



# Lumpkin County, Georgia

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## Finance Department

**Date:** November 10, 2016

**Agenda Item:** Fire System Enhancements – Administration Building

**Item Description:** enhancements to the fire alarm system - ADA

**Facts & Historical Information:**

The Administration Building was built in the mid 1960's. At that time, the most basic fire alarm system was installed. When the building was modified in the 1990's, the system was expanded. With the Project Civic Access review and subsequent facility inspection by MTC, it was discovered that our fire alarm system isn't ADA compliant. County staff placed this service out for bid to bring our system up to ADA standards. This was done in conjunction with Emergency Services to make sure that we also captured any needed upgrades to life/safety code. When the bids closed, three were returned. Staff met with the apparent low bidder to review their bid and make sure there were no administrative errors given the difference between low, middle, and high bid. After the meeting, the apparent low bidder had no changes to their bid.

**Potential Courses Of Action:**

1. Award the bid to the low bidder, Wilson & Fortner Electric in the amount of \$25,250. This company was a responsive bidder and met all of the requirements set forth in the bid package. This is the most favorable of the options as it allows for another set of items to be completed in the DOJ settlement agreement and by choosing low bidder, we will have funds to complete other repairs.
2. The Board could choose to award to the second highest bidder but that is not recommended by staff as we feel that the low bid is a responsive and viable bid.
3. The Board could choose to award to the highest bidder. Staff does not recommend as we have a viable, responsive lower bidder. This is the least favorable of the options and is not recommended by staff as it would use a large chunk of ADA funds which would take away our ability to complete other items on the mitigation list.

**Budget Impact:** This is a project that will be paid for by ADA funds set aside by the BOC. There is no negative impact to the 2016 operating or 2017 operating budgets.

**Staff Recommendation:** It is the recommendation of staff to proceed with the lowest bidder as this is a project that has to be completed in order to satisfy the County's settlement agreement with DOJ.

## Bid Submission Checklist/Tabulation

Project# 2016-010 ENHANCEMENTS TO FIRE SYSTEMS AT LUMPKIN COUNTY ADMINISTRATION BUILDING Bids Due: 10/12/2016 @ 3:00 pm, EST Bids Opened: 10/12/2016 @ 3:05 pm, EST

	Twelve & Associates	Wilson & Fortner Electric	Cana Communications		
Information	✓	✓	✓		
Execution of Proposal	✓	✓	✓		
Price Proposal Form	40,003.22 ✓	25,250.00 ✓	32,795.00 ✓		
Affidavit of Non-Collusion	✓	✓	✓		
Drug Free Workplace	✓	✓	✓		
Addenda Acknowledgement	✓	✓	✓		
Georgia's Security & Immigration Compliance Act Affidavit	✓	✓	✓		
W-9	✓	✓	✓		
Insurance Certification	✓	✓	✓		

Mark French 10-12-2016  
 Mark French, Budget and Grants Analyst

Joyce Stratton  
 Witness