LUMPKIN COUNTY
BOARD OF COMMISSIONERS
Regular Meeting Agenda
Lumpkin County Administration Building
Boardroom
99 Courthouse Hill
Dahlonega, Georgia

November 18, 2014
6:00 P.M.

- **CALL TO ORDER** — Chairman Dockery
- **INVOCATION** — Pastor Steve Schofield, Dahlonega Methodist Church
- **APPROVAL OF AGENDA**
- **PUBLIC COMMENTS**
- **PRESENTATIONS**
  - Development Authority of Lumpkin County *(DALC Executive Director Steve Gooch)*
  - Chamber of Commerce Quarterly Report *(Amy Booker, President Dahlonega-Lumpkin County Chamber of Commerce)*
  - Watershed Protection Committee Report *(Commissioner Doug Sherrill)*
- **APPROVAL OF MINUTES**
  - October 7, 2014 Work Session 4 p.m.
  - October 7, 2014 Special Called Meeting Immediately After Work Session
  - October 21, 2014 Public Hearing 5:45 p.m.
  - October 21, 2014 Regular Meeting 6 p.m.
  - October 28, 2014 Special Called Meeting 4 p.m.
- **RESOLUTIONS**
  - 2014-43 Adopt 2015 Calendar for Meetings of the Lumpkin County Board of Commissioners
  - 2014-44 Establish 2015 Lumpkin County Government Holiday Schedule *(Community & Employee Services Director Alicia Davis)*
  - 2014-45 Adopt the Lumpkin County 2015 Budget Calendar for FY 2016 Budget *(Finance Director Allison Martin)*
  - 2014-46 November Surplus Property (*Finance Director Allison Martin)*
  - 2014-47 Intersection Naming Policy *(Chairman Dockery; Commissioner Doug Sherrill)*
  - 2014-48 Appoint Planning Commission Member *(Vacant Seat 6, unexpired term ending 08.27.2017)(Planning Director Larry Reiter)*
  - 2014-49 Appoint Member Development Authority of Lumpkin County *(Wyman Walden to Vacant Seat 7, unexpired term ending 03.07.2016)*
  - 2014-50 Dissolve Administrative Facilities Complex Capital Improvements Committee (AFCCI) *(County Attorney K. C. Horne)*

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- **REPORTS**
  - Department reports can be viewed on the Commissioners web page at www.lumpkincounty.gov
  - Elected Officials

- **CONTRACTS/AGREEMENTS**
  - 2014-081-Tourism Development – Chamber of Commerce *(County Attorney K. C. Horne)*
  - 2014-082-CJCC Supplemental Federal Grant to State Funded Juvenile Justice Incentive Grant Approved by BOC 2014 *(Grants Analyst Mark French)*
  - 2014-083-Raines Grading & Hauling – Disaster Debris Removal & Disposal *(Public Works Director Larry Reiter)*
  - 2014-084-DRC Emergency Services – Disaster Debris Removal & Disposal *(Public Works Director Larry Reiter)*
  - 2014-085-GDOT Agreement for Off-System Improvements Road Striping - Ratify *(Public Works Director Larry Reiter)*
  - 2014-086-Hazardous Mitigation Plan Update *(EMA Director David Wimpy)*
  - 2014-087-Assistance to Firefighter Grant (AFG) – DHS *(EMA Director David Wimpy; Grants Analyst Mark French)*

- **OTHER ITEMS**
  - Child Passenger Safety Grant Application *(EMA Director David Wimpy; Grants Analyst Mark French)*
  - Tractor Bid *(Finance Director Allison Martin)*
  - Project Civic Access *(Community & Employee Services Director Alicia Davis)*
  - Employee Bereavement Flower Policy *(Community & Employee Services Director Alicia Davis)*
  - Offer of Property Donation *(County Attorney K. C. Horne)*
  - Procedure for County Employee Access to Private Property *(District 2 Commissioner Steve Shaw)*

- **COMMENTS**
  - COUNTY MANAGER
  - COMMISSIONER
  - COUNTY ATTORNEY
  - CHAIRMAN

- **ANNOUNCEMENTS**

- **PUBLIC COMMENTS**

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- **EXECUTIVE SESSION** ***(Litigation)***

- **ADJOURN** Chairman Dockery

FUTURE MEETINGS:

December 2014
❖*Work Session – Administration Building* *December 2, 2014 at 4:00 pm*
❖*Board Meeting – Administration Building* *December 16, 2014 at 6:00 pm*

January 2015
❖*Work Session – Administration Building* *January 6, 2015 at 4:00 pm*
❖*Board Meeting – Administration Building* *January 20, 2015 at 6:00 pm*

February 2015
❖*Work Session – Administration Building* *February 3, 2015 at 4:00 pm*
❖*Board Meeting – Administration Building* *February 17, 2015 at 6:00 pm*

MINUTES OF THE REGULAR MEETING
OF THE LUMPKIN COUNTY BOARD OF COMMISSIONERS

November 18, 2014

CALL TO ORDER
Chairman Dockery began the meeting at 6:03 p.m. in the Boardroom of the Lumpkin County Administration Building. Present were Chris Dockery, Doug Sherrill, Steve Shaw, Clarence Stowers, and Clarence Grindle.

INVOCATION
Chairman Dockery gave the invocation which was followed by the pledge of allegiance.

APPROVAL OF AGENDA
Motion: *Chairman Dockery made a motion to amend and approve the amended agenda with removal of Resolution 2014-48 and the addition of a Letter of Support for the City of Dahlonega Recreational Trails Grant below Other Items. This motion was seconded by Clarence Stowers and approved by all district commissioners. Motion carried.*

PUBLIC COMMENTS – *Agenda Specific*
Chairman Dockery asked if there were anyone in the audience with to comment on agenda specific items. Hearing no requests to do so, the Chairman moved on to the next agenda item.

PRESENTATIONS
Development Authority of Lumpkin County
DALC Executive Director Steve Gooch discussed a proposal for a spec building for a potential relocation business that wishes to lease within the county. The Development Authority would construct the building with approved funds from the county or a financial institution.

The Chamber of Commerce Quarterly Report
The Chamber of Commerce quarterly report was presented by Amy Booker.

The Watershed Protection Committee Report
The Watershed Protection Committee report was presented by Commissioner Doug Sherrill.

APPROVAL OF MINUTES
October 7, 2014 Work Session Notes 4 p.m.
October 7, 2014 Special Called Meeting Immediately After Work Session
October 21, 2014 Public Hearing 5:45 p.m.
October 21, 2014 Regular Meeting 6 p.m.
October 28, 2014 Special Called Meeting 4 p.m.

Motion: *Commissioner Stowers moved to approve all the above minutes by acclamation. That motion was seconded by Clarence Grindle and was approved by Commissioners Sherrill, Shaw, Stowers and Grindle. Motion carried.*

RESOLUTIONS

2014-43 Adopt 2015 Calendar for Meetings of the Lumpkin County Board of Commissioners
This resolution adopts the 2015 Calendar for the Work Sessions and Regular Monthly Meetings of the Lumpkin County Board of Commissioners.

***Motion**: A motion was made by Commissioner Sherrill to approve Resolution 2014-43. The motion was seconded by Clarence Grindle. Motion was approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

2014-44 Establish 2015 Lumpkin County Government Holiday Schedule
This resolution establishes the 2015 Holiday Schedule for Lumpkin County Government Operations.

***Motion**: Commissioner Stowers made a motion to approve Resolution 2014-44 which was seconded by Doug Sherrill. The motion was then approved by all district commissioners. The motion carried.*

2014-45 Adopt the Lumpkin County 2015 Budget Calendar
This resolution adopts the Lumpkin County 2015 Budget Calendar.

***Motion**: Commissioner Sherrill moved to approve Resolution 2014-45. That motion was seconded by Clarence Stowers and approved by Commissioners Sherrill, Shaw, Stowers and Grindle. The motion carried.*

2014-46 November Surplus Property
This resolution provides for the identification and classification of certain Lumpkin County property as surplus property and authorizes its sale and disposition.

***Motion**: A motion was made by Commissioner Sherrill to approve Resolution 2014-46. The motion was seconded by Clarence Grindle and approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

2014-47 Intersection Naming Policy
This resolution establishes a policy for the naming of intersections in Lumpkin County.

***Motion**: Chairman Dockery made a motion to postpone the item and place it on the December Work Session Agenda which was seconded by Doug Sherrill. The motion was then approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

~~2014-48 Appoint Planning Commission Member~~
~~This resolution provides for the appointment of --- to Seat 6 with a term expiring August 27, 2017.~~

2014-49 Appoint Member Development Authority of Lumpkin County
This resolution provides for the appointment of Wyman Walden to Seat 7 with a term expiring March 07, 2016.

***Motion**: A nominating motion was made by Chairman Dockery to appoint Wyman Walden. The motion was seconded by Steve Shaw and approved and carried by Commissioners Sherrill, Shaw, Stowers and Grindle.*

2014-50 Dissolve Administrative Facilities Complex Capital Improvements Committee (AFCCI)
This resolution is to dissolve the Administrative Facilities Complex Capital Improvements Committee (AFCCI).

***Motion**: Commissioner Sherrill moved to approve Resolution 2014-50 which was seconded by Clarence Stowers. The motion was approved by all district commissioners and the motion carried.*

REPORTS
Department reports be viewed on the Commissioners web page at www.lumpkincounty.gov
Elected Officials – There was no comments at this time.

CONTRACTS/AGREEMENTS
2014-081- Dahlonega-Lumpkin County Chamber of Commerce Tourism Development Contract
This renewal agreement provides for the responsibilities of the County and Chamber of Commerce regarding the hotel-motel tax collected by Lumpkin County.
Term: January 1, 2015 – December 31, 2015

***Motion**: Commissioner Stowers made a motion to approve renewal of the contract which was seconded by Clarence Grindle. The motion was then approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

2014-082-CJCC Supplemental Federal Grant to State Funded Juvenile Justice Incentive Grant Approved by BOC 2014
This is a supplemental grant award to establish specialty courts or dockets to address offenders arrested for drug charges.

***Motion**: Commissioner Stowers moved to approve the supplemental grant award. The motion was seconded by Doug Sherrill and approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

2014-083-Raines Grading & Hauling – Disaster Debris Removal & Disposal
This is a renewal agreement to allow Raines Grading & Hauling to perform FEMA eligible debris removal and disposal work as more specifically described in Lumpkin County's Request for Proposal for Disaster Debris Removal & Disposal, Project # 2011-011.

***Motion**: A motion was made by Commissioner Sherrill to approve this renewal agreement with Raines Grading & Hauling. The motion was seconded by Steve Shaw. Motion was then approved by Commissioners Sherrill, Shaw, Stowers and Grindle. The motion carried.*

2014-084-DRC Emergency Services – Disaster Debris Removal & Disposal
This renewal agreement is to allow DRC Emergency Services, LLC to perform FEMA eligible debris removal and disposal work as more specifically described in Lumpkin County's Request for Proposal for Disaster Debris Removal & Disposal, Project # 2011-011.

***Motion**: Commissioner Stowers made a motion to approve the DRC Emergency Services renewal agreement; it was seconded by Doug Sherrill and approved by all district commissioners. The motion carried.*

2014-085-GDOT Agreement for Off-System Improvements Road Striping – Ratify
This is a ratification of the agreement with GDOT for the striping of county roads.

***Motion**: Commissioner Stowers moved to approve the GDOT agreement. The motion was seconded by Doug Sherrill and approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. Motion carried.*

2014-086-Hazardous Mitigation Plan
This is a required update to the Hazardous Mitigation Plan as required by the Disaster Mitigation Act of 2000.

***Motion**: Commissioner Stowers moved to approve the updated Hazardous Mitigation Plan. The motion was seconded by Doug Sherrill. Motion was approved by Commissioners Sherrill, Shaw, Stowers and Grindle. The motion carried.*

2014-087 Assistance to Firefighters Grant Application (AFG)
This is a grant application for the fire department that will provide funding assistance towards the purchase of much needed equipment.

***Motion**: A motion was made by Commissioner Stowers to approve the grant application. The motion was then seconded by Doug Sherrill and approved by all district commissioners. The motion carried.*

OTHER ITEMS
Child Passenger Safety Grant Application
This is a mini-grant through the Department of Public Health and funded through the Governor's Office of Highway Safety. This grant gives the Emergency Services department the opportunity to receive free car seats for qualifying citizens of Lumpkin County.

***Motion**: Commissioner Sherrill made a motion to approve the grant application which was seconded by Clarence Grindle. Motion was approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

Tractor Bid
This is for approval of the purchase of a new Kubota Tractor for the Road Department.

***Motion**: Commissioner Stowers moved to approve Option 2 of the Tractor Bid Award with Mason Tractor. The motion was seconded by Clarence Grindle and approved by Commissioners Sherrill, Shaw, Stowers and Grindle. The motion carried.*

Project Civic Access
This is for approval to hire an architect/consultant. This individual would need to be an independent, licensed architect (as required by the settlement agreement) who has a full understanding of all applicable ADA standards, able to lead the process of corrections, assist staff in providing proof of corrections the data necessary for staff to complete and submit the required reports.

***Motion**: A motion was made by Commissioner Stowers to approve the staff-proposed Option A. The motion was seconded by Doug Sherrill and approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

Employee Bereavement Flower Policy
This is for approval to abolish the County Employee Bereavement Flower Policy.

***Motion**: Chairman Dockery made a motion to approve abolishment of the flower policy. The motion was seconded by Steve Shaw and approved by all district commissioners. The motion carried.*

Offer of Property Donation
This is to approve a property donation to Lumpkin County.

***Motion**: Commissioner Stowers moved to deny the property donation offer. The motion was seconded by Doug Sherrill and approved by Commissioners Sherrill, Shaw, Stowers and Grindle. The motion carried.*

Procedure for County Employee Access to Private Property
This was a discussion of procedure for allowing county employees access onto private property.

Letter of Support for the City of Dahlonega Recreational Trails Grant
This is to approve providing a letter of support to accompany the City's Grant request.

***Motion**: Chairman Dockery made a motion to approve a Letter of Support for the City of Dahlonega. The motion was seconded by Clarence Grindle and approved by Doug Sherrill (with reservations), Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

COMMENTS
COUNTY MANAGER
The County Manager had nothing to discuss at this time.

COUNTY ATTORNEY
The County Attorney had no further comments.

CHAIRMAN
Chairman Dockery discussed scheduling a joint meeting in January with the Board of Education and the City of Dahlonega, regarding the Taxing Authorities.

COMMISSIONER
Commissioner Shaw asked for an update on the fire station to be located at Ben Higgins. Public Works Director Larry Reiter stated that the survey has been completed, and they have reached a decision on where the site plan will be.

Commissioner Sherrill requested that the Chairman ask the Boards, Authorities, and Committees to present reports to the Commissioners after the first of the year. He also requested that the Rainbow House be added to the December agenda. He commented up the ADA issues and how they were due to the age of the buildings, not from being neglected.

PUBLIC COMMENTS
Citizen Clinton Crane expressed his concerns with the size of the Park & Ride at the end of Hwy 400.

EXECUTIVE SESSION
Litigation

***Motion**: A motion was made by Commissioner Shaw to exit regular session at 8:15 p.m. and enter into executive session. The motion was seconded by Clarence Stowers. Motion was approved by Doug Sherrill, Steve Shaw, Clarence Stowers and Clarence Grindle. The motion carried.*

***Motion**: Commissioner Stowers made a motion to exit executive session at 9:29 p.m. and reenter regular session. The motion was seconded by Clarence Grindle. The motion was then approved by Commissioners Sherrill, Shaw, Stowers and Grindle. The motion carried.*

ANNOUNCEMENTS
Chairman Dockery announced there were no votes made in the Executive Session.

ADJOURN
***Motion**: Commissioner Grindle moved to adjourn the meeting. The motion was seconded by Clarence Stowers and approved by all district commissioners. Motion carried and the meeting was adjourned at 9:30 p.m.*

23 Dec 2014
Date

Clarence Stowers, Vice-Chairman
Lumpkin County Board of Commissioners

Attest:

Kathleen C. Walker
Clerk, Lumpkin County