



Lumpkin County Emergency Services

57 A Pinetree Way
Dahlonega Ga. 30533

Business (706) 864-3030 Fax (706) 867-9099 EMA (706) 864-9180

Staff Analysis

Agenda Item:	GEMA Emergency Management Performance Grant
Item Description:	This is the annual agreement renewal of the EMPG, between GEMA, (Georgia Emergency Management Agency), and Lumpkin County Emergency Management Agency.
Facts and Historical Information:	Lumpkin County has identified the need to hold the position of an Emergency Manager and agency for the county. By doing this, it has opened many grant opportunities that the county has and will continue to benefit from. This partnership not only has created these grant opportunities, but it is a great asset in helping to provide the safety and protection for the citizens and visitors of Lumpkin County in times of disasters.
Potential Courses Of Action:	<p>A) Accept the proposed agreement and utilize the grant opportunities to aide in the safety and protection of our citizens and visitors.</p> <p>B) Reject the agreement and fund all projects out of our general funds.</p>
Budget Impact:	This agreement is a one for one cash match, but the cash match can be met by utilizing part of the county's EMA Director's salary, which in turn makes this budget neutral, due to the fact that the Directors salary and position is already budgeted for.
Staff Recommendation:	It is our recommendation to accept this renewal agreement between GEMA and the Lumpkin County Emergency Management Agency. This will ensure that our citizens and visitors have the highest standards of safety and protection available and also ensure that the vision and goals of our mission for Lumpkin County Emergency Management can be achieved.

GEORGIA EMERGENCY MANAGEMENT AGENCY

Homeland Security

2014 Performance Partnership Agreement

The 2014 Performance Partnership Agreement (PPA) between the Georgia Emergency Management Agency-Homeland Security (GEMA-HS) and the Lumpkin County Government.

In order to best ensure that state and local governments are fully prepared to help their citizens in times of emergency, the Lumpkin County Government, the Lumpkin County Emergency Management Agency, (EMA), and its Director agree to meet the requirements specified in the Official Code of Georgia Annotated (Section 38-3-27), of the Georgia Emergency Management Act of 1981, as amended, the Federal Emergency Management Agency (FEMA) 2014 Emergency Management Preparedness Grant (EMPG) Guidance and the FY14 GEMA-HS EMPG Program Guidance and those rules, regulations and guidelines dictated by the Director of GEMA-HS.

GEMA-HS agrees to provide required and necessary state and federal resources to local governments on a timely basis in response to major emergencies and disasters; a comprehensive training and exercise program for emergency personnel; and other critical situational information. GEMA-HS further agrees to provide funding support to local qualified governments for appropriate administrative expenses; administer and manage federal and state assistance programs for the benefit of local governments; provide necessary and requested information, advise, recommendations and technical assistance concerning emergency management administrative, operations and planning issues and to eliminate restrictive and unnecessary administrative requirements in managing its responsibilities on behalf of local governments.

APPROVAL and REVIEW

By signing this Performance Partnership Agreement (PPA) the parties agree to work cooperatively in accomplishing the objectives set forth above.

This PPA must be signed by the local EMA Director and the Chief Elected Official (CEO) of the local government and the Director of GEMA-HS. Evaluation of progress will be reviewed by the GEMA-HS Area Field Coordinator. Lack of satisfactory 2013 GEMA PPA/Work Plan progress may be cause for recommendation that eligibility for federal or state assistance be withdrawn.

Local EMA Director

Date

City/County CEO

Date

GEMA-HS Director

Date

GEMA-Homeland Security Area Field Coordinator

Date



**Georgia Emergency Management Agency
STATEMENT OF SUBGRANT AWARD**

EMPG 14

FEDERAL GRANT: Emergency Management Performance Grant

FEDERAL AWARD NUMBER: EMW-2014-0073

CFDA #: 97.042

STATUTORY AUTHORITY FOR GRANT:

This project is supported under DHS Appropriations Act of 2006 (P.L. 19-90),

GRANTEE IMPLEMENTING AGENCY:

Lumpkin County Emergency Management Agency
57 B Pine Tree Way
Dahlonega, GA 30533

GEMA PROJECT ID: OEM14-095

START DATE: 07/01/2014

END DATE: 06/30/2015

AWARD DATE: 09/04/2014

FEI #: 58-6000857

SUBGRANT FUNDING:

FEDERAL AWARD

LOCAL MATCH

TOTAL PROJECT

PPA Base Award

10,603.00

10,603.00

21,206.00

SPECIAL CONDITIONS:

This FY 2014 Performance Partnership Award is funded by the Department of Homeland Security Emergency Management Performance Grant (EMPG) Award and includes a minimum 50 percent (cash and/or inkind) match requirement. All expenses must be in accordance with the Office of Management and Budget Circulars A-87, A-102 and A-133 (<http://www.whitehouse.gov/omb/circulars/index-slg.aspx>), Title 44 of the Code of Federal Regulations Chapter 13 Part 24 (Match requirements) (<http://www.gpoaccess.gov/cfr/index.html>), and the FY 2014 Emergency Management Performance Grant Funding Opportunity Announcement (http://www.fema.gov/pdf/government/grant/2014/fy14_empg_foa.pdf), and within the period of performance. Federal funds cannot be used to match this award.

To receive FY 2014 funding Grantee:

- must have met the terms of the 2013 Performance Partnership Agreement (PPA)
- must have shown satisfactory progress on the 2013 PPA workplan as determined by their Field Coordinator (FC)
- must have submitted all required 2013 EMPG administrative documents to GEMA
- must have completed NIMSCAST Roll-up for 2013

Payment will not be made until the FY14 PPA Request for Payment Form is approved by the GEMA Director of Field Operations.

Authorized Grantee Official

Please Print Name

Title

Signature

Date of Acceptance

Approving Authority - GEMA

Charley English, Director

Date

EXHIBIT A
CERTIFICATION REGARDING LOBBYING;
DEBARMENT, SUSPENSION, AND DRUG FREE WORKPLACE

Lobbying

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.

2. If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Debarment, Suspension, and Other Responsibility Matters; Drug-Free Workplace

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 44 CFR Part 17 and maintenance of a Drug Free Workplace (44CFR, Subpart F). The applicant certifies that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

2. Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or locally) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

4. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

5. As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Sections 17.615 and 17.620, the applicant certifies it will continue to provide a drug-free workplace per referenced regulations.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address: _____

2. Application Number and/or Project Name _____ 3. Grantee IRS/Vendor Number _____

4. Typed or Printed Name and Title of Authorized Representative _____

5. Signature _____ 6. Date _____

Georgia Emergency Management Agency
Homeland Security
FY 2014 EMERGENCY MANAGEMENT PERFORMANCE GRANT
SUB-GRANTEE RISK ASSESSMENT
(Please use addition sheet for comment)

1. Is there appropriate segregation of duties between employees who are responsible for contracting, accounts payable and cash disbursing? Yes No

2. Are written policies and procedures for (1) the procurement of goods and services and (2) contracts in place which require that:
 - Contract files document significant procurement history?
 - Procurement methods be authorized including the selection of contract type, contractor, and the basis of the contract price?
 - Procurement through full and open competition be documented?
 - Cost and price analysis be performed on a contract including any contract modifications?
 - A suspension and debarment certification be obtained from each prospective vendor?
 - A suspension and debarment certification be obtained from each prospective vendor?
 - Other applicable requirements for procurement under Federal awards are followed? Yes No

3. Are procurement actions including purchase orders and required bids documented and maintained in the procurement files? Yes No

4. Is the general ledger or other reliable accounting records the basis for the required Federal financial reports?
 Yes No

5. Is the required accounting method (cash or accrual) used to prepare the Federal financial reports?
 Yes No

6. Has your organization received \$500,000 or more in federal assistance from all federal sources, not just this grant, during your fiscal year? If so, has an audit been performed as prescribed in the Single Audit Act?
 Yes No

7. Are Federal financial reports prepared as required within the time imposed by the Federal grantor agencies?
 Yes No

8. Does your organization have an accounting system in place which provides for reliable processing of financial information for reporting of Federal awards?
 Yes No

9. Is a system of record keeping in place to assure that documentation is retained for the time period required by the recipient?
 Yes No

10. Does management take appropriate follow-up action for identified problems or weaknesses in internal controls? Yes No

Jurisdiction _____ Date _____
Signature _____ Title _____

Comments



Georgia Emergency Management Agency

Emergency Management Performance Grant CDFA 97.042

2014 Performance Partnership Agreement (PPA)

Base Award Payment Request Form

Request:

Under penalty of perjury, I certify that to the best of my knowledge and belief that all requirements of the 2014 Performance Partnership Agreement with the Georgia Emergency Management Agency-Homeland Security have been satisfied. I hereby request payment of the Base Award to cover expenses for the period of July 1, 2014 through June 30, 2015.

Award Number: OEM14 - _____

Payee Address:

_____, Emergency Management Agency

Attn: _____

_____, Georgia _____

Signature of EMA Director

Date

Email Address

Phone Number

Recommend Approval:

Signature of Area Field Coordinator

Date

Approval:

Signature of Director of Field Operations

Date



Georgia Emergency Management Agency Homeland Security

Emergency Management Performance Grant (EMPG) CDFA 97.042

FY 2014 Emergency Management Directed Training Award Payment Request Form

Request:

Under penalty of perjury, I certify that to the best of my knowledge and belief that all requirements for the Georgia Emergency Management Agency/Homeland Security (GEMA/HS) FY 2014 EMPG Base Award Application with GEMA/HS have been satisfied. I hereby request the GEMA/HS FY 2014 EMPG Emergency Management Directed Training Award Payment.

Award Number: OEM14 - _____

Payee Address:

Emergency Management Agency

Attn: _____

_____, Georgia _____

Signature of EMA Director

Date

Email Address

Phone Number

Recommend Approval:

Signature of Field Coordinator

Date

Approval:

Signature of Director of Field Operations

Date