

Lumpkin County Existing Road Acceptance Application

Instructions:

Any applicant requesting an existing private road in Lumpkin County be accepted into the county's road system must complete this application prior to the request being heard by the Board of Commissioners. In order for the application to be considered complete, the applicant shall submit the following information in an acceptable form to the Lumpkin County Public Works.

- Road Acceptance Information form
- Property owners list with signatures
- Completed preliminary inspection recommendation for the Board of Commissioners

Upon completion of this application, the request will be placed on the agenda for a Board of Commissioners' work session. At this work session, the BOC will hear recommendations from staff and the applicant and will determine what improvements, if any, need to be completed to the road prior to acceptance into the County Road System. At the next regular meeting of the BOC, the board will vote on whether they will accept the roads at a future date when all required improvements have been made and inspected. Upon completion of all required improvements, the applicant will submit the following information:

- Signed County Staff Final Acceptance Recommendation Sheets
- Four (4) copies of a plat of the area to be deeded to the county meeting the requirements of the Georgia Plat act and the Requirements of the Lumpkin County Code or Ordinances, Chapter 26, Land Development.
- Title opinion acceptable to the Lumpkin County Attorney
- A Standard State Bar 50-year Title Standards Certificate and a Right of Way Deed for the roads to be dedicated acceptable to the Lumpkin County Attorney

Once the packet is submitted, the BOC will then vote to accept the road(s) into the County Road System.

The applicant must contact each of the required County departments to schedule an onsite inspection of the subject road. Also, the applicant must supply all information to each staff member that is required to complete and approve a Staff Acceptance Recommendation Sheet. The department contacts are listed below.

- Planning/Public Works Department: Larry Reiter, (706) 864-3122
- GIS Department: Cori Sparks, (706) 864-6894
- Infrastructure Inspection: (706) 864-3122
- Fire Department: David Wimpy, (706) 864-3030
- Road Department: David Robinson, (706) 864-3122
- County Attorney: Joy Edelberg, (706) 864-7303
- Finance Department: Allison Martin (706) 482-2550

ROAD ACCEPTANCE INFORMATION FORM

(To be completed by applicant. Complete one form for each road being requested)

Date: _____

Applicants Name(s): _____

Address: _____

Phone Number: _____

Road name: _____

Road location: Road is located off _____ Road.

Road Length: _____ miles

Existing Right of way width: _____

Subdivision Name: _____

Developer: _____

Road Surface type: _____

Preliminary Inspection Recommendation
Lumpkin County Planning/Public Works Department

Names of Road(s): _____

_____ I recommend the acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I recommend the acceptance of these roads as public roads if the improvement(s) listed below are completed by the applicant and inspected and approved by staff.

_____ For reasons set out below, I recommend that the above set out roads NOT be accepted as County Roads.

Signature: _____ Date: _____
Division Director, Planning and Public Works
Or designee

Preliminary Inspection Recommendation
Lumpkin County Fire Department

Names of Road(s): _____

_____ I recommend the acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I recommend the acceptance of these roads as public roads if the improvement(s) listed below are completed by the applicant and inspected and approved by staff.

_____ For reasons set out below, I recommend that the above set out roads NOT be accepted as County Roads.

Signature: _____ Date: _____
Division Director, Emergency Services
Or designee

Preliminary Inspection Recommendation
Lumpkin County Road Department

Names of Road(s): _____

_____ I recommend the acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I recommend the acceptance of these roads as public roads if the improvement(s) listed below are completed by the applicant and inspected and approved by staff.

_____ For reasons set out below, I recommend that the above set out roads NOT be accepted as County Roads.

Signature: _____ Date: _____
Road Superintendent

Lumpkin County Planning/Public Works Department
Final Acceptance Recommendation for Dedication of Private
Roads into the County Maintenance System

Names of Road(s): _____

The above set out roads are wholly within the unincorporated area of Lumpkin County. Connection with an existing public road has been confirmed. All plats meet the standards of the Georgia Plat Act and the standards of Lumpkin County, to include all plat provisions of the Lumpkin County Code of Ordinances, Chapter 26 - Land Development. All required information for the location of the roads and the subdivision have been properly provided. All work required by the Board of Commissioners has been completed in accordance with Lumpkin County's development regulations.

_____ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

_____ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

Division Director of Planning and Public Works

Date: _____

Lumpkin County GIS Department
Final Acceptance Recommendation for Dedication of Private
Roads into the County Maintenance System

Names of Road(s): _____

Information concerning the above set out roads has been reviewed. All plats meet the GIS standards of the department and all required information has been provided in appropriate and acceptable forms. No additional required information is outstanding.

_____ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

_____ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

Geographic Information System
Administrator

Date: _____

Lumpkin County Infrastructure Inspector
Final Acceptance Recommendation for Dedication of
Private Roads into the County Maintenance System

Names of Road(s): _____

The above set out roads have been examined prior to grading, during base preparation, during paving, and after paving was completed. All work is in accordance with state and local statutes, regulations, guidelines and standards. No work remains and the roads meet all environmental requirements and standards.

_____ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

_____ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

_____ Date: _____
Infrastructure Inspector

Lumpkin County Fire Department
Final Acceptance Recommendation for Dedication of Private
Roads into the County Maintenance System

Names of Road(s): _____

Fire Department: The above set out roads have been examined and determined to be adequate to permit fire department and other emergency apparatus to access properties fronting on the roads. This certification is limited to access to all parts of the roads being dedicated and does not certify any movement off the road network proposed to be adopted as county roads.

_____ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

_____ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

Division Director, Emergency Services

Date: _____

Lumpkin County Road Department
Final Acceptance Recommendation for Dedication of Private
Roads into the County Maintenance System

Names of Road(s): _____

The above set out roads have been examined and all work is in accordance with County and Department of Transportation regulations and standards. No work remains and the roads meet all Public Works requirements and standards.

_____ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

_____ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

Road Superintendent

Date: _____

Lumpkin County Attorney
Final Acceptance Recommendation for Dedication of Private
Roads into the County Maintenance System

Names of Road(s): _____

The title opinion of the applicant's attorney has been examined and is such that clear title can be conveyed to Lumpkin County, its successors and assigns.

_____ I give my unqualified approval for acceptance of these roads as public roads to be maintained by Lumpkin County.

_____ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

_____ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

_____ Date: _____
County Attorney

Lumpkin County Finance Department
Final Acceptance Recommendation for Dedication of Private
Roads into the County Maintenance System

Names of Road(s): _____

The financial and statistical information has been provided to the Finance Department such that the road system can be properly accounted for as an asset/liability for financial reporting purposes.

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_____ I give my qualified approval for acceptance of these roads as public roads. The reasons for my qualified acceptance and all comments and limitations are set out in an addendum to this memorandum.

_____ For reasons set out in detail in the attached addendum, I recommend that the above set out roads NOT be accepted as County Roads.

Division Director, Finance & Support
Services

Date: _____