

**LUMPKIN COUNTY RESOLUTION NO. 2010-11**

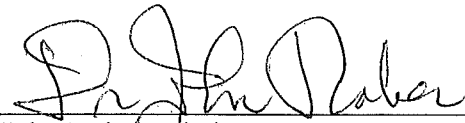
**A RESOLUTION TO ADOPT THE  
LUMPKIN COUNTY INCLEMENT - WINTER WEATHER OPERATIONS POLICY**

**Whereas**, the governing authority of Lumpkin County has determined a need to provide for a common and consistent general policy for actions in inclement weather in general and in specific the winter weather common to the area; and,

**Whereas**, said policy is needed to provide general guidance both as to administrative operations of public facilities and for guidance for the health and safety of the public;

**Now therefore, it is hereby resolved** that the Lumpkin County Inclement - Winter Weather Operations Policy attached hereto as Exhibit "A," and which be reference fully incorporated herein, shall be adopted as the policy of the Lumpkin County governing authority.

**Resolved, adopted and effective** this 17<sup>th</sup> day of February, 2010.



John Raber, Chairman  
Lumpkin County Board of Commissioners

Attest:



Ruth A. Bohac  
Clerk, Lumpkin County

*EXHIBIT "A"***LUMPKIN COUNTY INCLEMENT - WINTER WEATHER  
OPERATIONS POLICY**

February 17, 2010

**Purpose:**

This operating procedure is intended to serve as a guideline for operations in the event of winter weather. Because winter storm events can have many variables requiring different methods of response, this operating policy is an overview of tasks which must be accomplished in order to maintain Lumpkin County roadways at an acceptable and safe level. During the winter event, modifications in operations due to changing conditions may be required.

**Pre Event Preparation:**

Public Works, Road Department, and Emergency Management staff will monitor the weather forecast on a daily basis. In the event of winter weather alerts or predicted winter precipitation, the staff will meet to form an event specific plan. Items addressed in this plan will include the follows:

- Verify that equipment needed is in working order, fueled and ready to be used. In the event that Lumpkin County winter weather equipment is not in proper working order and cannot be repaired in a timely manner, it may be necessary to issue a contract for such equipment.
- Verify materials needed, ie. Salt and gravel, are stock piled and ready for use.
- Determine what personnel and what actions may be required to respond to the forecasted event.
- Determine at what time or at what point the event plan should be implemented.
- Schedule road department and other staff as needed to allow for 24 hour coverage if required.
- Inform dispatch of staff schedule and verify that they have all contact numbers.

There are many variables that influence this plan such as temperature, predicted amount of precipitation, form of precipitation, and the time at which the event will start. This event specific plan is not intended to be a formal written plan, but an understanding between all staff members involved. This plan is based on forecasted weather and may need to be quickly modified as the event gets closer to meet the changing conditions. The County Manager and all staff involved will be informed of the plan and the plan may be updated as changes in weather conditions occur.

**Implementation:**

When the event plan is implemented, the goal is to keep all County roads open and safe. However, the first priority will be to treat high traffic usage roads and known traditional problem areas. Once these roads and areas are treated, the crews will move onto more localized/less traveled roads as conditions require. It is the intent to pre-treat as many of the high traffic roads as possible before icing starts in order to improve the effectiveness of the treatment. When salt is available, a salt/gravel mix will be used to pre-treat. When a heavy rain is forecasted, a treatment of gravel will be placed on the roads as close to the freezing event as possible in order to minimize the loss of gravel from roadway traffic. Lumpkin County will continue to treat the roads as long as conditions warrant or as long as treatment of the roads can be safely accomplished. In the event that certain roads cannot be treated, the road will be barricaded and closed to traffic until it can be made safe. Lumpkin County will communicate road conditions to the public through our web site, radio and television to keep the public informed. This communication will be the responsibility of the Emergency Management Director.

**Post Event Procedure:**

After the winter weather event has passed, the following items will be addressed in a post event meeting of involved staff members:

- Determine if restocking of treatment materials is needed and if so, what quantity of each is needed to be stockpiled.
- Determine what repairs and maintenance each piece of equipment needs to be ready for future events.
- Determine the effectiveness of the pre-event preparation and the plan implementation.
- Discuss weaknesses and strengths of the implementation.
- Revise this SOP as needed to include any changes that will improve the effectiveness of this procedure.

Each winter storm event has differing characteristics that will require judgment calls. Having a post event meeting and discussing what decisions were made, why those decisions were made and the results from implementing those decisions will help the county improve the implementation of this SOP and result in better services to citizens of the county.

**Closing of County Facilities:**

The closing of County facilities during winter storms will only occur when directed by the County Manager after consultation with the Board of Commissioners. It is understood that certain events sponsored by the County may be cancelled due to poor weather conditions, such as

Park and Recreation activities and Senior Center activities, while the facility itself remains open and staffed by those who can travel to work.

It will be the responsibility of the Emergency Management Director to communicate County facility closings to the media and the placing of such notice on the County web site when directed by the County Manager.

Should an employee determine they are unable to report for duty during poor winter weather conditions, the employee will not receive pay for the time missed from work.