

# LUMPKIN COUNTY Employment Application



EQUAL OPPORTUNITY EMPLOYER

## APPLICANT INFORMATION

Last Name		First	Middle	Date
Street Address			Apartment/Unit #	
City	State		ZIP	How long at this address?
Phone Number(s)			Social Security Number	
Position Applied for				
Are you a citizen of the United States?		If no, are you authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No If offered employment you will be required to provide documentation to verify employment eligibility.		
Have you ever worked for Lumpkin County?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Position and Supervisor	From To
Do you have relatives working for Lumpkin County?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Name and Relationship	
Have you ever been convicted of an un-lawful offense?		<input type="checkbox"/> Yes <input type="checkbox"/> No	A "yes" answer will not necessarily disqualify you from employment. If yes, explain	
Have you ever been convicted of a moving violation?		<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, explain	

## EDUCATION

<b>High School</b>	<b>Location</b>	Highest Grade Completed	7	8	9	10	11	12	GED
<b>College or Business School</b>		Did you graduate?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Degree				
<b>Trade or Apprenticeship School</b>		Specialty							
List licenses, certificates, vocational or business courses you have taken that relate to the job applied for.									

## PLEASE LIST THREE PROFESSIONAL REFERENCES

<b>Full Name</b>	Relationship
Company	Phone (      )
Address	
<b>Full Name</b>	
Company	Relationship
Address	Phone (      )
<b>Full Name</b>	
Company	Relationship
Address	Phone (      )

**PREVIOUS EMPLOYMENT** Begin with current or most recent employer. Include military service and volunteer work. Include last 10 years.

<b>Company</b>		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	

<b>Company</b>		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	

<b>Company</b>		Phone (      )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	

**MILITARY SERVICE**

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

**DISCLAIMER AND SIGNATURE**

I authorize Lumpkin County to contact current and former employers and references. I authorize current and former employers and references to supply such information verbally or in writing to Lumpkin County Human Resources.

I understand that Lumpkin County has a Substance Abuse Policy that includes random drug and/or alcohol testing.

I understand that any offer of employment is contingent upon successful completion of a drug screening and may also be contingent upon passing a medical examination.

I certify that my answers are true and complete to the best of my knowledge. I have not knowingly withheld any information that would detrimentally affect my application for employment.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my dismissal.

**Signature**

**Date**

