

# LUMPKIN COUNTY WATER & SEWERAGE AUTHORITY



## OPEN RECORDS ACT REQUEST

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Requested Records:

---

---

---

---

After reviewing your request you will be notified within three business days if the documents requested are subject to release under the open records law and of the estimated cost to search, retrieve, copy and supervise access to the requested documents. (O.C.G.A. § 50-18-71) The fee represents the hourly rate of the lowest paid full-time employee with the necessary skill and training to respond to your request. There is no charge for the first fifteen minutes. The charge for copies is generally \$.10 per page unless otherwise provided by law.

Contact the Lumpkin County Water & Sewerage Authority Director ([sean.phipps@lumpkincounty.gov](mailto:sean.phipps@lumpkincounty.gov)) at 706-482-2562 if you have any questions.