



Lumpkin County Elections & Voter Registration Office

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November 2011 Activity Report

Registration

Registration Activity	Nov 10	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Mo Avg	Now vs Avg	Total Yr
New Voters	5	281	90	86	90	72	97	72	96	104	105	101	109	99.9	9.1%	1303
Deleted Voters	4	108	65	32	685	79	80	150	279	83	146	63	60	147.8	-59.4%	1830
Changes (address/name)	28	226	36	31	25	26	37	34	27	60	50	30	36	50.8	-29.2%	618
Other (duplicate/corrections/etc)	59	74	46	19	31	30	50	85	28	42	35	33	32	44.3	-27.8%	505
Issue Photo ID Card	2	1	3	3	2	1	1	1	0	3	0	2	2	1.6	26.3%	19
Totals	98	690	240	171	833	208	265	342	430	292	336	229	239	344.5	-30.6%	4275

Voters	Dec 10	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Mo Avg	% Yrly Incr	Incr/Yr
Active	14,587	14,794	14,842	14,910	14,946	14,973	15,034	14,984	14,172	14,220	14,240	14,317	14,391	14668.3	-1.3%	-196
Inactive	1,928	1,904	1,880	1,869	1,266	1,235	1,192	1,180	1,809	1,785	1,742	1,722	1,705	1626.0	-11.6%	-223
Total	16,515	16,698	16,722	16,779	16,212	16,208	16,226	16,164	15,981	16,005	15,982	16,039	16,096	16294.3	-2.5%	-419

Daily: Run the state reports for Department of Drivers Services' applications, transfer out of county and matching information comparison with the Department of Drivers Services and Social Security Administration records. Research all voters and applications, pull the cards, and send out new applications or requests for information accordingly. Receive daily registration applications and returned mail. All records are researched to ensure they are not registered in another county, if so their record is transferred in. Otherwise, a new record is created and a voter card is requested from the state. All returned mail is investigated, and if not quickly resolved, the voter is added to the hearing list.

Weekly: Review the obituaries, pull the registration cards and send hearing notices to be removed. Send letters to all first time registrants in the state of Georgia that registered by mail and did not include a copy of their photo ID. Run reports to ensure there are no duplicate records for any one voter. Mail out hearing letters to those with returned mail or obituaries.

Monthly: Run the state felon report, deceased report, DDS applications never received report, moved out of state report, and duplicate information reports. Research, pull cards, contact voters, and mail letters notifying voters of deletion, hearings or needed information accordingly.

Current Projects: The Election & Voter Registration Technician Williamson is currently researching the drivers' license numbers of all registered voters using the DDS Motor Voter Lookup and adding the license numbers to the voter records in order to increase the number of voters the ExpressPoll scanners will be able to process on Election Day, which should speed voter check in. This action has been completed for voters with last names through "O'Bryant."

Elections & Other Activity

- 11/1-11/3 Packed and moved office one hall down to prior magistrate suite. Entered credit for voting for early and by mail voters as submitted by the City Clerk.
- 11/2 Participated in the weekly Department Head Meeting.
- 11/4 Researched poll worker filing unemployment issue. Researched counties using a web page as a legal organ. Continued to unpack and organize office equipment and supplies in new location. Entered credit for voting for early and by mail voters as submitted by the City Clerk.
- 11/7 Verified balances with City Clerk for early and by mail voters. Inventoried office supplies and researched order. Created a checklist of borrowed supplies needed for a municipal election.
- 11/8 Municipal Election. Provided voter registrar coverage, as required by state law, from 7:00 am – 7:00 pm. Answered numerous questions by voters on where to cast their ballot and had many county voters confused by the media coverage believing there was a countywide election. Placed office supply order. Supervisor Pruitt, Board Chair Treadway and Board Member Sorohan assisted with the hand tally as requested by the City Clerk from 7:00 pm – 9:30 pm.
- 11/9 Created Department of Justice preclearance submissions for the special elections for the local SPLOST and Georgia Regional Transportation Special Use Tax.
- 11/10 Received the official voter list from the City Clerk. Election & Voter Registration Technician Williamson entered the credit for voting of those marked as having voted in the 11/8/11 Municipal Election. Submitted and copied all involved parties on the Department of Justice preclearance submissions for the Local SPLOST and Georgia Regional Transportation Special Use Tax. The Department of Justice called to question the office relocation submission. Responded to a county requesting information on the consolidation of precincts process. The City Clerk returned all remaining borrowed supplies from the Municipal Election. Researched and verified proposed municipal costs if the county were to perform municipal elections for the city. Discussed current racial counts by the U.S. Census and Secretary of State Voter Registration System with the County Attorney as it pertains to the Voting Rights Act and the Department of Justice preclearance submissions.
- 11/14 Supervisor Pruitt worked a half day due to family obligations. Prepared for the monthly Board of Elections & Registration Meeting. Received questions by the local media in reference to the municipal elections.
- 11/15 Monthly Board of Elections & Registration meeting took place with a discussion of the Delivery/Retrieval Contract for election supplies to be taken to the precincts, concern over the lack of returned signed contracts by current poll owners, election year schedule, and a public hearing removing eighteen individuals from the voter list due to repeated returned mail/death/felon status. Contacted all prior Early Voting poll workers with the updated election schedule. Completed the meeting minutes and forwarded to the Board for review. Began creating the candidate packets for the 2012 elections.
- 11/16 Participated in the weekly Department Head Meeting. Received the draft contract from the County Attorney for the Delivery/Retrieval of election equipment to the polls, forwarded to Mr. & Mrs. Narvaez to review. Continued to develop the candidate packet for 2012.
- 11/17 Researched qualifying fees and law and requested totals from the Finance Office and Human Resources Departments (fees must be set & published by Feb. 1, 2012). Posted the resolutions and all other received information to our web page on the Local SPLOST and Georgia Regional Transportation Special Use Tax for the voters' benefit. Submitted the ballot wording for the Local SPLOST to KSU Center for Elections Systems and the Secretary of State in preparation of the election. Maintenance installed shelves from prior storage location into the new location in order to store election forms and supplies.
- 11/18 Placed election supplies on shelves while performing the state inventory. Discussed the polling place contract with the Auraria Community Clubhouse President.
- 11/21 Submitted the state inventory. Created the Presidential Preference Primary supply order forms. Updated the precinct packing lists with the new form numbers, names and amounts. Received Department of Justice preclearance for the office move.
- 11/22 Submitted the Department of Justice preclearance request for the Board of Commissioners redistricting per the County Attorney review and request. Repaired two TSX Unit cases. Inventoried and packaged the election memory cards in order to be reimaged by KSU Center for Election Systems.
- 11/23 Used DRE/TSX batteries were taken to be recycled by the Maintenance Department. Continued to unpack and organize the election forms/supply storage room.
- 11/28 Received list from the state on the voters given credit for the municipal election. Corrected errors and forwarded the totals to the City Clerk with all totals balanced. Began drafting the letter to the poll workers and the survey for the 2012 election and training schedule.
- 11/29 Georgia Easy Vote System and Software was received. Board Members Treadway and Sorohan as well as office staff received training on the new system which will speed voter check in at Early Voting as well as speed and limit any errors for absentee ballot mail out. The system also allows for reports on demand. Prepared the Easy Vote System for the Presidential Preference Primary. Began county inventory.
- 11/30 Briefed the Board on what actions have been taken, what is currently being worked on, and what projects remain to be completed prior to the Presidential Preference Primary. Ordered state supplies for the Presidential Preference Primary absentee/Early Voting. Received reimaged memory cards from the KSU Center for Election Systems. Began compiling the detailed combined calendar for the Board and web page for the 2012 election season including all training dates, advertising dates, etc.