



FS Agreement No. 12-LE-11080300-017
Cooperator Agreement No. _____

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN**

**Between The
LUMPKIN COUNTY SHERIFF'S DEPARTMENT
And the
USDA, FOREST SERVICE
CHATTAHOOCHEE-OCONEE NATIONAL FOREST**

2016 ANNUAL OPERATING AND FINANCIAL PLAN

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Lumpkin County Sheriff's Department, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Chattahoochee-Oconee National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #12-LE-11080300-017 executed on June 22, 2012. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2015 and ending September 30, 2016. The actual performance period is specified in Section II.

Previous Year Carry-over: \$0.00
Current Fiscal Year Obligation: \$2,640.00
FY2016 Total Annual Operating Plan: \$2,640.00

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Stacy Jarrard, Sheriff Address: 385 East Main Street City, State, Zip: Dahlonega, GA 30533 Telephone: (706) 864-0414 FAX: (706) 867-1405 Email: stacy.jarrard@lumpkincounty.gov	Name: Scott Martin, Captain Address: 385 East Main Street City, State, Zip: Dahlonega, GA 30533 Telephone: (706) 482-2624 FAX: (706) 867-1405 Email: scott.martin@lumpkincounty.gov



Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Stuart Delugach, Captain Address: 1755 Cleveland Highway City, State, Zip: Gainesville, GA 30501 Telephone: (770) 297-3057 FAX: (770) 297-2942 Email: sdelugach@fs.fed.us	Name: Jason Arrowood, L.E.O. Address: 2042 Highway 515 West City, State, Zip: Blairsville, GA 30512 Telephone: (706)745-6928 FAX: (706) 745-7494 Email: jarrowood@fs.fed.us

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0.00/mile patrolled
Per diem rate is \$0.00/day
Wages at the prevailing rate of \$20.00/hour plus fringe benefits for the individual officer at the rate of \$0.00/hour.

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Cooperator and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.
- B. Patrol U.S. Forest Service property, including the following campgrounds or developed sites: **Dicks Creek, Desoto Falls, Nimblewill Creek**, and other areas of concentrated public use.
- C. Provide dispatch services to authorized U.S. Forest Service Law Enforcement Officers.
- D. When requested by U.S. Forest Service Law Enforcement Officers, the County will dispatch sworn deputies, within availability of personnel, to assist with investigations, apprehensions, or detaining individuals suspected of offenses against the U.S. Forest Service.

Total reimbursement for this category shall not exceed the amount of: **\$2,640.00.**



III. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Lumpkin County Sheriff's Department whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 2. Fire Emergency: During emergency fire suppression situations and upon request by the Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
 3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.



This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

IV. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. Monthly. The Billing Frequency is as follows: By the 10th of each month. Include Agreement No. 12-LE-11080300-017 on all invoices and correspondence to be sent to the U. S. Forest Service LEO Administrative Contact listed in Item I-A.
- B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$2,640.00	0
Training	\$0.00	0
Equipment	\$0.00	0
Special Enforcement Situations	\$0.00	0
Total	\$2,640.00	0

- C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*

In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.



STACY JARRARD, Sheriff
 Lumpkin County Sheriff's Department

4-20-16

 Date

BETTY M. JEWETT, Forest Supervisor
 Chattahoochee-Oconee National Forest

 Date

 County Commissioner (if Required by County)

 Date



STEVEN F. RUPPERT, Special Agent in Charge
USDA Forest Service, Southern Region,
Law Enforcement and Investigations

Date

The authority and format of this agreement have been reviewed and approved for signature.


JO ANN MCGEE
Grants Management Specialist, USDA Forest Service

4/13/2016

Date

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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