REFERENCE NO.: 16300

OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL

SUBGRANT AWARD

SUBGRANTEE: Lumpkin County Commission

IMPLEMENTING AGENCY: Lumpkin County

PROJECT NAME: Sex Offender Registry

SUBGRANT NUMBER: Z12-8-031

FEDERAL FUNDS: $ 17,480
MATCHING FUNDS: $ 0
TOTAL FUNDS: $ 17,480
GRANT PERIOD: 01/01/15-06/30/15

Award is hereby made in the amount and for the period shown above for a Subgrant under the Anti-Drug Abuse Act of 1988, Public law 100-690, Title VI, Subtitle C.

The award is made in accordance with the plan set forth in the application of the Subgrantee and subject to any attached special conditions.

The Subgrantee has agreed through the executed copy of certified assurances to be subject to all applicable rules, regulations, and conditions of the Anti-Drug Abuse Act of 1988. This Subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL

Jacqueline Bunn, Director
Criminal Justice Coordinating Council

Date Executed: 01/01/15

SUBGRANTEE APPROVAL

Signature of Authorized Official — Date: 14 Jan 2015

Chris Dockery, Chairman
Typed Name & Title of Authorized Official

58-6000857-001
Employer Tax Identification Number (EIN)

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INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	16300	1	01/01/15	9		**	Z12-8-031
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	16300				

ITEM CODE	DESCRIPTION 25 CHARACTERS	EXPENSE ACCT	AMOUNT
1	Sex Offender Registry	624.41	$ 17,480

CRIMINAL JUSTICE COORDINATING COUNCIL
Sex Offender Registration Notification Act (SORNA)
SPECIAL CONDITIONS

SUBGRANTEE: Lumpkin County Commission

SUBGRANT NUMBER: Z12-8-031

1. The subgrantee agrees to purchase a palm print scanner and its attendant equipment within 6 months of the grant being activated.

   Initials CD / MS

2. The subgrantee agrees to abide by all administrative and financial guidelines as stipulated in the current edition of the Office of Justice Program's (OJP) Financial Guide for Grants available at http://www.ojp.usdoj.gov/financialguide/.

   Initials CD / MS

3. The subgrantee understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of the Criminal Justice Coordinating Council (CJCC) and the OJP.

   Initials CD / MS

4. The subgrantee agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) www.sam.gov or with a successor government-wide system officially designated by OMB and OJP and applicable requirements on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the OJP's website at http://www.ojp.gov/funding/sam.htm.

   Initials CD / MS

5. The subgrantee agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and further understands and agrees that funds may be withheld, or other related requirements may be imposed, if outstanding audit issues (if any) from OMB Circular A-133 audits (and any other audits of OJP grant funds) are not satisfactorily and promptly addressed, as further described in the current edition of the OJP Financial Guide.

   Initials CD / MS

6. The subgrantee agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, the recipient will promptly notify, in writing, the grant manager for this award, and, if so requested, seek a budget-modification or change-of-project-scope grant adjustment notice to eliminate any inappropriate duplication of funding.

   Initials CD / MS

7. The subgrantee agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages, and costs of attendance at such events. Information on pertinent laws, regulations, policies, and guidance is available at http://www.ojp.gov/funding/confcost.htm.

   Initials CD / MS

8. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm.

   Initials CD / MS

9. Federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds).

   Initials CD / MS

10. The subgrantee agrees to track, account for, and report on all funds from this award separately from all other funds, including Department of Justice funds from awards for the same or similar purposes or programs. Accordingly, the accounting systems of the subgrantee must ensure that funds from this award are not comingled with funds from any other source.

    Initials CD / MS

11. All subgrantees must have written policies and procedures which govern the fiscal management of grant funds.

    Initials CD / MS

12. The subgrantee must verify Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information, including telephone number and e-mail address. If any information is incorrect or has changed, a Subgrant Adjustment Request (SAR) must be submitted in writing to document changes.

    Initials CD / MS

13. This award is contingent upon the successful submission of all required CJCC application documents, as well as the timely resolution of outstanding compliance issues. The subgrantee agrees to maintain programmatic and fiscal compliance during the application process and throughout the life of the grant award. If the application process submitted for this grant award was deemed incomplete due to missing documents, the subgrantee agrees to provide the necessary documentation to complete the award packet within the time frame designated by CJCC. In addition, if, during a monitoring activity (e.g., site visit, desk review, technical assistance visit), findings are identified, the subgrantee agrees to take the necessary steps to address the findings within the time frame designated by CJCC.

    If the subgrantee does not adequately resolve findings resulting from a monitoring activity or provide requested documents within the time frame designated by CJCC, the subgrantee will be deemed non-compliant and placed on a 90-day probationary period. If the required actions have not been resolved by the end of the 90-day probationary period (e.g., the requested documents have not been submitted and/or compliance issues remain outstanding/unresolved), the subgrantee understands that the awarded amount will be rescinded.

    Initials CD / MS

14. Statistical and/or evaluation data describing project performance must be submitted to the CJCC on a semi-annual basis (i.e., annual report), using prescribed formats provided to the Subgrantee. Failure to submit this data on a timely basis will result in the withholding of funds until compliance is achieved.

    Initials CD / MS

15. All project costs not exclusively related to the approved project must be prorated, and only the costs of project-related activities will be reimbursable under the subgrant award.

    Initials CD / MS

16. Pursuant to O.C.G.A. §36-60-6, as amended, all private employer subgrantees shall register with the federal work authorization system, E-Verify, and provide CJCC with its eligibility verification system user number.

    Initials CD / MS

17. The subgrantee certifies that federal funds will not be used to supplant funds that would otherwise be made available for grant-funded initiatives. Federal funds must be used to supplement existing funds for program activities and not replace funds appropriated for the same purpose. Potential supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the subgrantee will be required to document that the reduction in non-federal resources occurred for reasons other than the receipt or anticipated receipt of federal funds.

    Initials CD / MS

18. The subgrantee certifies that 1) title to all equipment and/or supplies purchased with funds under this subgrant shall vest in the agency that purchased the property; 2) equipment and/or supplies will be maintained in accordance with established local or state procedures as long as the equipment and/or supplies are used for program-related purposes; and 3) once the project concludes and/or the equipment is no longer utilized for its grant-funded purpose, the Criminal Justice Coordinating Council will be informed of the available equipment and determine its future use to assure it is utilized in furtherance of the goals and objectives of the grant program and the State of Georgia.

Initials CD / MS

19. The recipient agrees that all income generated as a direct result of this award shall be deemed program income. All program income earned must be accounted for and used for the purposes of funds provided under this award, including such use being consistent with the conditions of the award, the effective edition of the OJP Financial Guide and, as applicable, either (1) 28 C.F.R. Part 66 or (2) 28 C.F.R. Part 70 and 2 C.F.R. Part 215 (OMB Circular A-110). Further, the use of program income must be reported on the monthly or quarterly reimbursement requests.

Initials CD / MS

20. The subgrantee further understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.

Initials CD / MS

21. To support public safety and justice information sharing, OJP requires the grantee to use the National Information Exchange Model (NIEM) specifications and guidelines for this particular grant. Grantee shall publish and make available without restriction all schemas generated as a result of this grant to the component registry as specified in the guidelines. For more information on compliance with this special condition, visit http://www.niem.gov/implementationguide.php.

Initials CD / MS

22. To avoid duplicating existing networks or IT systems for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the subgrantee can demonstrate to the satisfaction of the Bureau of Justice Assistance that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

Initials CD / MS

23. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.

Initials CD / MS

24. The recipient agrees to ensure that the State Information Technology Point of Contact receives written notification regarding any information technology project funded by this grant during the obligation and expenditure period. This is to facilitate communication among local and state governmental entities regarding various information technology projects being conducted with these grant funds. In addition, the recipient agrees to maintain an administrative file documenting the meeting of this requirement. For a list of State Information Technology Points of Contact, go to http://www.it.ojp.gov/default.aspx?area=policyAndPractice&page=1046.

Initials CD / MS

25. The subgrantee agrees to cooperate with any assessments, national evaluations efforts, or information on data collection requests, including, but not limited to, the provision of any information for the assessment or evaluation of any activities within this project.

Initials CD / MS

26. Pursuant to U.S. Attorney General Order No. 2353-2001, and O.C.G.A. §50-36-1(d), public or private nonprofit service providers that deliver in-kind (non-cash) services necessary to protect life or safety and do not charge for said services based on the recipients' income, may neither require clients seeking their organization's services to verify their immigration status nor deny services based on the clients' legal status. (Department of Justice (2001), Final Specification of Community Programs Necessary for Protection of Life or Safety Under Welfare Reform Legislation, (A.G. Order No. 2353-2001) 66 FR 3613.) Agencies providing said services shall establish a policy ensuring all victims have access to services regardless of immigrant status, and shall promulgate same with staff and clients seeking services.

Initials CD / MS

27. Where warranted, the subgrantee agrees to fully support homeland security initiatives in any manner, including but not limited to, providing personnel, supplies, equipment and any other resources deemed necessary by the Georgia Office of Homeland Security.

Initials CD / MS

28. The subgrantee agrees to comply with all the requirements of 28 CFR Part 22, the Department of Justice's Regulations on the Confidentiality of Identifiable Research and Statistical Information. The subgrantee agrees that any information identifiable to a private person that is collected as part of this grant will be used for research and statistical purposes only and acknowledges that 42 U.S. C. Section 3789 (g) provides that these data are immune from legal process. The subgrantee agrees to follow all the requirements for subject notification (28 CFR Section 22.27), information transfer agreements (28 CFR Sections 22.24 and 22.26), and final disposition of data (28 CFR Section 22.25).

Initials CD / MS

29. The subgrantee must submit Subgrant Adjustment Request #1 with the completed award package. The adjustment request must be accompanied by a detailed project budget that itemizes all projected expenditures. The project budget and summary will not be established, or officially approved, until the subgrantee receives a written approval notice from the Criminal Justice Coordinating Council. All project costs and project activities must coincide with the approved budget, summary, and implementation plan unless subsequent revisions are approved by the Criminal Justice Coordinating Council.

Initials CD / MS

30. The subgrantee must submit subsequent requests to revise the budget, project summary, and project plan prior to implementing any substantial changes, but no later than 60 days prior to the end of the subgrant period.

Initials CD / MS

31. All project costs not exclusively related to this approved project must be prorated, and only the costs of project-related activities will be reimbursable under the subgrant award.

Initials CD / MS

32. The subgrantee agrees to submit requests for reimbursement on either a monthly or quarterly basis, as selected by the subgrantee at the time of award. Subgrant Expenditure Reports are due 15 days after the end of the month (if reporting monthly) or 30 days after the end of the quarter (if reporting quarterly).

Initials CD / MS

33. The subgrantee agrees to fully cooperate with any monitoring or evaluation activities, and any related training activities, initiated and/or conducted by the Criminal Justice Coordinating Council during and subsequent to the award period.

Initials CD / MS

34. The subgrantee agrees to comply with any additional requirements that may be imposed during the grant performance period if the Criminal Justice Coordinating Council determines that the recipient is a high-risk subgrantee. Cf.28 C.F.R. parts 66, 70.

Initials CD / MS

35. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Reg. 51225 (October 1, 2009), the Department of Justice and the Criminal Justice Coordinating Council encourages grantees and subgrantees to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

Initials CD / MS

36. The subgrantee agrees to take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP).

In addition, subgrantees that provide hotline services will provide documentation of a contract for 24-hour language interpretation services for callers who do not speak English. Subgrantees that provide hotline services will ensure that its TTY machine is operational at all times and that all staff, volunteers and interns who answer the hotline receive training and ongoing review of TTY answering procedures. For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website at http://www.lep.gov.

Initials CD /MS

37. If any changes occur in the subgrantee's eligibility status regarding debarment, a revised Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form must be submitted to the Criminal Justice Coordinating Council.

    Initials CD / MS

38. The subgrantee agrees to comply with the Equal Treatment Regulation (28 C.F.R. part 38) which prohibits recipients from using federal grant funding for inherently religious activities. While faith-based organizations can engage in non-funded inherently religious activities, the activities must be held separately from the grant-funded program, and customers or beneficiaries cannot be compelled to participate in them. The Equal Treatment Regulation makes clear that organizations receiving federal grant funding are not permitted to discriminate when providing services on the basis of a beneficiary's religion. For more information on the regulation, please see OCR's website at http://www.ojp.usdoj.gov/ocr/etfbo.htm.

    Initials CD / MS

39. In accordance with Federal regulations, the subgrantee must comply with the following Equal Employment Opportunity Plan reporting requirements:

    a. If the subgrantee has received an award for $500,000 or more and has 50 or more employees (counting both full- and part-time employees, but excluding political appointees), then it has to prepare an EEOP and submit it to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice for review within 60 days from the date of this award. For assistance in developing an EEOP, please consult OCR's website at http://www.ojp.usdoj.gov/ocr/eeop.htm. The subgrantee may also request technical assistance from an EEOP specialist at OCR by dialing (202) 616-3208.

    b. If the subgrantee received an award between $25,000 and $500,000 and has 50 or more employees, the subgrantee must prepare an EEOP, but does not have to submit the EEOP to OCR for review. Instead, the subgrantee must maintain the EEOP on file and make it available for review on request. In addition, the subgrantee must complete Section B of the Certification Form and return it to OCR within 60 days from the date of this award. The Certification Form can be found at: http://www.ojp.usdoj.gov/about/ocr/eeop.htm.

    c. If the subgrantee received an award for less than $25,000; or if the subgrantee has less than 50 employees, regardless of the amount of the award; or if your organization is a medical institution, educational institution, nonprofit organization or Indian tribe, then the subgrantee is exempt from the EEOP requirement. However, the subgrantee must complete Section A of the Certification Form and return it to OCR within 60 days from the date of this award. The Certification Form can be found at http://www.ojp.usdoj.gov/about/ocr/eeop.htm.

    The subgrantee acknowledges that failure to submit an acceptable EEOP (if the subgrantee is required to submit one pursuant to 28 C.F.R. Section 42.302), approved by the Office for Civil Rights, is a violation of its Certified Assurances and may result in suspension or termination of funding, until such time as the subgrantee is in compliance. The subgrantee must maintain proof of compliance with the above requirements and be able to provide such proof to the CJCC upon request.

    Initials CD / MS

40. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The subgrantee agrees to promptly refer to the DOJ OIG any credible evidence that an employee, agent, contractor, subcontractor, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds.

Potential fraud, waste, abuse, or misconduct should be reported to the OIG by mail:

Office of the Inspector General
U.S. Department of Justice
Investigations Division
950 Pennsylvania Avenue, N.W., Room 4706
Washington, DC 20530

e-mail: oig.hotline@usdoj.gov
hotline: (contact information in English and Spanish): (800)869-4499
or hotline fax: (202) 616-9881
Additional information is available from the DOJ OIG website at www.usdoj.gov/oig

Initials CD / MS

41. The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

Initials CD / MS

42. In the event a federal or state court or federal or state administrative agency makes an adverse finding of discrimination against the subgrantee after a due process hearing on the ground of race, color, religion, national origin, or sex, the subgrantee must submit a copy of the finding to the Office of Civil Rights and the Criminal Justice Coordinating Council.

Initials CD / MS

43. Non-compliance of any of the special conditions contained within this document, by the authorized official, project officials and/or employees of this grant, may result in a recommendation to Council that the award be rescinded.

Initials CD / MS

Please be advised that failure to comply with any of the Special Conditions will result in material noncompliance with the Subgrant Agreement, thus subjecting the Subgrant Agreement to possible termination by the Criminal Justice Coordinating Council.

Authorized Official Signature **Date** 14 Jan 2015

Chris Dockery, Chairman
Print Authorized Official Name **Title**

CJCC Budget Detail Worksheet

Agency Name:	Lumpkin County Commission
Subgrant Number:	Z12-8-031
Project Name:	Sex Offender Registry
Select grant type:	SORNA

Purpose: This Budget Detail Worksheet is used to verify all Subgrant Expenditure Requests (SERs) and to determine whether costs are allowable, reasonable and justified. Please fill it out completely with the Subgrant Adjustment Request (SAR) #1 in your award packet and for each subsequent SAR that requires a budget change. All required information must be present in the budget narrative, regardless of format.

NOTE - If you need extra lines in the spreadsheet under one of the categories: 1) Highlight an entire row or block of lines within the same category. 2) Keeping your mouse over the highlighted row or block, right click and select the copy option by left clicking 3) Next, right click with your mouse again on the highlighted row or block and chose the option "insert copied cells" by left clicking. If you selected only a block and not the entire row, a new tile will open up and select the option "Shift cells down" and click OK. Use of this technique will ensure that you don't change the formulas inserted in the spreadsheet.

A (1). Personnel – List each position by title and name of employee, if available. In order to calculate the budget enter the annual salary and the percentage of time to be devoted to the program. Compensation of employees engaged in program activities must be consistent with that for similar work within the applicant agency.

Title	First and Last name	Salary Rate	% Time to Project	Select Pay Period Frequency	Cost	Match?
Not Applicable					$0.00	N/A
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	

Title	First and Last name	Hourly wage	Hours per week on project	Weeks worked annually	Select Pay Period Frequency	Cost	Match?
Not Applicable						$0.00	N/A
						$0.00	
						$0.00	
						$0.00	
						$0.00	
						$0.00	
						$0.00	
				PERSONNEL TOTAL		$0	

A (2). Volunteers – If applicable, simply enter the number of hours of service volunteers will perform to meet the match requirement. Volunteers MUST be valued at $12/hour unless approved by CJCC staff for a higher rate. Remember that VOCA awardees must meet a minimum volunteer match of 25% of the total 20% match requirement. Do not change the drop-down selection box from "In-kind" or your match will not calculate correctly.

	Hours	Rate	Total value	Match
Volunteers			$ -	In-Kind
	VOLUNTEERS TOTAL		$0.00	

A (3). Fringe – Amounts should be based on actual costs or a formula for personnel listed above, utilizing the percentage of time devoted to the program. Fringe benefits on overtime hours are limited to FICA, Worker's Compensation and State Unemployment Compensation. Costs included within this category are: FICA (employer's portion of Social Security and Medicare taxes), employer's portion of retirement, employer's portion of insurance (health, life, dental, etc.), employer's portion of Worker's Compensation and State Unemployment Compensation.

Title	First and Last name	Total annual salary or wages	Select fringe type	Enter rate of each fringe benefit as a pecentage of salary or wages	% Time to Project	Cost	Match?
Not Applicable						$0.00	N/A
						$0.00	
						$0.00	
						$0.00	
						$0.00	
						$0.00	
						$0.00	
						$0.00	
						$0.00	
					FRINGE TOTAL	$0.00	

PERSONNEL GRAND TOTAL	$0

B. Travel – Funds must be budgeted in compliance with State of Georgia Statewide Travel Regulations. Itemize travel expenses of program personnel by category (e.g. mileage, meals, lodging, incidentals, and airfare) and purpose (e.g. training, field interviews, and advisory group meetings) and identify the location, if known. For training programs, list travel and meals for participants separately. Show the budget calculation (e.g. six people attending three-day training at $X airfare, $X lodging, $X meals/ incidentals). If selecting "airfare", enter 1 in the nights/days field and use the round-trip costs. Please note that the maximum reimbursement rate is $0.565 per mile, but if your agency's reimbursement rate is lower you must use that rate instead.

Trainings and Conferences ***All trainings and conferences must be pre-approved by submitting an agenda to your Specialist or Auditor.*

Purpose of Travel	Staff member	Item	Cost	# Individuals	# Nights/Days	# Trips	Cost	Match?
Not Applicable							$0.00	N/A
							$0.00	
							$0.00	

							$0.00	
							$0.00	
							$0.00	
							$0.00	
							$0.00	

Mileage

Purpose of Travel	Staff member	Location or Coverage Area	Cost per mile	Miles per grant year	Total Cost	Match?
Not Applicable					$0.00	N/A
					$0.00	
					$0.00	
					$0.00	
					$0.00	
			TRAVEL TOTAL		**$0.00**	

C. Equipment– List non-expendable items to be purchased. Applicants should analyze the benefit of purchased versus leased equipment, especially high cost and electronic or digital items. Explain how the equipment is necessary for the success of the program. Show the budget calculation. Attach a narrative describing the procurement method to be used. Please note that all items must be at least $5,000 per unit to be considered equipment. Otherwise please list items in "Supplies."

Equipment Item	Cost per Unit	# Items	Vendor	Cost	Match?
Palm Scanner System	$17,480.00	1	Eagle Advantage Solutions, Inc.	$17,480.00	N/A
				$0.00	
				$0.00	
				$0.00	
				$0.00	
			EQUIPMENT TOTAL	**$17,480.00**	

D. Supplies– List items by type (e.g. office supplies, postage, copier usage, training supplies, publications, audio/video (batteries, film, CD/DVD's, etc.), office furniture, computer software, educational/therapeutic supplies, uniforms, weapons (law enforcement and prosecution units only). Show budget calculation. For example, where an item is office supplies, enter $100 for cost per unit; "month" for define unit; 12 for # units; and Office Palooza for Vendor. Leave "define unit" blank if not applicable.

Item	Cost per unit	Define Unit	# Units	Vendor	Cost	Match?
Not Applicable					$0.00	N/A
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
				SUPPLY TOTAL	**$0.00**	

E. Printing– List items by type (e.g. letterhead/envelopes, business cards, training materials). Show budget calculation. For example, where an item is business cards, enter $15 for cost per unit; "box" for define unit; 2 for # units; and Print Mania for Vendor. Leave "define unit" blank if it is not applicable.

Item	Cost per unit	Define unit	# Units	Vendor	Cost	Match?
Not Applicable					$0.00	N/A
					$0.00	
					$0.00	
					$0.00	
				PRINTING TOTAL	**$0.00**	

F. (1) Other Costs– List items by type (e.g. real property lease, repairs/maintenance, utilities, copier rental/lease, postage meter, insurance & bonding, dues & subscriptions, advertising, registration fees, film processing, notary services, public relations, communication services - indicate if DOAS is provider). Show budget calculation. For example, provide the office space square footage and the lease rate or provide the monthly lease amount and the number of months leased. For unit enter time period as applicable (i.e., "month" for utility costs) or leave blank for items such as registration that require a one-time fee.

Item	Cost per unit	# of Units	% Charged to Grant	Vendor	Cost	Match?
Not Applicable					$0.00	N/A
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
					$0.00	
				F. (1) Subtotal	**$0.00**	

F. (2) Consultant Fee: Enter the name, if known, and service to be provided. Show the budget calculation; for example, the hourly or daily rate (8 hours) multiplied by the estimated number of units (eg., 1 hour of therapy).

Name of Consultant	Service Provided	Cost per unit	Define Unit of Service	# Units	Cost	Match?
Not Applicable					$0.00	N/A
					$0.00	
					$0.00	
				F. (2)Subtotal	**$0.00**	

F. (3) Contracts: Provide a description of the product or service to be procured by contract and a cost estimate. Applicants are strongly encouraged to use a competitive procurement process in awarding contracts. A separate justification must be provided for sole source contracts in excess of $100,000.

Item	Vendor	Service Provided	Cost	Match?
Not Applicable			$0.00	N/A
			$0.00	

			$0.00	
			$0.00	
			$0.00	
		F. (3) Subtotal	$0.00	

F. OTHER TOTAL	$0

Budget Summary - When you have completed this budget worksheet, the totals for each category will transfer to the spaces below. The total costs and total project costs will be computed via Excel formula. Indicate the amount of grant funds requested and the amount of non-grant funds that will support the project.

Budget Category		Amount	
A. Personnel and Fringe		$0	
B. Travel		$0	
C. Equipment		$17,480	
D. Supplies		$0	
E. Printing		$0	
F. Other		$0	
TOTAL PROJECT COSTS		$17,480	
Award		$17,480	
Match Amount		$0	
Match Breakdown	Cash	$0	#DIV/0!
	In-Kind	$0	#DIV/0!
	Volunteer Match	$0	#DIV/0!

Budget Narrative - The Lumpkin County Sheriff's Office has two principal goals with regard to the registering of sex offenders. The first goal is to ensure compliance with all applicable Federal requirements. The second goal is to provide an improved level of protection to its citizens. In order to meet these goals, the Lumpkin County Sheriff's Office has identified the need to acquire a palm scan system. After researching the various palm scanning systems available, the Eage Palm System has been identified as the preferred equipment of choice. The Eagle Palm System is comprised of multiple components. These components include the following: cross match LSCAN 500P scanner; insert kit for existing Lite-XE cabinet; Dell tower PC with industrial monitor and touchpad keyboard; battery backup and network switch; LSCAN 500P supply kit; and Eagle Print software.

NOTE: If a Non-Grant expense amount is entered, make sure those items for which they will be used must be incorporated into your overall budget. Indicate clearly throughout you budget narrative and detail worksheet for which items these funds will be used.

ATTACHMENT A

Procurement Narrative

A number of years ago, the Lumpkin County Board of Commissioners adopted a purchasing policy. This policy sets out the procedures by which the County and its agents must adhere regarding the acquisition of goods and services. Given the dollar amount of the quote provided to the County by Eagle Advantage Solutions, Inc., it is anticipated the County will solicit informal (non-advertised) sealed bids for the desired equipment (please see Exhibit-I).

COPY

from department indicating sole source or proprietary purchase. (Approval of purchases to be made by the Budget & Grant Analyst prior to notification of bidders.)

PURCHASES $1,000 TO $2,500: (1) Written quotations from not less than three (3) prospective bidders. (Exception: Proprietary items and sole source items.) If purchased as proprietary or sole source item, this is to be indicated on purchase requisition in space provided for entering quotations, and all other forms should be attached from department indicating sole source or proprietary purchase. (2) The Budget and Grant Analyst will review requisition for budget compliance and approve the requisition which will then be reviewed by the Finance Director. Approval of purchase is to be made by the Finance Director prior to notification of bidders.

PURCHASES $2,500 TO $5,000: (1) Written quotations from not less than three (3) prospective bidders. (Exception: Proprietary items and sole source items.) If purchased as proprietary or sole source item, this is to be indicated on purchase requisition in space provided for entering quotations, and all other forms should be attached from department indicating sole source or proprietary purchase. (2) The Budget and Grant Analyst will review requisition for budget compliance and approve the requisition which will then be reviewed by the Finance Director. Approval of purchase is to be made by the Finance Director and by the County Manager prior to notification of bidders.

PURCHASES $5,000 TO $20,000: (1) These typically require informal (non-advertised) sealed bids. (Exceptions: Proprietary items and sole source items) If purchased as proprietary or sole source item, this is to be indicated on purchase requisition in space provided for entering quotations, and all other forms should be attached from department indicating sole source or proprietary purchase. (2) The Budget and Grant Analyst will review requisition for budget compliance and approve the requisition which will then be reviewed by the Finance Director. Approval of purchase is to be made by the Finance Director and by the County Manager prior to notification of bidders.

Whenever possible, long term contracts should be obtained for supplying consumable commodities, such as motor oil, gasoline, diesel fuel, tires, batteries, and other items for which monthly or periodic requirements can be reasonably forecast. Contracts or purchase agreements should extend no longer than a one (1) year period. Any contracts for greater than one year shall meet the requirements of the O.C.G.A. The Purchasing Agent shall make periodic checks to assure that the party under contract is not escalating his delivery price beyond current market prices.

Whenever possible, all fixed asset purchases and bids for non-consumable commodities such as office equipment and furniture, heavy equipment, and vehicles, will be combined upon written request from the Purchasing Agent. This shall be done as an effort to obtain volume discounts and reduce costs for processing paperwork.

The Lumpkin County Vehicle Maintenance Shop/Sheriff's Vehicle Fleet Maintenance will purchase items using a "Blanket Purchase Order". The purchasing Agent will issue the purchase orders on an "as needed " basis, for their use in purchasing. The Department will order whatever is needed to operate their Department. All purchases shall comply with the Purchasing Policy. All invoices for purchases must be submitted to Accounts Payable, and the Purchasing Department at least twice weekly. Purchase order numbers must be shown on all requisitions, invoices, packing lists, or other correspondence referencing a purchase.

DESIGNATION OF GRANT OFFICIALS

LEGAL NAME OF AGENCY: Lumpkin County Commission

PROJECT TITLE: Sex Offender Registry – Palm Scanner

GRANT NUMBER: Z12-8-031

☒ Mr.
☐ Ms.

Mike Stapleton
PROJECT DIRECTOR NAME (Type or Print)
Captain – Criminal Investigations / Lumpkin County Sheriff's Office
Title and Agency
385 East Main Street | Dahlonega, GA | 30533
Official Agency Mailing Address | City | Zip
706-482-2630 | 706-867-1405
Daytime Telephone Number | Fax Number
mike.stapleton@lumpkincounty.gov
E-Mail Address

☐ Mr.
☒ Ms.

Allison Martin
FINANCIAL OFFICER (Type or Print)
Finance Director / Lumpkin County Board of Commissioners
Title and Agency
99 Courthouse Hill – Suite D | Dahlonega, GA | 30533
Official Agency Mailing Address | City | Zip
706-482-2550 | 706-482-2201
Daytime Telephone Number | Fax Number
allison.martin@lumpkincounty.gov
E-Mail Address

☒ Mr.
☐ Ms.

Chris Dockery
AUTHORIZED OFFICIAL (Type or Print)
Chairman / Lumpkin County Board of Commissioners
Title and Agency
99 Courthouse Hill – Suite H | Dahlonega, GA | 30533
Official Agency Mailing Address | City | Zip
706-864-3742 | 706-482-2697
Daytime Telephone Number | Fax Number
commissioner@lumpkincounty.gov
E-Mail Address

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT # 2012-DS-BX-0110

ADJ REQUEST #: 1

REQUEST DATE: 12-18-2014

SUBGRANTEE: Lumpkin County Commission

SUBGRANT #: Z12-8-031

PROJECT NAME: SORNA

NATURE OF ADJUSTMENT:

Mark all that apply.

Adjustments of each type shown should be entered in the section indicated.

X	REVISED BUDGET	Go To . . . . SECTION I
___	PROJECT PERIOD AND/OR EXTENSION.	Go To . . . . SECTION II
___	PROJECT OFFICIALS/ADDRESSES. . .	Go To . . . . SECTION III
___	PROJECT PERSONNEL.	Go To . . . . SECTION III
___	GOALS AND OBJECTIVES	Go To . . . . SECTION III
___	OTHER.	Go To . . . . SECTION III

MUST BE JUSTIFIED AND EXPLAINED THOROUGHLY IN SECTION IV.

SECTION I. REQUEST FOR BUDGET CHANGE - JUSTIFY IN SECTION IV.

	CURRENT APPROVED	REVISIONS +/-	REVISED BUDGET
PERSONNEL	$ 17,480	- 17,480.00	0.00
EQUIPMENT	0	+ 17,480.00	17,480.00
SUPPLIES	0		0.00
TRAVEL	0		0.00
PRINTING	0		0.00
OTHER	0		0.00
TOTAL	$ 17,480		17,480.00
Federal	$ 17,480		17,480.00
Match	$ 0		0.00

SECTION II. REQUEST FOR CHANGE IN PROJECT PERIOD - JUSTIFY IN SECTION IV.

CURRENT GRANT PERIOD
Start Date: 01/01/15
End Date: 06/30/15

REQUESTED GRANT PERIOD
Start Date: _____
End Date: _____

FOR EXTENSION,
OF MONTHS: _____

NOTE: The maximum extension request cannot exceed 12 months.

SECTION III. REQUESTS FOR REVISIONS TO PROJECT OFFICIALS/ADDRESSES, PROJECT PERSONNEL, GOALS AND OBJECTIVES, AND/OR OTHER NON-BUDGET, NON-PERIOD CHANGES (JUSTIFY IN SECTION IV.)

Not Applicable

CONTINUED ON NEXT PAGE

CRIMINAL JUSTICE COORDINATING COUNCIL
SUBGRANT ADJUSTMENT REQUEST
FEDERAL GRANT # 2012-DS-BX-0110

ADJ REQUEST #: 1

REQUEST DATE: 12-18-2014

SUBGRANTEE: Lumpkin County Commission

SUBGRANT #: Z12-8-031

PROJECT NAME: SORNA

SECTION IV. JUSTIFICATION OF ALL REQUESTED ADJUSTMENTS, REVISIONS, AND/OR CHANGES

All requested adjustments in Sections I, II & III (page 1) must be justified in detail in this Section. Include item costs, descriptions, equipment lists, detailed explanations, and any other information that would further clarify and support your request for adjustment. Attach additional pages as needed.

This request is being made to reallocate funding to the equipment category since no personnel functions were included in the grant application. These funds will be utilized to acquire a palm scanner as detailed in the grant application.

SUBMITTED BY:

Signature of Financial Officer or Project Director	Finance Director Title	Date

JCC ROUTING AND APPROVALS:

	Approval	Disapproval	Reviewer Signature
Reviewed By:			
Authorized By:			

CRIMINAL JUSTICE COORDINATING COUNCIL
REIMBURSEMENT SELECTION FORM

SUBGRANT NUMBER: Z12-8-031

AGENCY NAME: Lumpkin County Commission

1. SELECT A SCHEDULE FOR SUBMITTING REIMBURSEMENTS (CHECK ONE BOX)

☐ **MONTHLY** (Requests for reimbursement are due 15 days after the end of the month)

☒ **QUARTERLY** (Requests for reimbursement are due 30 days after the end of the quarter)

2. SELECT A PROCESS FOR RECEIVING REIMBURSEMENT PAYMENTS (CHECK ONE BOX)

☒ **ELECTRONIC FUNDS TRANSFER** (Reimbursements will be deposited into the bank account listed below. **A voided check must be attached to ensure proper routing of funds.**)

BANK NAME: United Community Bank

BANK ROUTING NUMBER: 061112843

BANK ACCOUNT NUMBER: 2004197477

AGENCY CONTACT NAME: Mark French

AGENCY CONTACT TELEPHONE NUMBER: 706-482-2552

AGENCY AUTHORIZED OFFICIAL NAME AND TITLE: Chris Dockery, Chairman

AGENCY AUTHORIZED OFFICIAL SIGNATURE: _____

☐ **CHECK** (Reimbursements will be mailed in the form of a check to the address listed below)

MAILING ADDRESS: _____

CITY, STATE & ZIP: _____

ATTENTION: _____

AGENCY AUTHORIZED OFFICIAL SIGNATURE: _____

For CJCC Use ONLY

CJCC Auditor:	
Phone Number:	
Grant Award Number:	
GBI Entry Initial/Date:	

WARNING – THIS CHECK IS PROTECTED BY SPECIAL SECURITY GUARD PROGRAM™ FEATURES

LUMPKIN COUNTY GEORGIA EST. 1832

Lumpkin County Board of Commissioners
GENERAL FUND
99 Courthouse Hill, Suite D
Dahlonega, GA 30533

UNITED
Community Bank
Dahlonega, Georgia 30533

64-1284
611

NO. 153516

CHECK DATE

AMOUNT

VOID AFTER 90 DAYS

000014

PAY
TO THE
ORDER OF

VOID

HEAT SENSITIVE RUB AREA TO VERIFY

VOID

THIS CHECK CONTAINS MULTIPLE SECURITY FEATURES – SEE BACK FOR DETAILS

⑈153516⑈ ⑆061112843⑆ 2004197477⑈

OMB APPROVAL NO. 1121-0140
EXPIRES 01/31/2006

STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.

2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.

4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63.

5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C.§ 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).

6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. §10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. §7 94); the Americans with Disabilities Act of 1990 (42 U.S.C.§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); *see* Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).

7. If a governmental entity–

a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C.§ 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and

b) it will comply with requirements of 5 U.S.C.§§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Signature

Chris Dockery, Chairman
Lumpkin County Commission

14 Jan 2015
Date

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB
0348-0046

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

1. Type of Federal Action:
[b] a. contract
b. grant
c. cooperative agreement
d. loan
e. loan guarantee
f. loan insurance

2. Status of Federal Action:
[b] a. bid/offer/application
b. initial award
c. post-award

3. Report Type:
[a] a. initial filing
b. material change
For Material Change Only:
year _____ quarter _____
date of last report _____

4. Name and Address of Reporting Entity:
☐ Prime ☑ Subawardee
Tier _____, *if known*:
Lumpkin County Commission
99 Courthouse Hill - Suite H
Dahlonega, GA 30533

Congressional District, *if known*: 9th

5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
State of Georgia
Criminal Justice Coordinating Council
104 Marietta Street - Suite 440
Atlanta, GA 30303-2743

Congressional District, *if known*:

6. Federal Department/Agency:
US Department of Justice
Office of Justice Programs
Bureau of Justice Programs

7. Federal Program Name/Description:
SORNA Grant Program

CFDA Number, *if applicable*: _____

8. Federal Action Number, *if known*:

9. Award Amount, *if known*:
$

10. a. Name and Address of Lobbying Registrant
(*if individual, last name, first name, MI*):
The Lumpkin County Commission does not conduct lobbying activities.

b. Individuals Performing Services (*including address if different from No. 10a*)
(*last name, first name, MI*):

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that $10,000 and not more than $100,000 for each such failure.

Signature: _____
Print Name: Chris Dockery
Title: Chairman - Lumpkin County Commission
Telephone No.: (706) 864-3742 Date: 1/14/15

Federal Use Only:

Authorized for Local Reproduction
Standard Form LLL (Rev. 7-97)

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonpro-curement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

---

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

---

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convic-tion. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the iden-tification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforce-ment, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not indentified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each ap-plication for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, posses-sion, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Lumpkin County Commission
99 Courthouse Hill - Suite H
Dahlonega, GA 30533

2. Application Number and/or Project Name

Sex Offender Registry - Palm Scanner

3. Grantee IRS/Vendor Number

58-6000857

4. Typed Name and Title of Authorized Representative

Chris Dockery, Chairman

5. Signature

6. Date

14 Jan 2015

*U.S. Government Printing Office: 1996 - 405-037/40014

U.S. Department of Justice
Office of Justice Programs
Office of the Comptroller

Federal Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions (Sub-Recipient)

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 28 CFR Part 67, Section 67.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Chris Dockery, Chairman
Name and Title of Authorized Representative

Signature

14 Jan 2015
Date

Lumpkin County Commission
Name of Organization

99 Courthouse Hill - Sutie H, Dahlonega, GA 30533
Address of Organization

CIVIL RIGHTS CONTACT

(1)	**Civil Rights Contact Person:**	Alicia Davis
(2)	**Title/Address:**	Director of Community & Employee Services
		99 Courthouse Hill
		Suite A
		Dahlonega, GA 30533
(3)	**Telephone Number:**	706-482-2573
(4)	**Number of persons employed by the organizational unit (agency) responsible for administering the subgrant:**	173

Questions regarding the EEOP compliance requirements in connection with funding under this program should be addressed directly to the Office of Civil Rights Compliance, Office of Justice Programs, 633 Indiana Avenue, NW, Washington, D.C. 20531. That Office may be reached at (202) 724-7861.

AUDIT REQUIREMENTS

State and local governments are governed by the Single Audit Act of 1984 and OMB Circular A-133, as amended, which is effective regarding audits beginning July 1, 1996 and thereafter. The type of audit required under the Circular is dependent upon the amount of total Federal funds expended in the subrecipient's fiscal year.

State or local governments and non-profit organizations that expend $500,000 or more a year in Federal funds shall have an audit made in accordance with the Single Audit Act of 1984 and OMB Circular A-133, as amended. This audit report is due in the State Administering Agency=s office not later than nine (9) months after the end of the subrecipient's fiscal year.

State or local governments that expend less than $500,000 in federal funds yearly shall be exempt from compliance with the Single Audit Act and other Federal audit requirements.

[NOTE: This does not exempt you from the requirement to maintain, produce, and report financial and other records and documentation relative to the expenditure of these grant funds upon request of the State or Federal Agency administering this program.]

Please provide the following information:

Period of Fiscal Year: January 1st thru December 31st, 2014

Date of Last Audit: 12-31-2013

Date of Next Audit: 12-31-2014

Anticipated Date Next Scheduled Audit Will Be Forwarded to the Council: 06-30-2015

[NOTE: If the total amount of your agency's federal funds expenditures (including this grant) does not equal or exceed $500,000 you may write "Not Applicable" in this space.

VENDOR MANAGEMENT FORM (PeopleSoft Financial System)

The initiating Agency will submit this form to the Vendor Management Group for verification and approval. Agency must complete section 5 of the form to obtain approval.

SECTION 1 – VENDOR IDENTIFICATION (COMPLETE ALL APPLICABLE FIELDS)

VENDOR NUMBER: _____ FEI/SSN/EMP ID NUMBER: 58-6000857

VENDOR NAME: Lumpkin County Commission

PAYMENT ALT NAME: (IF CHECK IS TO BE PAYABLE IN A DIFFERENT NAME) _____

ADDRESS: 99 Courthouse Hill

ADDRESS CONT: Suite D

CITY: Dahlonega STATE: GA ZIP CODE: 30533 COUNTRY: US

PHONE NUMBER: (706) 482-2552 FAX NUMBER: (706) 482-2201

EMAIL: mark.french@lumpkincounty.gov

SECTION 2 – BANK ACCOUNT INFORMATION (ATTACH COPY OF VOIDED CHECK)

ROUTING # 061112843 BANK ACCOUNT # 2004197477

☐ Check here if General Bank Account can be used by ALL State of Georgia agencies making payments

☑ Check here if this account can only be used for a SPECIFIC purpose Grant Proceeds

(Indicate specific purpose for which this account can be used)

I authorize the State of Georgia to deposit payment for goods or services received into the provided bank account by the Automated Clearing House (ACH). I further acknowledge that this agreement is to remain in full effect until such time as changes to the bank account information are submitted in writing by the vendor or individual named above. I understand it is the sole responsibility of the vendor or individual to notify the State of Georgia of any changes to the bank account information.

Lumpkin County Commission _____ 14 Jul 2015

(Vendor Printed Name) (Vendor Signature) (Date)

SECTION 3 – SPECIFY TYPE OF ACTION (CHECK ALL THAT APPLY)

- ☐ New Vendor
- ☐ Classification Change _____
- ☐ Name Change**
- ☐ Vendor Deactivation
- ☐ Bank Account Add
- ☐ Employee
- ☐ Add address
- ☐ Change of Address: Address # _____
- ☐ Fleet Anywhere Vendor
- ☐ Bank Account Change
- ☐ 1099 Code _____
- ☐ FEI/TIN Change**
- ☐ Right of Way Purchase
- ☐ Other (provide details in Section 4)
- ☐ Bank Account Delete

Documentation for Vendor Name/TIN changes must include at least one of the following: IRS documentation (tax documents, FEI issuance letter, etc); Confirmation from Secretary of State's office of legal name change **OR** a newly completed W-9 form provided by the vendor.

SIC CODES (CHECK ALL THAT APPLY)

- ☐ **Small Business**
- ☐ **GA Based Business**
- ☐ **Women Owned**
- ☐ **Minority Business Certified**
- ☐ **Minority Business Enterprise**
- ☐ **Hispanic-Latino**
- ☐ **African American**
- ☐ **Native American**
- ☐ **Asian American**
- ☐ **Pacific Islander**

SECTION 4 – ADDITIONAL COMMENTS

SECTION 5 – STATE OF GEORGIA AGENCY CONTACT INFORMATION *(OFFICE USE ONLY)*

Requestor Name: _____ **Agency BU#:** _____ **Date:** _____

Email: _____ **Phone:** _____ **Fax #:** _____

LUMPKIN COUNTY BOARD OF COMMISSIONERS

Doug Sherrill
District 1

Steve Shaw
District 2

Chris Dockery
Chairman

Clarence Stowers
District 3

Clarence Grindle
District 4

December 18, 2014

Criminal Justice Coordinating Council
104 Marietta Street
Suite 440
Atlanta, GA 30303-2743

Re: Grant #Z12-8-031

Dear Sir or Madam:

I have designated the County's Finance Director, Mrs. C. Allison Martin, as the authorized signature for future submissions of forms and other documents pertaining to the above referenced grant award.

Sincerely,

Chris Dockery
Chairman

CD:mwf

99 Courthouse Hill, Suite H • Dahlonega, Georgia 30533 • Phone: (706) 864-3742 • Fax: (706) 482-2697
www.lumpkincounty.gov

Criminal Investigations Commander
Captain Michael Stapleton

Uniform Patrol Commander
Captain Scott Martin

911 Communications
Director Jeff Cantrell

Office of the Sheriff
Lumpkin County

Sheriff Stacy M. Jarrard
Major Michael J. Ramsey

Court Services Commander
Captain Jeff Brown

Jail Commander
Captain Aaron Welch

Special Services Commander
Captain Marcus Sewell

Memorandum for: Lumpkin County Board of Commissioners

Subject: SORNA Grant Award

Date: January 5, 2015

It is my recommendation to the Board of Commissioners that Lumpkin County accept this Grant.

This SORNA Grant (Sex Offender Registration & Notification Act) will allow us to receive a $17,480.00 dollar palm scanner that can and will be utilized in our Jail. This will further allow the purchase of another scanner (previously voted and approved) by the Board from Inmate Revenue to be utilized in the Justice Center.

Sincerely,

Stacy M. Jarrard,
Sheriff, Lumpkin County

385 E. Main Street
Dahlonega, GA 30533
(706) 864-0414

lumpkincounty.gov

Fax (706) 867-1405
(706) 864-1032

Lumpkin County, Georgia
Finance Department

December 18, 2014

Criminal Justice Coordinating Council
104 Marietta Street
Suite 440
Atlanta, GA 30303-2743

Re: Grant #Z12-8-031
SAM Registration

Dear Sir or Madam:

Please see the enclosed document related to Lumpkin County's System for Award Management (SAM) registration. Should there be any questions related to this document, please do not hesitate to contact me at either 706-482-2552 or mark.french@lumpkincounty.gov.

Sincerely,

Mark French
Budget & Grant Analyst

Enclosure

COPY

Allison Martin

From: samadmin@sam.gov
Sent: Saturday, December 06, 2014 4:48 PM
To: Allison Martin
Subject: Registration Activated for Lumpkin, County of / 010102408 / 3VJE0

This email was sent by an automated administrator. Please do not reply to this message.

Dear Carrie Martin,

Congratulations! The registration for Lumpkin, County of / 010102408 / 3VJE0 is now active in the U.S. federal government's System for Award Management (SAM). If you did not provide a CAGE code during the registration process, one has been assigned and is provided above.
You are now eligible for contracts, assistance awards, and to do business with the federal government as determined by your Entity's profile. Important: The Periodic Update Requirement Date for the registration is 06-DEC-15. You must renew the registration by this date to remain active.
In addition, you may continue to invite additional users by following the below steps:

* Login to SAM using a valid Username and Password
* Select "Manage Entity Users" from the left-hand navigation menu
* Select "Invite User" from the left-hand navigation menu
* Select the desired Entity
* Provide invitee's email address
* Assign Role(s) to be associated with the user account
* Click Submit

All invitees will receive an email message from SAM with instructions on how to complete the process.

For assistance, please contact the Federal Service Desk at www.fsd.gov or by telephone at 866-606-8220 (toll free) or at 334-206-7828 (internationally).

Thank you,
The System for Award Management (SAM) Administrator http://www.sam.gov

Lumpkin County, Georgia
Finance Department

Date: December 17, 2014

Agenda Item: Grant Award
Criminal Justice Coordinating Council
Sex Offender Registration & Notification Act Grant Program
Law Enforcement – Equipment

Item Description: The Criminal Justice Coordinating Council (CJCC) has recently approved a grant award in the amount of $17,480.00 to the County for the purpose of acquiring a palm scanner.

Facts & Historical Information: In September of 2014, CJCC announced it would be accepting applications for funding from the Sex Offender Registration & Notification Act (SORNA) Grant Program. Under this program, Sheriffs' Offices are eligible to apply for up to $20,000.00 in funding with no matching funds requirement.

Cpt. Mike Stapleton with the Sheriff's Office requested that I develop an application for funding under this program for the purpose of acquiring a palm scanner. The application was prepared in accordance with the County's Grant Policy and was submitted to CJCC for consideration on October 2, 2014.

Unfortunately, there is a difference of $2,147.00 between the amount awarded by CJCC and the amount requested in the application. As a result, the Sheriff's Office will need to identify the additional funds required to fully implement the proposal from within its existing operating budget.

Potential Courses of Action:

A. Accept the SORNA grant award in the amount of $17,480.00 and utilize $2,147.00 from the Sheriff's existing operating budget to acquire the desired equipment.
B. Take no action.

Budget Impact: There will be no negative impact to the County's operating budget.

Staff Recommendation: Please see statement from Sheriff Jarrard.