



Lumpkin County, Georgia

Finance Department

Date: June 18, 2015

Agenda Item: Grant Award
Criminal Justice Coordinating Council
Juvenile Justice Incentive Grant Program
Enotah Family Therapy Program

Item Description: The Criminal Justice Coordinating Council (CJCC) has recently announced the approval of a \$99,750.00 Juvenile Justice Incentive Grant to the County on behalf of the Enotah Family Therapy Program.

Facts & Historical Information:

Earlier this year, the County submitted a Juvenile Justice Incentive Grant Program continuation application to CJCC on behalf of the Enotah Family Therapy Program. The purpose of the grant is to meet the following goals:

- Reduce felony commitments of the Department of Juvenile Justice and short-term program sentences;
- Reduce the recidivism rate of youths involved in the Juvenile Justice System;
- Reduce the annual secure detention rate of the Enotah Judicial Circuit;
- Demonstrate a cost savings to citizens through the provision of research-informed services to youths in the Juvenile Justice System.

Potential Courses of Action:

- A. Accept the Juvenile Justice Incentive Grant Program award on behalf of the Enotah Family Therapy Program.
- B. Take no action.

Budget Impact: There will be no impact to the County's budget as there is no matching requirement associated with the Juvenile Justice Incentive Grant Program.

Staff

Recommendation: Please see statement from Judge Bruce.



STATE OF GEORGIA

OFFICE OF THE GOVERNOR

ATLANTA 30334-0900

Nathan Deal
GOVERNOR

June 3, 2015

The Honorable Gerald Bruce
Lumpkin County Juvenile Court
325 Riley Road, Room 223
Dahlonega, Georgia 30533

Dear Judge Bruce:

Congratulations! I am pleased to notify you that the Juvenile Justice Incentive Grant Funding Committee has awarded a grant to the Lumpkin County Juvenile Court in the amount of \$99,750. This grant award is effective July 1, 2015 through June 30, 2016.

As you know, juvenile justice reform and reinvestment in Georgia is not only one of my top initiatives as Governor, but also a very strong personal interest. I have seen firsthand the success stories that come out of courtrooms like yours. In addition to the reforms mandated by H.B. 242, by providing you with the resources you need and expanding these community-centered, evidence-based services throughout the state, we can improve public safety and positively change lives in the process.

You soon will receive information from the Juvenile Justice Incentive Grant Funding Committee and the Criminal Justice Coordinating Council regarding your award and other grant-related matters. Thank you for your service to the State of Georgia.

Sincerely,

Nathan Deal

NATHAN DEAL
GOVERNOR



JACQUELINE BUNN
EXECUTIVE DIRECTOR

June 3, 2015

The Honorable Gerald Bruce
Lumpkin County Juvenile Court
325 Riley Road, Room 223
Dahlonega, Georgia 30533

Dear Judge Bruce,

Congratulations! I am pleased to inform you that the Juvenile Justice Incentive Grant Funding Committee has awarded a grant to the Lumpkin County Juvenile Court in the amount of **\$99,750.00** effective July 1, 2015. Juvenile Justice Reform and Reinvestment in Georgia's youth is one of Governor Nathan Deal's and the Criminal Justice Coordinating Council's top priorities for the state. As the Executive Director, I enthusiastically support the Governor's initiative for juvenile justice in our state. Together we can achieve our common goal to keep our youth on the right track towards becoming contributing members of society.

- State-Funded Juvenile Justice Incentive Grant
Amount: **\$99,750.00**

Enclosed, you will find the award documentation for the state-funded grant award. **Please pay particular attention to the Special Conditions since they are the terms and conditions which govern your award.** Your completed award package must be returned with, or before, submission of the agency's first request for reimbursement to the Criminal Justice Coordinating Council at the following address:

Juvenile Justice Incentive Grant
Criminal Justice Coordinating Council
104 Marietta Street, Suite 440
Atlanta, GA 30303

If you have any questions regarding the execution of the enclosed documents or the administration of your project, please feel free to contact **Reginald Boyd, Grant Specialist** at **(404) 657-2073** or **Reginald.Boyd@cjcc.ga.gov**. I look forward to working with you on this exciting initiative and advancing services for our state's juveniles in a truly meaningful way.

Sincerely,

Jacqueline Bunn
Executive Director

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL

State of Georgia- Juvenile Justice Incentive Grant

SUBGRANT AWARD

SUBGRANTEE: Lumpkin County Commission

IMPLEMENTING

AGENCY: Lumpkin County

FEDERAL FUNDS: \$ 99,750

MATCHING FUNDS: \$ 0

PROJECT NAME: Juvenile Justice Incentive Grant

TOTAL FUNDS: \$ 99,750

SUBGRANT NUMBER: Y16-8-025

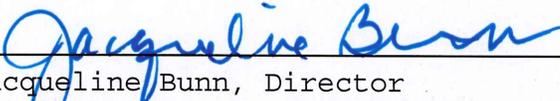
GRANT PERIOD: 07/01/15-06/30/16

This award is made under the State of Georgia Juvenile Justice Incentive Grant (JJIG) program and is subject to the administrative rules established by the Criminal Justice Coordinating Council. The purpose of the JJIG program is to provide funding for juvenile courts to serve youth in the community who would otherwise be committed to Georgia's Department of Juvenile Justice.

This Subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL

SUBGRANTEE APPROVAL


Jacqueline Bunn, Director
Criminal Justice Coordinating Council

Date Executed: 07/01/15

Signature of Authorized Official Date

Chris Dockery, Chairman

Typed Name & Title of Authorized Official

58-6000857-001

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	01	1	07/01/15	9		**	Y16-8-025
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	01				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	Juvenile Justice Incentive Grant	624.41	\$ 99,750

CRIMINAL JUSTICE COORDINATING COUNCIL
State of Georgia- Juvenile Justice Incentive Grant

SPECIAL CONDITIONS

SUBGRANTEE: Lumpkin County Commission
PROJECT NAME: Juvenile Justice Incentive Grant
SUBGRANT NUMBER: Y16-8-025
SUBGRANT AWARD: \$99,750

1. All project costs not exclusively related to activities of the funded Juvenile Justice Incentive Grant must be prorated, and only the costs of approved project-related activities will be reimbursable under the Subgrant Award.
Initials AR
2. The grantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures as approved by the Juvenile Justice Funding Committee. The project budget and the project summary will not be established, or officially approved, until the grantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the Criminal Justice Coordinating Council.
Initials AR
3. The grantee must submit subsequent Subgrant Adjustment Requests to revise the budget, project summary, and implementation plan prior to any substantial changes, but no later than 30 days prior to the end of the subgrant period.
Initials AR
4. The grantee agrees that no funds shall be expensed outside of the approved budget. In addition, any funds spent under this subgrant award must be expended by the grant end date and not encumbered.
Initials AR
5. The Funding Committee will conduct a financial and programmatic review of each grant at the end of the second quarter, and each quarter thereafter. The Funding Committee reserves the right to add any conditions to the award and/or retain any unused funds if deemed necessary.
Initials AR
6. This is a reimbursement grant. The grantee agrees to submit requests for reimbursement on either a monthly or quarterly basis, as selected by the grantee at the time of award. Subgrant Expenditure Reports are due 15 days after the end of the month (if reporting monthly) or 15 days after the end of the quarter (if reporting quarterly).
Initials AR

7. The grantee certifies that state funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. State funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the grantee will be required to document that the reduction in non-state resources occurred for reasons other than the receipt or anticipated receipt of state funds.
Initials AR
8. Statistical and/or evaluation data describing project performance must be submitted to the Criminal Justice Coordinating Council on a quarterly basis using the prescribed format provided to the Subgrantee. Failure to submit this data on a timely basis will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.
Initials AR
9. Statistical and/or evaluation data describing project performance must be submitted to The Carl Vinson Institute of Government and the Department of Juvenile Justice through monthly surveys and quarterly reports using the prescribed format provided to the grantee. Failure to submit this data on a timely basis will result in the withholding of grant funds on this grant and/or any other grant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.
Initials AR
10. The grantee certifies that 1) title to all equipment and/or supplies purchased with funds under this grant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or equipment is no longer utilized for its grant-funded purpose, the Criminal Justice Coordinating Council will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.
Initials AR
11. All courts must use the Department of Juvenile Justice (DJJ) Predisposition Risk Assessment Instrument and Structured Decision Making Matrix to ensure that the appropriate youth are being recommended to receive grant-funded services. In order for a youth to be eligible for diversion into a grant funded evidenced-based program, they must score at a medium or high risk level on the PDRA. If a juvenile falls within one of the following classifications: Class A Designated Felony (low, medium, and high risk), Class B Designated Felony (medium and high risk), or Other Felony (medium and high risk) they are eligible for diversion into the funded evidence-based program.
Initials AR

12. The grantee agrees to comply with the guidance contained in the 2015 Juvenile Justice Incentive Grant Program Request for Proposals.
Initials AR
13. The grantee must comply with the training and evaluation requirements as mandated by the Juvenile Justice Funding Committee.
Initials AR
14. At minimum, 70% of awarded funds must be used for Evidence-Based Program costs associated with contract and direct services. No more than 30% of awarded grant funds can be used for administrative costs. Any requests to have funds allocated in a manner that does not comply with the 70/30 rule must be justified in a written statement and submitted to the Criminal Justice Coordinating Council with an adjustment request. The adjustment request and justification will be forwarded to the Juvenile Justice Funding Committee for consideration on a case-by-case basis.
Initials AR
15. The subgrantee agrees that at least 25% of the awarded funds will be spent in the first quarter, 50% in the second quarter and 75% in the third quarter. If this condition is not met, any unused remaining funds from that quarter will be retained by the Council to be managed by the Juvenile Justice Funding Committee.
Initials AR
16. Waivers for the above 25% expenditure requirement will be granted at the discretion of the Juvenile Justice Funding Committee.
Initials AR
17. Non-compliance with any of the special conditions contained within this document, by the authorized official, project officials and/or employees of this grant, will result in a recommendation to the Juvenile Justice Funding Committee that the award be rescinded.
Initials AR

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.

Typed name of
Authorized Official: Chris Dockery Title : Chairman

Signature : _____ Date : _____

CRIMINAL JUSTICE COORDINATING COUNCIL
 SUBGRANT ADJUSTMENT REQUEST
 FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: 07-21-2015

SUBGRANTEE: Lumpkin County Commission

SUBGRANT #: Y16-8-025

PROJECT NAME: Enotah Juvenile Family Therapy Program

NATURE OF ADJUSTMENT: REVISED BUDGET Go To SECTION I
 PROJECT PERIOD AND/OR EXTENSION. Go To SECTION II
 PROJECT OFFICIALS/ADDRESSES. . . . Go To SECTION III
 PROJECT PERSONNEL. Go To SECTION III
 GOALS AND OBJECTIVES Go To SECTION III
 OTHER. Go To SECTION III

Mark all that apply.

Adjustments of each type shown should be entered in the section indicated.

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	\$ 99,750	(99,750)	0
EQUIPMENT	0	0	0
SUPPLIES	0	447	447
TRAVEL	0	0	0
PRINTING	0	0	0
OTHER	0	99,303	99,303
TOTAL	\$ 99,750		99,750
Federal	\$ 99,750		99,750
Match	\$ 0		0

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD	REQUESTED GRANT PERIOD	FOR EXTENSION,
Start Date: <u>07/01/15</u>	Start Date: _____	# OF MONTHS: _____
End Date: <u>06/30/16</u>	End Date: _____	

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

N/A

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT #

ADJ REQUEST #: 1

REQUEST DATE: 07-21-2015

SUBGRANTEE: Lumpkin County Commission

SUBGRANT #: Y16-8-025

PROJECT NAME: Enotah Juvenile Family Therapy Program

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

This request is being made to reallocate the funds awarded into the following categories as outlined in the budget narrative submitted with the grant application.

- Supplies: \$447.00
- Other: \$99,303.00

SUBMITTED BY:

Finance Director

Signature of Financial Officer or Project Director
C. Allison Martin

Title

Date

CJCC ROUTING AND APPROVALS:

Approval

Disapproval

Reviewer Signature

Reviewed By: _____

Authorized By: _____

CRIMINAL JUSTICE COORDINATING COUNCIL REIMBURSEMENT SELECTION FORM

SUBGRANT NUMBER: Y16-8-025

AGENCY NAME: Lumpkin County Commission

1. SELECT A SCHEDULE FOR SUBMITTING REIMBURSEMENTS (CHECK ONE BOX)

- MONTHLY** (Requests for reimbursement are due 15 days after the end of the month)
- QUARTERLY** (Requests for reimbursement are due 30 days after the end of the quarter)

2. SELECT A PROCESS FOR RECEIVING REIMBURSEMENT PAYMENTS (CHECK ONE BOX)

- ELECTRONIC FUNDS TRANSFER** (Reimbursements will be deposited into the bank account listed below. A voided check must be attached to ensure proper routing of funds.)

BANK NAME: United Community Bank

BANK ROUTING NUMBER: 061112843

BANK ACCOUNT NUMBER: 2004197477

AGENCY CONTACT NAME: Mark French

AGENCY CONTACT

TELEPHONE NUMBER: (706) 482-2552

AGENCY AUTHORIZED

OFFICIAL NAME AND TITLE: Chris Dockery, Chairman

AGENCY AUTHORIZED

OFFICIAL SIGNATURE: _____

- CHECK** (Reimbursements will be mailed in the form of a check to the address listed below)

MAILING ADDRESS: _____

CITY, STATE & ZIP: _____

ATTENTION: _____

AGENCY AUTHORIZED

OFFICIAL SIGNATURE: _____

For CJCC Use ONLY

CJCC Auditor:	
Phone Number:	
Grant Award Number:	
GBI Entry Initial/Date:	

WARNING: THIS CHECK IS PROTECTED BY SPECIAL SECURITY GUARD PROGRAM™ FEATURES



Lumpkin County Board of Commissioners
GENERAL FUND

99 Courthouse Hill, Suite D
Dahlonega, GA 30533

UNITED
Community Bank
Dahlonega, Georgia 30533

64-1284
611

NO. 153516

CHECK DATE

AMOUNT

VOID AFTER 90 DAYS

VOID

000014

PAY
TO THE
ORDER OF

VOID



THIS CHECK CONTAINS MULTIPLE SECURITY FEATURES. SEE BACK FOR DETAILS.

⑈ 153516 ⑆ ⑆ 061112843 ⑆ 2004197477 ⑆

DESIGNATION OF GRANT OFFICIALS

LEGAL NAME OF AGENCY: Lumpkin County Commission

PROJECT TITLE: Enotah Juvenile Justice Incentive Grant

GRANT NUMBER: Y16-8-025

Mr.

Ms.

Amy Gibby Rosser

PROJECT DIRECTOR NAME (Type or Print)

Executive Director, Towns County Family Connection

Title and Agency

1400 US Hwy 76, East Hiawassee, GA 30546

Official Agency Mailing Address City Zip

(706) 896-4131 Ext #1233 (706) 896-6628

Daytime Telephone Number Fax Number

argibby@townscountyschools.org

E-Mail Address

Mr.

Ms.

Allison Martin

FINANCIAL OFFICER (Type or Print)

Finance Director, Lumpkin County Commission

Title and Agency

99 Courthouse Hill – Suite D Dahlonega, GA 30533

Official Agency Mailing Address City Zip

(706) 482-2550 (706) 482-2201

Daytime Telephone Number Fax Number

allison.martin@lumpkincounty.gov

E-Mail Address

Mr.

Ms.

Chris Dockery

AUTHORIZED OFFICIAL (Type or Print)

Chairman, Lumpkin County Commission

Title and Agency

99 Courthouse Hill – Suite H Dahlonega, GA 30533

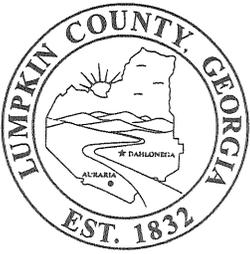
Official Agency Mailing Address City Zip

(706) 864-3742 (706) 482-2697

Daytime Telephone Number Fax Number

commissioner@lumpkincountygov

E-Mail Address



LUMPKIN COUNTY BOARD OF COMMISSIONERS

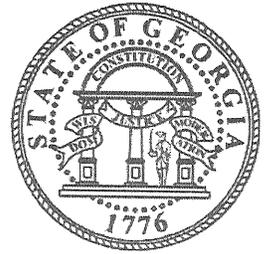
Doug Sherrill
District 1

Steve Shaw
District 2

Chris Dockery
Chairman

Rhett Stringer
District 3

Bob Pullen
District 4



July 21, 2015

Criminal Justice Coordinating Council
104 Marietta Street
Suite 440
Atlanta, GA 30303-2743

Re: Lumpkin County Commission
Subgrant #Y16-8-025
Signature Authorization

Dear Sir or Madam:

I have designated the County's Finance Director, Mrs. C. Allison Martin, as the authorized signature for future submissions of forms and other documents pertaining to the above referenced subgrant award.

Sincerely,

Chris Dockery
Chairman

CD:mwf