

**LUMPKIN COUNTY
BOARD OF COMMISSIONERS
Regular Meeting Agenda
Lumpkin County Administration Building
Boardroom
99 Courthouse Hill
Dahlonega, Georgia**

**December 15, 2015
6:00 P.M.**

• CALL TO ORDER

Chairman Dockery

• INVOCATION

• APPROVAL OF AGENDA

• PUBLIC COMMENTS

• APPROVAL OF MINUTES

- November 3, 2015 Work Session 4 p.m.
- November 17, 2015 Regular Meeting 6 p.m.

• RESOLUTIONS

- 2015-60 DNR Recreational Trails Grant (*Grants Analyst Mark French*)
- 2015-61 Amend 2015 Budget Amendment #1 (*Finance Director Allison Martin*)
- 2015-62 Elected Official Purchasing Card & Credit Card Ordinance (*Finance Director Allison Martin*)
- 2015-63 Purchasing Policy Update (*Finance Director Allison Martin*)

• REPORTS

- Department reports can be viewed on the Commissioners web page at www.lumpkincounty.gov
- Elected Officials

• CONTRACTS/AGREEMENTS

- 2015-093-Enotah Circuit Indigent Defense Contract – City of Dahlonega 01.01.2016 – 06.30.2016 (*Finance Director Allison Martin*)
- 2015-094-Eoun A. Gim/Classic Cleaners – 2016 Lease (*County Manager Stan Kelley*)
- 2015-095-Election Equipment Delivery/Retrieval from Precincts (*Elections Supervisory Ashley Peck*)
- 2015-096-DNR Recreational Trails Grant (*Grants Analyst Mark French*)
- 2015-097-Georgia Forestry Commission – Volunteer Firefighter Assistance Program Grant Award (*Grants Analyst Mark French*)
- 2015-098-Prosecuting Attorneys' Council of Georgia – Additional Allocation of Funding (*District Attorney Jeff Langley*)

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- 2015-099-Correct Health Inmate Medical Renewal *(LCSO)*
- 2015-100-ABL Management, Inc. – Inmate Food Service *(LCSO)*
- 2015-101-GDOT 5311 SFY 2017 Application *(Transit Director Linda Kirkpatrick)*
- 2015-102-GDOT 5311 Supplemental Agreement No. 1 Contract Number T005247FY15 Capital Vehicle and Equipment Acquisition *(Transit Director Linda Kirkpatrick)*

• **OTHER ITEMS**

- Sheriff's Office Vehicle Replacement *(LCSO)*
- Degraded Upland Landscapes – Grant Support Letter
- Airport Capital Improvement Plan 2016 – 2020 *(Public Works Director Larry Reiter)*
- Wahoo Creek Road *(Public Works Director Larry Reiter)*
- 2016 COLA Implementation *(Community & Employee Services Director Alicia Davis and Finance Director Allison Martin)*
- Assistance to Firefighters Grant – Permission to Apply *(EMS Director David Wimpy)*

• **ISSUE ALCOHOLIC BEVERAGE LICENSE RENEWALS**

- 2016-01 Michele Kraft Deblois/Forrest Hills Gifts & Treasures
- 2016-02 Craig H. Kritzer/Frogtown Cellars LLLP
- 2016-03 James D. Shoffeit/S & S Corner Store
- 2015-05 Salman H. Ali/Ash Business, Inc. d/b/a Quick Mart 3
- 2016-06 Charles Clinton Crane/C.L. Crane Grocery
- 2016-07 Angelica Lakhani/Carolina Dreams, LLC d/b/a Cavender's Corner #2
- 2016-08 Pauline Clegg/The Mountain of Youth, LLC d/b/a Dahlonega Spa Resort
- 2016-09 George Douglas Paul/Chestatee Valley Vintners, LLC
- 2016-10 Frederick Keith Ward/PetroFast Food Stores, Inc. d/b/a PetroFast Food #17
- 2016-11 Salman Ali/Afshar Inc. d/b/a Quick Mart #7
- 2016-12 E. Karl Boegner/Dahlonega Wine Co., LLC d/b/a Wolf Mountain Vineyards
- 2016-13 Matthew C. Garner/ZA2GA Wine Company, LLC d/b/a Montaluce Winery, La Vigne Restaurant
- 2016-14 Dennis B. Hoover/Mountain Laurel Creek Inn & Spa
- 2016-15 Kajal Alpash Patel/Jerry's Superette
- 2016-16 Suzanne Reilly Tebor/Neverland Farms, Inc.
- 2016-17 Seth E. Hunt/Turners Corner General Store
- 2016-18 Evelyn Claire Livingston/Cavender Creek Winery, LLC d/b/a Cavender Creek Vineyards & Winery
- 2016-19 Mansukhlal Bhanderi/Clay Creek Falls Grocery
- 2015-21 Robert Warner/White Oaks LLC d/b/a White Oaks Bistro

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- 2016-22 Sunil Choudary Shavele/Ben Higgins Citgo
- 2016-23 Mohmadiftekhar Munshi/Longbranch Quik Mart
- 2016-24 Becky Lynn Fuller/AGEA Enterprises, LLC d/b/a The Corner Store #2
- 2016-25 Kenneth C. Westbrook/MR2Wings d/b/a Roosters Café
- 2016-26 Tushar V. Patel/Yogis Quickstop, Inc. d/b/a Cutie Gas & Grocery
- 2016-27 Soneka Ahluwalia/Open Count, LLC
- 2016-28 Salim Panjwani/SMS Express LLC d/b/a Cavenders Corner

• **COMMENTS**

- COUNTY MANAGER
- COMMISSIONER
- COUNTY ATTORNEY
- CHAIRMAN

• **ANNOUNCEMENTS**

• **PUBLIC COMMENTS**

• **ADJOURN**

Chairman Dockery

FUTURE MEETINGS:

January 2016

- | | |
|---|------------------------------------|
| ❖ <i>Work Session – Administration Building</i> | <i>January 5, 2016 at 4:00 pm</i> |
| ❖ <i>Board Meeting – Administration Building</i> | <i>January 19, 2016 at 6:00 pm</i> |
| ❖ <i>Board Retreat – Union County Community Center, Blairsville</i> | <i>January 21, 2016 at 9:00 am</i> |

February 2016

- | | |
|--|-------------------------------------|
| ❖ <i>Work Session – Administration Building</i> | <i>February 2, 2016 at 4:00 pm</i> |
| ❖ <i>Board Meeting – Administration Building</i> | <i>February 16, 2016 at 6:00 pm</i> |

March 2016

- | | |
|--|----------------------------------|
| ❖ <i>Work Session – Administration Building</i> | <i>March 1, 2016 at 4:00 pm</i> |
| ❖ <i>Board Meeting – Administration Building</i> | <i>March 15, 2016 at 6:00 pm</i> |

**MINUTES OF THE REGULAR MEETING
OF THE LUMPKIN COUNTY BOARD OF COMMISSIONERS**

December 15, 2015

CALL TO ORDER

Chairman Dockery began the meeting at 6:00 p.m. in the Boardroom of the Lumpkin County Administration Building. Present were Chris Dockery, Doug Sherrill, Rhett Stringer, and Bob Pullen. Steve Shaw was absent from the meeting.

INVOCATION

Sheriff Jarrard, gave the invocation which was followed by the pledge of allegiance.

APPROVAL OF AGENDA

Motion: Chairman Dockery made a motion to amend and approve the amended agenda moving the Sheriff's Office Vehicle Replacement from Other Items to below the Agenda Specific Public Comments. This motion was seconded by Bob Pullen and was approved by all district commissioners present. Motion carried.

PUBLIC COMMENTS – Agenda Specific

Chairman Dockery asked the public if there were any comments on agenda specific items. There were no comments at this time.

Sheriff's Office Vehicle Replacement

This is to discuss the replacement of two patrol vehicles at the Sheriff's Office that were both totaled in accidents. They also wish to replace one SRO Dodge Charger depending if there are enough funds in the Sheriff's Department 2015 Budget.

Motion: Commissioner Stringer moved to approve using the insurance funds received and any needed additional funds from the Sheriff's budget for the replacement of the two patrol vehicles. The motion was seconded by Doug Sherrill. Motion was approved by Doug Sherrill, Rhett Stringer, and Bob Pullen. The motion carried.

Motion: Commissioner Sherrill moved to fast track the fleet management plan submitted to this year if funds are available. The motion was seconded by Chris Dockery.

Motion: Following discussion Commissioner Sherrill withdrew his motion.

APPROVAL OF MINUTES

November 3, 2015 Work Session Notes 4 p.m.

November 17, 2015 Regular Meeting 6 p.m.

Motion: Commissioner Pullen made a motion to approve the above minutes by acclamation. That motion was seconded by Rhett Stringer and approved by Commissioners Sherrill, Stringer and Pullen. Motion carried.

Commissioner Stringer exited the meeting at 6:39 p.m.

RESOLUTIONS

2015-60 DNR Recreational Trails Grant

This resolution authorizes the submission of an application for funding assistance from the Georgia Department of Natural Resources Georgia Recreation Trails Program for the purpose of acquiring recreational trail maintenance equipment.

Motion: A motion was made by Commissioner Pullen to approve Course of Action A [approve resolution]. The motion was seconded by Doug Sherrill. Motion was approved by Doug Sherrill and Bob Pullen and the motion carried.

2015-61 Amend 2015 Budget, Amendment #1

This is an amendment to adjust the 2015 budget due to changing governmental needs.

Motion: Commissioner Pullen moved to approve Course of Action A [approve resolution]. The motion was seconded by Chris Dockery. The motion was approved by Doug Sherrill and Bob Pullen and the motion carried.

2015-62 Elected Official Purchasing Card & Credit Card Ordinance

This resolution is to authorize certain elected officials to be issued a county purchasing and/or credit card, to adopt the attached ordinance containing the County's policy on purchasing cards and credit cards and to adopt the attached user agreement.

Motion: Commissioner Pullen made a motion to approve Course of Action A [approve resolution]. That motion was seconded by Doug Sherrill and approved by Doug Sherrill and Bob Pullen. The motion carried.

2015-63 Purchasing Policy Update

A resolution updating the purchasing policy to remove language relating to elected officials and move to new resolution and ordinance as required by HB 192 passed in 2015 and to address SPLOST purchases and administrative edits.

Motion: A motion was made by Commissioner Pullen to approve Course of Action A [approve resolution] which was seconded by Doug Sherrill. Motion was approved by Doug Sherrill and Bob Pullen and the motion carried.

Commissioner Stringer returned and Commissioner Sherrill exited the meeting at 6:41 p.m.

REPORTS

Department reports be viewed on the Commissioners web page at www.lumpkincounty.gov
Elected Officials – There was no comments at this time.

CONTRACTS/AGREEMENTS

2015-093-Enotah Circuit Indigent Defense Contract FY 2016 – City of Dahlonega

This is the Enotah Circuit Indigent Defense Contract FY 2016 with the City of Dahlonega.

Motion: Commissioner Pullen moved to approve Course of Action A [approve contract]. The motion was seconded by Rhett Stringer and approved by Rhett Stringer and Bob Pullen. The motion carried.

2015-094-Eoun A. Gim/Classic Cleaners – 2016 Lease

This contract is for the lease of county property known as Classic Cleaners to Eoun A. Gim. The parties agree the property will be used only as a laundry and dry cleaning business and for associated purposes.

Term: January 1, 2016 – December 31, 2016

Amount: \$1,250.00 per month

***Motion:** Chairman Dockery made a motion to approve the renewal agreement with Classic Cleaners. That motion was seconded by Bob Pullen and approved by all district commissioners present. Motion carried.*

2015-095-Election Equipment - Delivery/Retrieval from Precincts

This agreement is to allow Jerry and Lydia Narvaez d/b/a AV Building Services to provide all necessary labor and equipment to perform the delivery, setup, retrieval, and return of all election equipment from all voting precincts.

***Motion:** Commissioner Stringer moved to approve this agreement with AV Building Services which was seconded by Bob Pullen. The motion was then approved by Rhett Stringer and Bob Pullen and the motion carried.*

2015-096-DNR Recreation Trails Program

This is to prepare and submit a Recreational Trails Grant Program application to construct a trail connecting the Yahoola Creek Park trail with the Yahoola Creek Reservoir Trail.

***Motion:** Commissioner Pullen made a motion to approve Course of Action A [approve contract]. The motion was seconded by Rhett Stringer and approved by both district commissioners present. The motion carried.*

2015-097-Georgia Forestry Commission – Volunteer Firefighter Assistance Program Grant Award

This is a VFA/NFP Grant Program for the Lumpkin County Emergency Services to purchase a Skid Unit and other Personal Protection Equipment.

***Motion:** A motion was made by Commissioner Pullen to approve Course of Action A [approve contract]. The motion was seconded by Chris Dockery and approved by Commissioners Stringer and Pullen. Motion carried.*

2015-098-Prosecuting Attorneys' Council of Georgia – Additional Allocation of Funding

This is an agreement to allocate grant funding from the CJCC.

***Motion:** Commissioner Pullen moved to approve Course of Action A [approve contract which was seconded by Rhett Stringer]. Motion was then approved by Rhett Stringer and Bob Pullen. The motion carried.*

2015-099-CorrectHealth Inmate Medical Renewal

This is an agreement with CorrectHealth to provide inmate medical care.

Term: January 1, 2016 – December 31, 2016

***Motion:** A motion was made by Commissioner Pullen to approve Course of Action A [approve contract]. The motion was seconded by Rhett Stringer and approved by Rhett Stringer and Bob Pullen. The motion carried.*

2015-100-ABL Management, Inc. – Detention Center Food Services

This is an agreement for food service management at the Detention Center.

***Motion:** Commissioner Pullen made a motion to approve the contract. The motion was seconded by Rhett Stringer and approved by Rhett Stringer and Bob Pullen. The motion carried.*

2015-101-GDOT 5311 SFY 2017 Application

This agreement is to provide transportation to rural areas via the Lumpkin County Transit.

***Motion:** Commissioner Pullen moved to approve Course of Action A [approve contract]. That motion was seconded by Rhett Stringer and approved by Commissioners Stringer and Pullen. The motion carried.*

2015-102-GDOT 5311 Supplemental Agreement No. 1 Contract Number T005247FY15 Capital Vehicle and Equipment Acquisition

This supplemental agreement extends the contract time for the Section 5311 Capital Assistance Program from December 31, 2015 to March 31, 2016.

Motion: Commissioner Stringer moved to approve Course of Action A [approve contract]. The motion was seconded by Bob Pullen. Motion was approved by Rhett Stringer and Bob Pullen. The motion carried.

OTHER ITEMS

Degraded Upland Landscapes – Grant Support Letter

This is for approval of a grant support letter to restore the degraded upland landscapes using organic amendments.

Motion: A motion was made by Commissioner Stringer to approve the grant support letter. That motion was seconded by Bob Pullen and approved by Rhett Stringer and Bob Pullen. The motion carried.

Airport Capital Improvement Plan 2016 – 2020

This is for approval of the proposed airport capital improvement plan.

Motion: Commissioner Stringer made a motion to approve the proposed plan which was seconded by Bob Pullen. Rhett Stringer and Bob Pullen approved the motion and the motion carried.

Wahoo Creek Road

This is to discuss the options available, for repairing Wahoo Creek Road drainage issues.

Motion: Commissioner Stringer moved to approve staff recommendation #2 [Add additional 36" culverts at the east creek crossing and a 24" culvert in the low area west of Enloe road]. The motion was seconded by Bob Pullen. Motion was approved by Commissioners Stringer and Pullen. The motion carried.

2016 COLA Implementation

This is to discuss when to implement the 3% COLA increase that was approved in the 2016 Budget.

Motion: Chairman Dockery moved to approve Course of Action A [Approve the implementation of the 3% COLA prior to the beginning of the 2016 fiscal year. Begin the 3% increase as of December 27, 2015]. The motion was seconded by Bob Pullen and then approved by Rhett Stringer and Bob Pullen. The motion carried.

Assistance to Firefighters Grant – Permission to Apply

This is to prepare an AFG application in an effort to obtain additional needed equipment and a Ladder Truck for fire personnel.

Motion: Commissioner Pullen moved to approve the grant application which was seconded by Rhett Stringer. Commissioners Stringer and Pullen approved the motion and the motion carried.

Motion: Chairman Dockery then moved to approve the funding of \$1,200 from the Fire Department's budget to cover the consultant fee. That motion was seconded by Bob Pullen. Motion was approved by Rhett Stringer and Bob Pullen. The motion carried.

ISSUE LICENSE/RENEWALS

2016 Issue Alcoholic Beverage License Renewals

- 2016-01 Michele Kraft Deblois/Forrest Hills Gifts & Treasures
- 2016-02 Craig Kritzer/Frogtown Cellars, LLLP
- 2016-03 James D. Shoffeitt/S & S Corner Store
- 2016-05 Salman H. Ali/Quick Mart 3
- 2016-06 Charles C. Crane/C. L. Crane Grocery (Crane's Store)
- 2016-07 Angelica Lakhani/Cavender's Corner #2
- 2016-08 Pauline Clegg/The Mountain of Youth
- 2016-09 George Douglas Paul/Chestatee Valley Vintners, LLC
- 2016-10 Frederick Keith Ward/PetroFast Food Store #17
- 2016-11 Salman Ali/Quick Mart #7
- 2016-12 E. Karl Boegner/Wolf Mountain Vineyards
- 2016-13 Matthew Cole Garner/Montaluce Winery, La Vigne Restaurant
- 2016-14 Dennis B. Hoover/Mountain Laurel Creek Inn & Spa
- 2016-15 Kajal Alpash Patel/Jerry's Superette
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- 2016-17 Seth Earl Hunt/Turners Corner General Store
- 2016-18 Evelyn Claire Livingston/Cavender Creek Winery LLC d/b/a Cavender Creek Vineyards & Winery
- 2016-19 Mansukhlal Bhanderi/Clay Creek Falls Grocery
- 2016-21 Robert Warner/White Oaks L.L.C. d/b/a White Oaks Bistro
- 2016-22 Sunil Choudary Shavele/Ben Higgins Citgo
- 2016-23 Mohmadiftekhar Munshi/Longbranch Quik Mart
- 2016-24 Becky L. Fuller/The Corner Store #2
- 2016-25 Kenneth C. Westbrook/Roosters Café
- 2016-26 Tushar V. Patel/Cutie Gas & Grocery
- 2016-27 Sonika Ahluwalia/Open Count, LLC
- 2016-28 Salim Panjwani/SMS Express, LLC d/b/a Cavenders Corner

***Motion:** Commissioner Pullen made a motion to approve all alcoholic beverage renewals by acclamation. This motion was seconded by Rhett Stringer and approved by Commissioners Stringer and Pullen. The motion carried.*

COMMENTS

COUNTY MANAGER

The County Manager announced that the annual employee Christmas Party is scheduled for this Friday at Park & Rec.

COUNTY ATTORNEY

The County Attorney had no comments.

COMMISSIONERS

Chairman Dockery commended the county staff for their hard work and commitment to the citizens of Lumpkin County.

Commissioner Stringer reported that the Water & Sewerage Authority was moving forward with water tank project.

Commissioner Pullen thanked everyone for making his first year as commissioner a great one.

Regular Meeting
December 15, 2015
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PUBLIC COMMENTS

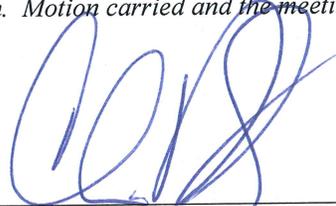
There were none at this time.

ADJOURN

Motion: A motion was made by Commissioner Pullen to adjourn the meeting. Rhett Stringer seconded by motion which was approved by all Commissioners Stringer and Pullen. Motion carried and the meeting was adjourned at 6:56 p.m.

16 Feb 2016

Date



Chris Dockery, Chairman
Lumpkin County Board of Commissioners

Attest:



Kathleen C. Walker
Clerk, Lumpkin County