

**LUMPKIN COUNTY
BOARD OF COMMISSIONERS
Regular Meeting Agenda
Lumpkin County Administration Building
Board Room
99 Courthouse Hill
Dahlonega, Georgia**

**December 16, 2010
6:00 P.M.**

I. CALL TO ORDER

Chairman Raber

II. INVOCATION

III. APPROVAL OF AGENDA

IV. PRESENTATION

- Mauldin & Jenkins Certified Public Accountants, LLC
 - Lumpkin County 2009 Annual Audit Report

V. APPROVAL OF MINUTES

- November 18, 2010 Regular Meeting 6:00 p.m.
- December 2, 2010 Work Session 9:00 a.m.
- December 2, 2010 Appeal Hearing (after W.S.)
- December 3, 2010 Special Called Work Session 9:00 a.m.

VI. RESOLUTIONS

- 2010-59 Authorizing Workers' Compensation Coverage for Volunteer Firefighters, Volunteer Emergency/Rescue Workers and Elected Officials
- 2010-60 Appoint Safety Coordinator
- 2010-61 Appoint EMA Director
- 2010-62 Appoint Board of Elections and Registration
(Ralph Drew, Seat 1, Bastian Oskam, Seat 4 & Kimberly Pruitt, Seat 5, with terms expiring 12/31/2014)
- 2010-63 Appoint Park & Recreation Board Members
(Payton Anderson, Seat 2 & Matt Rogers, Seat 8, with terms expiring 12/31/2010)
- 2010-64 Establish Fund Balance Policy
- 2010-65 Amend 2010 Budget, 3rd Amendment
- 2010-66 Surplus Property
- 2010-67 Establish Economic Development Committee
- 2010-68 Appoint Economic Development Committee Members
(John Raber, Seat 1 & Tim Bowden, Seat 2)
- 2010-69 Establish Policy - Gratuities
- 2010-70 Outdoor Watering Ordinance
- 2010-71 Well Head Protection Ordinance
- 2010-72 Approve Official Lumpkin County Seal

VII. REPORTS

- Department reports are on file in the Board of Commissioners Office or can be viewed on the Commissioners web page at www.lumpkincounty.gov
- Elected Officials
- Dahlonega-Lumpkin County Chamber of Commerce & CVB
- SPLOST Management – *Kevin Hamby*

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VIII. CONTRACTS/AGREEMENTS

- Legacy Link, Inc. – Nutrition Program Services FY 2011 Addendum #1
(Senior Center Gail Monroe)
- YMCA – Contract for Recreational Services (P&R Steve Proper, YMCA Rich Gallagher)
- ACCG Workers' Compensation Renewal (Human Resources Fran Sullens)
- Eoun A. Gim/Classic Cleaners – 2011 Lease of County Property
(County Manager Kelley)
- Pest Control Agreement (Finance Allison Martin)
- Financial Software (Finance Allison Martin)
- MOODLE Training Agreement – LCFD/Hall County (LCFD – Ed Eggert)

IX. OTHER ITEMS

- Action Ministries – DCA Grants (County Manager Kelley – Grants Mark French)
- GEMA – EMPG Planning & Preparedness \$500 Grant – Debris Management Plan
(EMA Don Seabolt)
- 2011 SPLOST Program
- Part-time SPLOST Financial Manager

X. ISSUE LICENSE/RENEWALS

- Issue Wrecker Service Application Renewals
 - Anderson's Garage
 - Hardin Bros. Towing
 - Jarrod Hatcher's Towing & Recovery
 - Ken's Wrecker Service
 - Norrell Paint & Body Shop
 - Poore's Service Center & Wrecker Service
 - Steve Davis Towing & Recovery
- Issue Alcoholic Beverage License Renewals
 - 2011-01 David Kraft/Forrest Hills Mountain Resort
 - 2011-02 Craig H. Kritzer/Frogtown Cellars, LLLP
 - 2011-03 James D. Shoffeitt/S & S Corner
 - 2011-04 Timothy P. O'Brien/The Oar House, Inc.
 - 2011-05 Salman H. Ali/Quick Mart 3
 - 2011-06 Charles Clinton Crane/C. L. Crane Grocery
 - 2011-07 Angelica Lakhani/Cavenders Corner #2
 - 2011-08 Pauline Clegg/The Mountain of Youth, LLC d/b/a Dahlonega Spa Resort
 - 2011-09 George Douglas Paul/Chestatee Valley Vintners, LLC
 - 2011-10 Frederick Keith Ward/PetroFast Food Store #17
 - 2011-11 Frederick Keith Ward/PetroFast Food Store #16
 - 2011-12 E. Karl Boegner/Wolf Mountain Vineyards
 - 2011-13 Michael Robert Beecham/Montaluce LLC
 - 2011-14 Dennis B. Hoover/Mountain Laurel Creek Inn & Spa
 - 2011-15 Kajal Alpesh Patel/Jerry's Superette
 - 2011-16 Susanne Reilly Tebor/Neverland Farms, Inc.
 - 2011-17 Seth Earl Hunt/Turners Corner General Store

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- 2011-19 Mansukhlal Bhanderi/Clay Creek Falls Grocery
 - 2011-22 Sunil Choudal Shavele/Ben Higgins Citgo
 - 2011-23 Jatin Ramesh Patel – Al's Country Store
 - 2011-24 Becky L. Gentry/The Corner Store #2
 - 2011-25 Kenneth C. Westbrook/Roosters Café
 - 2011-28 Salim Panjwani/Cavenders Corner #1
- Issue Alcoholic Beverage License
 - 2011-26 Ranjan Patel/Cutie Gas & Grocery (Public Hearing 12/16/10 5:45 pm)

XI. COMMENTS

- COUNTY MANAGER
- CHAIRMAN
- COMMISSIONER
- COUNTY ATTORNEY
- PUBLIC

XII. ANNOUNCEMENTS

XIII. ADJOURN

Chairman Raber

FUTURE MEETINGS:

January 2011

- ❖ *Work Session – Administration Building*
- ❖ *Board Meeting – Administration Building*

*January 4, 2011 at 9:00 am
January 18, 2011 at 6:00 pm*

February 2011

- ❖ *Work Session – Administration Building*
- ❖ *Board Meeting – Administration Building*

*February 1, 2011 at 9:00 am
February 15, 2011 at 6:00 pm*

March 2011

- ❖ *Work Session – Administration Building*
- ❖ *Board Meeting – Administration Building*

*March 1, 2011 at 9:00 am
March 15, 2011 at 6:00 pm*

**REGULAR MEETING OF THE
LUMPKIN COUNTY BOARD OF COMMISSIONERS**

December 16, 2010

CALL TO ORDER

Chairman Raber called the meeting to order at 6:00 p.m. in the Board Room of the Lumpkin County Administration Building. Present were John Raber, Bill Scott, Tim Bowden, Clarence Stowers, and Clarence Grindle.

INVOCATION

Chairman Raber gave the invocation followed by the pledge of allegiance.

APPROVAL OF AGENDA

Motion: Commissioner Stowers made a motion to approve the agenda as presented. This motion was seconded by Clarence Grindle and approved by all district commissioners. Motion carried.

PRESENTATION

Mauldin & Jenkins Certified Public Accountants, LLC
Lumpkin County 2009 Annual Audit Report

Adam Fraley from Mauldin & Jenkins presented an overview of the audit opinion, financial statements, footnotes, and supplementary information. He explained the required communications under Government Auditing Standards, accounting recommendations, and related matters.

Motion: A motion was made by Commissioner Stowers to accept the 2009 Annual Audit Report. This motion was seconded by Clarence Grindle and approved by Bill Scott, Tim Bowden, Clarence Stowers, and Clarence Grindle. Motion carried.

APPROVAL OF MINUTES

November 18, 2010 Regular Meeting 6:00 p.m.
December 2, 2010 Work Session 9:00 a.m.
December 2, 2010 Appeal Hearing (after W.S.)
December 3, 2010 Special Called Work Session 9:00 a.m.

Motion: Commissioner Bowden made a motion to approve these minutes by acclamation. This motion was seconded by Clarence Stowers and approved by all district commissioners. Motion carried.

RESOLUTIONS

2010-59 Authorizing Workers' Compensation Coverage for Volunteer Firefighters, Volunteer Emergency/Rescue Workers and Elected Officials

This resolution provides for authorization for workers' compensation coverage of the volunteer firefighters, volunteer emergency/rescue workers, and elected officials. This coverage would be provided during the 2011 calendar year.

Motion: Commissioner Bowden made a motion to approve the resolution. This motion was seconded by Clarence Grindle and approved by Commissioners Scott, Bowden, Stowers, and Grindle. Motion carried.

2010-60 Appoint Safety Coordinator

This resolution provides for the appointment of Human Resources Director and Risk Manager Fran Sullens as the Safety Coordinator for Lumpkin County.

***Motion:** Commissioner Stowers made a motion to approve the resolution. A second was provided by Bill Scott and approved by all district commissioners. Motion carried.*

2010-61 Appoint EMA Director

This resolution provides for the appointment of David Wimpy as the Lumpkin County EMA Director.

***Motion:** Commissioner Bowden made a motion to approve the resolution. This motion was seconded by Clarence Stowers. Commissioners Scott, Bowden, Stowers, and Grindle approved the motion and it was carried.*

2010-62 Appoint Board of Elections and Registration

This resolution provides for the appointment of Ralph Drew for Seat 1, Bas Oskam for Seat 4, and Kimberly Pruitt for Seat 5, each with terms expiring December 31, 2014.

***Motion:** Commissioner Bowden made a motion to approve the resolution. This motion was seconded by Bill Scott and approved by all district commissioners. Motion carried.*

2010-63 Appoint Park & Recreation Board Members

This resolution provides for the appointment of Payton Anderson to Seat 2 and Matt Rogers to Seat 8, each with terms expiring December 31, 2015.

***Motion:** Commissioner Scott made a motion to approve the resolution. Clarence Grindle provided a second to the motion and approval was given by Commissioners Scott, Bowden, Stowers, and Grindle. Motion carried.*

2010-64 Establish Fund Balance Policy

This resolution provides for Lumpkin County to establish a formal policy for determining the amount of the fund balance to be maintained in each budget year. This is prescribed by the Government Accounting Standard Board Statement No. 54.

***Motion:** Commissioner Stowers made a motion to approve the resolution. This motion was seconded by Bill Scott and approved by all district commissioners. Motion carried.*

2010-65 Amend 2010 Budget, 3rd Amendment

This resolution provides for an amendment to the said adopted 2010 budget by resolution. Governmental needs have changed such that additional adjustments are required to be made to the 2010 budget.

***Motion:** Commissioner Stowers made a motion to approve the resolution. This motion was seconded by Clarence Grindle and approved by District Commissioners Scott, Bowden, Stowers, and Grindle. Motion carried.*

2010-66 Surplus Property

This resolution provides for the identification and classification of certain Lumpkin County property as surplus property and authorizes its sale and disposition.

***Motion:** A motion was made by Commissioner Stowers to approve this resolution. The motion was seconded by Bill Scott and was then approved by Commissioners Scott, Bowden, Stowers, and Grindle. Motion carried.*

2010-67 Establish Economic Development Committee

This resolution provides for Lumpkin County to create the Joint Committee for Economic Development and Jobs Creation and to appoint the initial members. This will be an advisory committee tasked to make reports and recommendations.

Motion: Commissioner Stowers made a motion to approve the resolution. This motion was seconded by Tim Bowden and approved by all district commissioners. Motion carried.

2010-68 Appoint Economic Development Committee Members

This resolution provides for the appointment of initial members to the Joint Committee for Economic Development and Jobs Creation to represent the Board of Commissioners and Lumpkin County. John Raber is appointed to Seat 1 and Tim Bowden to Seat 2.

Motion: Commissioner Stowers made a motion to approve the resolution. This motion was seconded by Clarence Grindle and approved by all district commissioners. Motion carried.

2010-69 Establish Policy – Gratuities

This resolution provides for the adoption of a policy prohibiting the granting of gratuities as provided by law. There will be a review process for contracting with certain non-profit and non-governmental entities.

Motion: A motion was made to approve this resolution by Commissioner Stowers and seconded by Clarence Grindle. The motion was then approved by all district commissioners. Motion carried.

2010-70 Outdoor Watering Ordinance

This resolution amends the Code of Ordinances of Lumpkin County to revise the standards for outdoor watering of landscape. The governing authority of Lumpkin County recognizes the need to create a plan for water supply enhancement during extreme drought conditions and other water emergencies.

Motion: Commissioner Bowden made a motion to approve the resolution and which was then seconded by Bill Scott. This motion was approved by Bill Scott, Tim Bowden, Clarence Stowers, and Clarence Grindle. Motion carried.

2010-71 Well Head Protection Ordinance

This resolution provides for the protection of the wells providing drinking water for public consumption and to meet the requirements of the Georgia Department of Natural Resources by adopting a wellhead protection act.

Motion: Commissioner Bowden made a motion to approve the agenda. This motion was seconded by Bill Scott and approved by all district commissioners. Motion carried.

2010-72 Approve Official County Seal

This resolution provides for the approval of the Official Seal of Lumpkin County replacing an older seal that has become exceptionally worn, is no longer sufficient to the task, and does not reflect the origin of the county.

Motion: The motion to approve this resolution was made by Commissioner Stowers and seconded by Clarence Grindle. The motion was then approved by all district commissioners. Motion carried.

REPORTS

Department reports are on file in the Board of Commissioners Office or can be viewed on the Commissioners web page at www.lumpkincounty.gov

Elected Officials

There were no elected officials at this meeting.

Dahlonega-Lumpkin County Chamber of Commerce & CVB

No one was present from the Lumpkin County Chamber of Commerce and CVB.

SPLOST Management

The SPLOST Management report was presented by Kevin Hamby. He explained that the master plan effort is coming to a close and we are moving forward with three main priorities. The priority is for the replacement of some roofs and heating and air-conditioning, where needed. If there is any money left the Board of Elections will be relocated.

An emergency alert system should be completed by the spring of 2011. The Request for Proposals for E-911 power upgrades were completed but none of the bids met requirements so this will be redone. Mr. Hamby then said FAA had approved the Emergency Communication Tower. He said there is a 30-day appeal of this approval but the tower should be underway soon. The FCC still needs to approve the tower but Mr. Hamby said they are not foreseeing any complications.

CONTRACTS/AGREEMENTS

Legacy Link, Inc. – Nutrition Program Services FY 2011 Addendum #1

This addendum amends the existing contract for the operation of one nutrition site in Lumpkin County.

Term: July 1, 2010 – June 30, 2011

***Motion:** Commissioner Stowers made a motion to approve this contract. This motion was seconded by Clarence Grindle and approved by all district commissioners. Motion carried.*

YMCA – Contract for Recreational Services

This contract is for services provided by the Georgia Mountains Young Men's Christian Association, Inc. (YMCA). The YMCA will provide management and staffing for programs and activities at Lumpkin County Park & Recreation Facilities as detailed in the contract.

Amount: \$175,178.00 annually, or \$14,596.50 per month, payable in advance

Term: February 1, 2011 – December 31, 2011, automatically renewable for ten (10) consecutive years

***Motion:** Commissioner Bowden made a motion to approve the contract. This motion was seconded by Clarence Grindle and approved by Commissioners Scott, Bowden, Stowers, and Grindle. Motion carried.*

ACCG Workers' Compensation Renewal

This contract is for the renewal of the current ACCG Workers' Compensation Contract.

***Motion:** Commissioner Stowers made a motion to approve the contract which was seconded by Clarence Grindle. This motion was approved by all district commissioners and the motion carried.*

Eoun A. Gim/Classic Cleaners – 2011 Lease of County Property

This contract is for the lease of county property known as Classic Cleaners to Eoun A. Gim. The parties agree the property will be used only as a laundry and dry cleaning business and for associated purposes.

Term: January 1, 2011 – December 31, 2011

Amount: \$1,250.00 per month

***Motion:** A motion was made by Commissioner Stowers to approve this contract which was seconded by Bill Scott and approved by all district commissioners. Motion carried.*

Pest Control Agreement

This is a renewal contract with Duncan Exterminating Company.

***Motion:** Commissioner Stowers moved to approve this contract. That motion was seconded by Bill Scott and approved by all district commissioners. Motion carried.*

Financial Software

This contract is with CSI (Computer Software Innovations) Financial Software to replace the current outdated financial software. This contract includes Smart Fusion Software, Data Conversion, On-site Training & Support, Delivery Point/ Crystal Reports, Installation, Gemini Backup Solution, and Support and Maintenance. Additional items include Optional CSI SmartFusion Items, SoftDocs Doc e Serve Solution, Various Modules, Scan Software, Installation, and Support & Maintenance.

Amount: \$100,659.10; Additional Items \$50,521.00

***Motion:** Commissioner Stowers made a motion to approve this contract. This motion was seconded by Tim Bowden and approved by all district commissioners. Motion carried.*

MOODLE Training Agreement – LCFD/Hall County

This agreement is between the LCFD and Hall County Fire Training Department for internet software that the Fire Department will use to keep their training current to state standards.

***Motion:** A motion was made by Commissioner Stowers to approve this agreement. This motion was seconded by Clarence Grindle and approved by all district commissioners. Motion carried.*

OTHER ITEMS

Action Ministries – DCA Grants

This item is to provide certification that the plans of Action Ministries to provide transitional housing and support services for a homeless family in the community are consistent with the Lumpkin County consolidated plan.

***Motion:** Commissioner Stowers made a motion to approve the agenda. This motion was seconded by Bill Scott and approved by all district commissioners. Motion carried.*

GEMA – EMPG Planning & Preparedness \$500 Grant – Debris Management Plan

This is a \$500.00 grant for preparation of a debris management plan.

***Motion:** A motion was made by Commissioner Scott to approve this item. The motion was then seconded by Clarence Grindle and approved by all district commissioners. Motion carried.*

2011 SPLOST Program

Kevin Hamby presented an update on progress from 2008 to 2011 and what projects are anticipated to be completed and begun in 2011. He asked the board for approval of the proposed 2011 SPLOST Program.

***Motion:** Commissioner Stowers made a motion to approve this program which was seconded by Clarence Grindle. Commissioners Scott, Stowers and Grindle approved the motion. Tim Bowden voted against the motion. Motion carried.*

Part-time Accountant (Stan Kelley)

This item is a request for a part-time accountant to replace the current employee who is leaving for an internship. The position will be funded from the savings the county will realize from the new phone system.

***Motion:** Commissioner Scott made a motion to approve. That motion was seconded by Clarence Grindle and approved by all district commissioners except Clarence Stowers, who was opposed. Motion carried.*

ISSUE LICENSE/RENEWALS

Issue Wrecker Service Application Renewals

Anderson's Garage
Hardin Bros. Towing
Jarrod Hatcher's Towing & Recovery
Ken's Wrecker Service
Norrell Paint & Body Shop
Poore's Service Center & Wrecker Service
Steve Davis Towing & Recovery

***Motion:** Commissioner Bowden made a motion to approve the wrecker service renewals. This motion was seconded by Bill Scott and approved by all district commissioners. Motion carried.*

Issue Alcoholic Beverage License Renewals

2011-01 David Kraft/Forrest Hills Mountain Resort
2011-02 Craig H. Kritzer/Frogtown Cellars, LLLP
2011-03 James D. Shoffeitt/S & S Corner
2011-04 Timothy P. O'Brien/The Oar House, Inc.
2011-05 Salman H. Ali/Quick Mart 3
2011-06 Charles Clinton Crane/C. L. Crane Grocery
2011-07 Angelica Lakhani/Cavenders Corner #2
2011-08 Pauline Clegg/The Mountain of Youth, LLC d/b/a Dahlonga Spa Resort
2011-09 George Douglas Paul/Chestatee Valley Vintners, LLC
2011-10 Frederick Keith Ward/PetroFast Food Store #17
2011-11 Frederick Keith Ward/PetroFast Food Store #16
2011-12 E. Karl Boegner/Wolf Mountain Vineyards
2011-13 Michael Robert Beecham/Montaluce LLC
2011-14 Dennis B. Hoover/Mountain Laurel Creek Inn & Spa
2011-15 Kajal Alpesh Patel/Jerry's Superette
2011-16 Susanne Reilly Tebor/Neverland Farms, Inc.
2011-17 Seth Earl Hunt/Turners Corner General Store
2011-19 Mansukhlal Bhanderi/Clay Creek Falls Grocery
2011-22 Sunil Choudal Shavele/Ben Higgins Citgo
2011-23 Jatin Ramesh Patel – Al's Country Store
2011-24 Becky L. Gentry/The Corner Store #2
2011-25 Kenneth C. Westbrook/Roosters Café
2011-28 Salim Panjwani/Cavenders Corner #1

***Motion:** Commissioner Scott made a motion to approve all alcoholic beverage renewals except 2011-22 under advice from the County Attorney that the residence is not correct. This motion was seconded by Clarence Stowers and approved by all district commissioners. Motion carried.*

Issue Alcoholic Beverage License

2011-26 Ranjan Patel/Cutie Gas & Grocery (Public Hearing 12/16/10 5:45 pm)

This new Alcoholic Beverage License Application was not acted upon as the board voted to set it aside in the Public Hearing of this date.

COMMENTS

COUNTY MANAGER

The County Manager reminded the board and staff that the Lumpkin County Employee Christmas Luncheon is tomorrow and there will be a special presentation for those retiring at the end of this year. The luncheon will be held at Park and Recreation at 11:30 a.m. All employees are encouraged to attend.

CHAIRMAN

Chairman Raber spoke of the meeting earlier today with the NGCSU Presidential Search Committee. He wished everyone a Merry Christmas and Happy New Year.

COMMISSIONER

All the district commissioners wished everyone a Merry Christmas.

COUNTY ATTORNEY

The County Attorney had no comments.

PUBLIC

King Evans commended the county for proceeding with the agreement with the YMCA and said this will be a great asset to the County. He said he has never seen anybody do more with less than Lumpkin County has.

ANNOUNCEMENTS

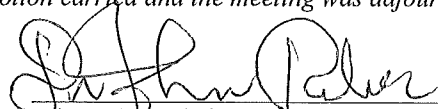
There were no announcements.

ADJOURN

There being no further business Chairman Raber called for a motion to adjourn at 7:09 p.m.


Motion: Commissioner Stowers moved to adjourn the meeting. That motion was seconded by Clarence Grindle and approved by all district commissioners. The motion carried and the meeting was adjourned.

1/18/2011
Date



John Raber, Chairman
Lumpkin County Board of Commissioners

Attest:



Kathleen C. Walker
Clerk, Lumpkin County