, 2nd Amendment

This is a resolution to amend the 2010 Budget to recognize revenue realized by the Lumpkin County Sheriff's Office and to make that revenue available to the Sheriff's Office.

*Motion: Commissioner Stowers moved to amend the proposed amendment such that the amount is \$118,000. A second to the motion was made by Tim Bowden and approved by all district commissioners. Motion carried.*

#### 2010-56 Establish ADA Policy

This resolution establishes the ADA Policy Statement and the ADA Grievance Policy for Lumpkin County.

*Motion: A motion was made by Commissioner Bowden to approve this policy which was seconded by Bill Scott. Commissioners Scott, Bowden, Stowers and Grindle approved the motion and the motion carried.*

#### 2010-57 Justice Center – Room Assignments

This resolution ratifies the assignment of rooms and facilities in the Lumpkin County Justice Center at 325 Riley Road, Dahlonega, Georgia.

*Motion: Commissioner Stowers made a motion to ratify which was seconded by Clarence Grindle. All district commissioners approved the motion and the motion carried.*

#### 2010-58 Appoint Administrative Facilities Complex Renovations Committee Members

(Chairman BOC Raber, District 3 Commissioner Stowers, County Manager Kelley, Public Works Director Larry Reiter, Finance Director Allison Martin, Tax Commissioner Rachel Pruitt)

This resolution creates an Administrative Facilities Complex Capital Improvements Committee for supervision and management of the use of the 2008 SPLOST funds and to appoint the initial members to that committee.

***Motion:** Commissioner Stowers moved to approve this committee. The motion was seconded by Bill Scott and approved by Bill Scott, Tim Bowden, Clarence Stowers and Clarence Grindle. Motion carried.*

#### **REPORTS**

Department reports are on file in the Board of Commissioners Office or can be viewed on the Commissioners web page at [www.lumpkincounty.gov](http://www.lumpkincounty.gov)

Elected Officials

Dahlonega-Lumpkin County Chamber of Commerce & CVB

SPLOST Management – Kevin Hamby said they are communicating with the FAA regarding the public vetting process about the emergency communication tower to be located near the hospital. An RFP has gone out on power voltage at the 911 Center. Commissioner Stowers requested that Mr. Hamby provide the costs associated with sirens and an early warning system to the commissioners next month.

#### **CONTRACTS/AGREEMENTS**

##### GEMA Response & Recovery Grant Award

This agreement is to approve an Emergency Management Performance Grant in the amount of \$25,000.00 for the purchase of an Emergency Notification System to transmit emergency messages to Lumpkin County citizens.

Term: N/A

Amount: \$25,000.00 grant with \$25,000.00 local match from 2008 SPLOST funds

***Motion:** A motion was made by Commissioner Stowers to approve acceptance of this grant which was seconded by Clarence Grindle. Commissioners Scott, Bowden, Stowers and Grindle approved the motion and the motion carried.*

##### Mark Robinson Hauling LLC – Transfer Station Lease Extension – ratify

This agreement extends the existing contract on a month-by-month basis.

Term: November 1, 2010

Amount: \$1,250.00 per month payable in advance

***Motion:** Commission Stowers made a motion to approve the extension agreement. That motion was seconded by Bill Scott and approved by all district commissioners. Motion carried.*

##### GDOT LMIG Resurfacing County Certificate of Ownership & Maintenance Agreement

This agreement will enable GDOT to assist the County in constructing projects for the improvement of certain roads in Lumpkin County.

***Motion:** A motion was made by Commissioner Scott to approve this agreement. The motion was seconded by Clarence Stowers and approved by Bill Scott, Tim Bowden, Clarence Stowers and Clarence Grindle. Motion carried.*

##### Janitorial Cleaning Services Contract

With this contract the contractor, Jerry and Lydia Narvaez, d/b/a A.V. Building Services, agrees to provide all necessary labor and equipment for janitorial services at certain county buildings.

Term: January 1, 2011 – December 31, 2011

Amount: \$2,399.00 per month

***Motion:** Commissioner Stowers made a motion to allow Teresia Satterfield to work through the end of 2010 and then go with the lowest bidder. The motion was seconded by Tim Bowden and approved by all district commissioners. Motion carried.*

##### Inmate Medical Health Care Services Agreement

The agreement concerns that healthcare services be performed by Advanced Correctional Healthcare, Inc. at the Lumpkin County Detention Center as specified in the Scope of Services.

Term:

Amount: \$194,791.85 annually, to be paid monthly at \$16,232.65

*Motion: Commissioner Stowers moved to accept this agreement which was seconded by Clarence Grindle. All district commissioners approved the motion and the motion carried.*

Dahlonega-Lumpkin County Chamber of Commerce – Tourism Development Services 2011

This renewal agreement provides for the responsibilities of the county and Chamber of Commerce regarding the hotel-motel tax collected by Lumpkin County.

Term: January 1, 2011 – December 31, 2011

*Motion: A motion was made by Commissioner Stowers to approve this agreement. The motion was seconded by Clarence Grindle and approved by Bill Scott, Tim Bowden, Clarence Stowers and Clarence Grindle. Motion carried.*

**OTHER ITEMS**

County Flag

Chairman Raber said he would like to have three recommendations from the board of people they would like to see on a committee regarding the county flag.

Christmas Party Gift Committee Appointments

Chairman Raber asked for volunteers among the district commissioners to help with providing gifts for employees at the Christmas Party. The employee party is Friday, December 17. It was determined through discussion that all members of the board will do what they can do regarding gifts.

Planning Department – Appeal Hearing Request Jason Kenny

This date has been set for December 2, 2010 immediately after the December Work Session.

Special Purpose Local Option Sales Tax (SPLOST) Work Session

The date and time for this special work session is December 3, 2010 at 9:00 a.m. but the location is not yet determined.

**COMMENTS**

**COUNTY MANAGER**

The County Manager had no comments.

**CHAIRMAN**

Chairman Raber said he met with a group of medical doctors who want a park for disabled children and adults at Yahoola Creek Park. He said the doctors stated that they will raise the money and do all the work. Dr. Raber said he wants Larry Reiter, Steve Proper, and Stan Kelley to look at the material presented to him by the doctors. Chairman Raber then reminded the board about the GMRC meeting at the Smith House and the Friday, November 19 meeting in Union County. Commissioner Stowers will spearhead that meeting on behalf of the board.

Chairman Raber then asked that the board consider a date for the next meeting of the Joint Development Committee. He then said the BOC needs to get the Chief Assessors position filled by December 18, 2010. The Chairman said Veterans Day activities at the high school, the college and at the Veterans Memorial Park were fantastic. He said he met Monday past with a group who asked questions about our high unemployment rate. They asked that the BOC take a more aggressive position on this matter.

**COMMISSIONER**

Commissioner Bowden said the draft resolution for non-profits is almost ready. Commissioner Scott reminded everyone about the National Christmas Tree that will be in Dahlonega on Thanksgiving Day. Commissioner Scott also commented on the Lumpkin County Park & Recreation YMCA public hearings. He said the one he attended went well. There were no further comments by the commissioners.

**COUNTY ATTORNEY**

The County Attorney had no comments.

**PUBLIC**

There were no public comments.

**EXECUTIVE SESSION (Pending Litigation)**

*Motion: Commissioner Stowers made a motion at 10:35 a.m. to go into Executive Session. That motion was seconded by Tim Bowden and approved by all district commissioners. Motion carried.*

Prior to commencing the business of the Executive Session the Chairman called for a five-minute break. The Executive Session resumed at 10:40 a.m.

*Motion: Commissioner Scott made a motion to come out of Executive Session and return to Regular Session at 11:15 a.m. This motion was seconded by Clarence Stowers and approved by Bill Scott, Tim Bowden, Clarence Stowers and Clarence Grindle. Motion carried and the board returned to Regular Session.*

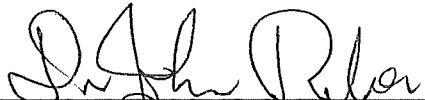
Chairman Raber stated that no actions had been taken in the Executive Session and there were no announcements. He then asked Finance Director Allison Martin to comment upon the 2009 Lumpkin County Audit. Ms. Martin said the formal audit report will be done in the December Regular Meeting along with bound copies of the audit. However, she stated that the chairman must approve audit documents today.

*Motion: A motion was made by Commissioner Stowers to accept the audit as completed which was seconded by Clarence Grindle. Commissioners Scott, Bowden, Stowers and Grindle approved the motion and the motion carried.*

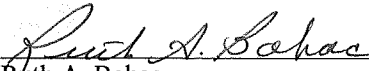
**ADJOURN**

*Motion: Commission Scott moved to adjourn the meeting. That motion was seconded by Clarence Stowers and approved by all district commissioners. Motion carried and the meeting was adjourned at 11:26 a.m.*

12/16/2010  
Date

  
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John Raber, Chairman  
Lumpkin County Board of Commissioners

Attest:

  
\_\_\_\_\_  
Ruth A. Bohac  
Clerk, Lumpkin County