Lumpkin County, Georgia

Lumpkin County Transit

Agenda Item: Lumpkin County Transit
August 2, 2016 **RENEWAL – SFY 2017 GDOT Contract**

Item Description: **RENEWAL - SFY2017 GDOT 5311 Rural Public Transportation contract provides for transit operating assistance for public transportation services in Lumpkin County for the period of July 1, 2016 and ending June 30, 2017.**

Exhibit:
FY 17
GDOT Letter of Intent to Contract

FY 17 Approved Section 5311 Funding:

	Total	Federal	State	County Match
Operating Funds	139,989	69,994	0	69,995

Facts & Historical Lumpkin County's Transit Program was created over twenty (20) years ago. For FY2015, Transit provided over 5,500 passenger trips to the citizens of Lumpkin County, providing transportation to medical appointments, shopping, personal errands, employment, and school.

Potential Courses of Action:

A. Submit an approved and signed contract.

B. Do not submit an approved and signed contract.

Comparison: If Course A is chosen, the above referenced services will continue to be provided to Lumpkin County residents for the period July 1, 2016 through June 30, 2017.

If Course B is chosen, operation of the Lumpkin County Transit System will be suspended immediately. (The funding cycle began on July 1, 2016).

Recommendation: It is recommended that Course A be chosen - Submit an approved and signed contract to the Georgia Department of Transportation. Federal funds are necessary to continue to meet the needs of transportation challenged citizens in Lumpkin County.

Budget Impact: This contract provides for a total of $69,994 from federal funds. The County cash match is $69,995. The revenue and match expense are included in the 2016 budget and has been included in the proposed 2017 budget.

Russell R. McMurry, P.E., Commissioner

GEORGIA DEPARTMENT OF TRANSPORTATION

One Georgia Center, 600 West Peachtree Street, NW
Atlanta, Georgia 30308
Telephone: (404) 631-1000

July 6, 2016

Linda Kirkpatrick
Lumpkin County
266 Mechanicsville RD.
Dahlonega, GA 30533

Subject: Letter of Intent to Contract for Federal Transit Administration (FTA) Section 5311 Funds Rural Public Transportation – FY 17 Contract

Dear Ms. Kirkpatrick:

This letter is to inform you of the Department's approval of your FY Section 5311 budget and our intent to contract with you for the FY 17 funding as shown on Table 1. ***We are focused on expediting this contract as soon as possible in order to minimize any potential service disruptions or other difficulties. We respectfully ask your help in completing the contract execution process as soon as possible.*** Table 1 shows the approved funding amounts, including your local matching funds, under the Section 5311 program for FY 17 (from July 1, 2016 through June 30, 2017).

Table 1: FY 17 Approved Section 5311 Funding

Funding Type	Federal Funding Amount	Local Match Funding Amount	State Match Amount	Total Funding Amount
Operating Funds	$69,994	$69,995		$139,989
Capital Funds – Vehicles				
Capital Funds – Small Equipment				
TOTAL :	$69,994	$69,995		$139,989

We understand that your typical process requires a final contract to be available for various legal and administrative reviews prior to forwarding it to your governing board for signature approval; however, since your final contract is not yet ready for signature, we are asking for your help in doing the following steps:

- ***Please advise your governing board and key staff as soon as possible that your FY 17 contract will be transmitted by early August 2016 for approval and contract execution.***

- ***Authorizing Resolution*** – In order to save time with the contract execution, we are suggesting that your governing board approve an *Authorizing Resolution* at the next meeting in advance of receipt of your contract documents. Approval of the authorizing resolution, incorporating the contract amounts detailed above, will allow the designated and authorized representative to execute the contract documents and return to GDOT. It is suggested that your authorizing resolution also include language approving the payment of the 10% local match as shown in Table 1 under the ***Local Match Funding Amount*** for ***Capital Funds-***

Vehicles. This will allow GDOT to purchase any vehicles requested and approved in your FY 2017 application following final execution of the contract and a notice to proceed has been issued.

- ***Submission of Locally Executed Contract and 10% Local Match for Vehicles*** – Please return all copies of the locally executed contract along with your check in the amount of $ 0.00 to the address below:

  Georgia Department of Transportation
  Office of Intermodal – Transit Section
  One Georgia Center
  600 West Peachtree Street, NW
  Atlanta, Georgia 30308

- ***GDOT must receive all copies of the locally executed contract and your check*** payable to GDOT before we can begin the final execution process internally. Failure to return all copies and your check will further delay our ability to issue a Notice to Proceed.

- ***If you have any questions, please contact Freida Black, Regional Public Transit Specialist II at (678)-721-5312 or fblack@dot.ga.gov or Ms. Michele Nystrom, Rural Transit Group Lead at 404-631-1235 or mnystrom@dot.ga.gov.***

Our goal is to have all Section 5311 contracts fully executed by August 31, 2016 in order to maintain smooth operations. Thank you very much for your help in partnering with us to handle this important effort.

Sincerely,

Jamie A. Cochran

Jamie A. Cochran, FAICP
Transit Programs Manager
Division of Intermodal

Cc: Carol Comer, Director, Division of Intermodal, GDOT
Nancy Cobb, Administrator, Division of Intermodal, GDOT
Michele Nystrom, Rural Transit Group Leader, Division of Intermodal, GDOT