



# 2016 TRAINING

Train to Serve, Train to Protect and Train to Survive

## LUMPKIN COUNTY SHERIFF'S OFFICE

In-service, Roll-Call/On-line and Advance Training

Mike Ramsey

Major, Chief Deputy

**General Order 12.01(B)**  
**Annual Training (abbreviated)**

**PURPOSE**

The purpose of this General Order is to prescribe the policies and procedures for the training employees with the Lumpkin County Sheriff's Office are required to obtain each year.

**STATEMENT OF POLICY**

Employees of the Lumpkin County Sheriff's Office will be required to attend training that will benefit their job performance and enhance their ability to advance within the Lumpkin County Sheriff's Office.

It shall be the policy of the Lumpkin County Sheriff's Office that all sworn, certified officers with the Lumpkin County Sheriff's Office receive at least 20 hours of training annually on required topics as directed by the Sheriff of Lumpkin County or his designees. The amount of required training hours may be changed as directed by the Sheriff of Lumpkin County.

It shall also be the policy of the Lumpkin County Sheriff's Office to remove from law enforcement duties any sworn officer who fails to meet the minimum annual training requirements as provided for under Georgia Statute.

**DISCUSSION**

Maintaining a current level of training is very important in the law enforcement community since legal decisions are always changing the accepted norms of law enforcement actions. With this in mind, the certified officers employed with the Lumpkin County Sheriff's Office are expected to participate in obtaining the annual training required to:

1. Maintain the level of training hours as provided for in Georgia Statute 35-8-21; and
2. Maintain the level of professionalism expected of the employees of the Lumpkin County Sheriff's Office.

**DEFINITIONS**

O.C.G.A. --- The "Official Code of Georgia Annotated"

GEORGIA P.O.S.T. COUNCIL --- The "Georgia Peace Officers Standards and Training Council."

In-Service Training --- Training, in addition to orientation training and basic law enforcement skills training, which may include periodic retraining or refresher training, specialized training, career development, promotional training, advanced training, and/or roll-call training

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## **I. GENERAL REQUIREMENTS**

- A. All Georgia P.O.S.T. certified Peace Officers employed with the Lumpkin County Sheriff's Office must receive a minimum of 20 hours of In-Service training annually that is acceptable to the Georgia P.O.S.T. Council in order to maintain their peace officer certification with the Lumpkin County Sheriff's Office.
- B. Employees who successfully complete the Georgia Basic Mandate training course after April 1<sup>st</sup> of the calendar year are exempt from the 20 hours In-Service training requirement for the year the course was completed, but are still required to attend all remaining agency in-service training
- C. Applicants who are hired, and are already certified Peace Officers, are responsible for ensuring P.O.S.T. requirements have been met for required training. If a deficiency of requirements is discovered, the applicant is responsible for obtaining a waiver with Georgia P.O.S.T. In addition, the newly hired individual will complete the following:
  - 1. Duty Weapon Training;
  - 2. Lumpkin County Sheriff's Office Policy on the Use of Force Training.

## **II. NON-CERTIFIED OFFICERS ASSIGNED TO THE LUMPKIN COUNTY JAIL**

Officers who are not Georgia P.O.S.T. certified Peace Officers and who are assigned to the Lumpkin County Jail are required to do the following:

- A. Attend the Georgia Basic Jail Officers training course within six months of employment with the Lumpkin County Sheriff's Office;
- B. Attend training on the use of the restraint chair; and
- C. Attend applicable agency in-service training.

## **III. CIVILIAN EMPLOYEES**

Civilian employees of the Lumpkin County Sheriff's Office will be required to attend training that will benefit their job performance and enhance their ability to advance within the Lumpkin County Sheriff's Office.

**Note 1: In-service Training; Mandatory Attendance is required for all DSI and DSII Personnel. (Exception; DSI – Firearms)**

**Note 2: Critical Tasks, Ethics and Professionalism and CPR & AED Refresher Training; Mandatory Attendance is required for all Civilian Personnel.**



## 2016 In-Service Training

<u>Date</u>	<u>Time</u>	<u>Subject</u>	<u>Location</u>	<u>Instructor</u>	<u>Uniform</u>
01/12 & 01/14	0800 – 1200	Ethics and Professionalism	Training Room	Major Ramsey	Class A or B
01/12 & 01/14	1300 – 1700	Defensive Tactics & Mechanics of Arrest	Yahoola Creek Park	Major Ramsey	Class B

\*Ethics and Professionalism is designed to stimulate discussion of ethics, character and leadership values across the law enforcement profession; discussion of General Order 1.03 and corrective measures for both the organization and the officer.

\*Defensive Tactics and Mechanics of Arrest is a combination of several fighting systems and weaponless strategies. The techniques are flexible and require the officer to measure the amount of force in proportion to the level of unlawful resistance. Balance, Self-control and Awareness is the key to success for the officer focusing on control vs. injury. The officers' ability to sustain a resistance and fight if necessary is evaluated through the fitness level of the officer. Hands-on situational exercises and other endurance events will be utilized. In addition, a refresher in the application of chemical sprays, tactical batons and handcuffing will also be addressed and practiced.

\*Uniform addition for Defensive Tactics; Duty Gear, baton and O.C. No weapons are authorized. **(Simunition will be utilized)**

<u>Date</u>	<u>Time</u>	<u>Subject</u>	<u>Location</u>	<u>Instructor</u>	<u>Uniform</u>
02/01-02/29	N/A	Due Regard	On-line	GPSTC	N/A

Note: Certificate of Completion must be turned-in to respective commander.

<u>Date</u>	<u>Time</u>	<u>Subject</u>	<u>Location</u>	<u>Instructor</u>	<u>Uniform</u>
03/15 & 03/17	0800 – 1600	Firearms Skills	Firing Range	Inv. Sgt. A. Roach	Class B

\*Firearms Training will consist of; Reaction Drills 3 – 7 yard (front sight only), Off-hand shooting drills 3 – 7 yards, and 15 – 25 yard directed fire drills. All drills will be timed driven and both paper and steel targets will be utilized.

\*Complete duty belt and ballistic vest required.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
04/01 – 04/30	N/A	Elder Abuse	On-line	GPSTC	N/A

Note: Certificate of Completion must be turned-in to respective commander.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
05/17 & 05/19	0800 – 1200	Firearms Requalification	Firing Range	Major Ramsey	Class B
05/17 & 05/19	1300 – 1700	Surviving the First 3 Seconds	Training Room	SSgt. Murphy	Class B

\*Firearms Re-qualification will consist of; Use of Deadly Force and the Departmental Qualification Course of Fire. The course of fire requires a minimum score of 80%. A maximum of three attempts to qualify will be offered. \*Complete duty belt and ballistic vest required.

\*Surviving the First 3 Seconds focuses on the officer's ability in identifying armed individuals through body language indicators, identifying armed individuals through clothing indicators, development of street level interrogation skills, street level lie detection skills and identifying assaultive indicators through body language and verbal indicators.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
06/01 – 06/30	N/A	Fundamentals of Preliminary Investigations	On-line	GPSTC	N/A

Note: Certificate of Completions must be turned-in to respective commander.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
07/12 & 07/14	0800 – 1200	Firearms Requalification	Firing Range	Major Ramsey	Class B
07/12 & 07/14	1300 – 1700	Critical Tasks	Training Room	Inv. Sgt. Roach	Class B

\*Firearms Re-qualification will consist of; Use of Deadly Force and the Georgia Semi-Automatic Qualification Course of Fire. The course of fire requires a minimum score of 80%. A maximum of three attempts to qualify will be offered.

\*Complete duty belt and ballistic vest required.

\*Critical Task Training covers a broad spectrum of law enforcement duties through the application of lecture and detailed discussion. Critical Task Training consist of: Legal updates, Use of Force to include Deadly Force, Vehicle Pursuits, Ethics and Professionalism, Search and Seizure, Transportation of Prisoners, Domestic Violence, Property and Evidence, Off Duty Conduct, Sexual Harassment, Selection and Hiring Procedures, Citizens Complaint & Internal Affairs, Special Units & Operations, Managing Mentally Ill and/or Intoxicated Persons, Biased Based Profiling, Suspicious Activity Reporting and Diversity in the Workplace.

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<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
08/01 – 08/31	N/A	Civil Rights and Suspicious Activity Reporting	On-line	GPSTC	N/A

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
09/13 & 09/15	0800 – 1200	Criminal Procedures	Training Room	Inv. B. Garland	Class B
09/13 & 09/15	1300 – 1700	Crime Scene Processing	LCSO	Inv. S. Cole	Class B

\*Criminal Procedures involves the law relating to taking a person into custody in connection with a charge of violating a criminal law. The validity of an arrest has taken on a new meaning with the federal constitutional application of the exclusionary rule and the hearsay rule. In addition to arrests; stop and frisk, search and seizure and custodial interrogation of both adult and juvenile witnesses and offenders will also be discussed. Through this training, the officer will sustain his knowledge in defining probable cause for arrests, immunity from arrests, procedures for arrests and current case law within the application of arrests and searches.

\* An overview and introduction into Crime Scene Processing involves eight (8) general categories; a. Biological Evidence; b. Latent Print Evidence; c. Firearm and Tool mark Evidence; d. Impression and Patent Print Evidence; e. Trace Evidence; f. Questioned Document Evidence; g. Shooting Scene Reconstruction; and h. Bloodstain Pattern Analysis.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
10/01 – 10/31	N/A	Evidence Collection and Preservation	On-line	GPSTC	N/A

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
11/15 & 11/17	1500 – 1700	CPR & AED Refresher	Training Room	Cpt. Welch	Class B
11/15 & 11/17	1800 – 2000	Low Light Requalification	Firing Range	Major Ramsey	Class B

\*Low Light Firearms Requalification is intended to improve the officer's decision making ability in the appropriate use of force and especially the use of deadly force in low light situations. The Low Light Firearms Requalification will require a minimum score of 90% to achieve a passing score. A maximum of three attempts to qualify will be offered.

\*Complete duty belt, ballistic vest and flashlight required.

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<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
12/01 – 12/31	N/A	Searching Motor Vehicles	On-line	GPSTC	N/A

\*Total hours of In-Service Training is 52 hours.

Michael J. Ramsey  
Major, Chief Deputy

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## 2016 Advance & Specialized Training

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
02/08	0800 – 1700	Taser Certification	Training Room	Inv. B. Garland	Class B

\*This Training will certify officers to carry the X26 Taser. Officers will be required to demonstrate proficiency by targeting and deploying two (2) training cartridges within the approved target zone, completing a written test with a passing score of 80% or higher and by receiving a direct probe strike and/or Drive Stun placement.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
02/16 – 02/18	0900-1700	DUI Detection and SFST	Classroom	SSgt. Murphy	Class B

This is a 24 hour National Highway Traffic Safety Administration (NHTSA) approved course of study and is intended for officers responsible for DUI enforcement and who will actually use all aspects of the training. Especially the three standardized field sobriety tests; horizontal gaze nystagmus; walk-and-turn; and one-leg-stand. Officers will be required to demonstrate proficiency by successfully performing and administering the Standardized Field Sobriety Testing and achieving a passing score of 80% or higher on a written test.

\*Day 2 will consist of an alcohol work shop (practical) and a night exercise.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
2/19	0900-1700	DUI Detection and SFST Refresher	Classroom	SSgt. Murphy	Class B

This Training is mandatory for all officers who have not attended refresher training within 3 years. Officers will be required to articulate the three phases of a DUI Arrest; demonstrate proficiency in administering the three standardize field sobriety tests; and review applicable case law pertaining to DUI arrests.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
04/4 – 04/05	0900-1700	Basic RADAR Certification	Classroom	SSgt. Murphy	Class B

This is a National Highway Traffic Safety Administration (NHTSA) approved course and is intended for officers responsible for Traffic Speed Enforcement. Upon successful completion of the Basic Course, officers' will be required to complete an additional 16 hours of practical training. During this practical, officers are not approved to make speed related cases.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
04/06	0800 – 1700	Basic LIDAR Certification	Classroom	SSgt. Murphy	Class B

This is a National Highway Traffic Safety Administration (NHTSA) approved course and is intended for officers responsible for Traffic Speed Enforcement. Upon successful completion of the Basic Course, officers' will be required to complete an additional 16 hours of practical training. During this practical, officers are not approved to make speed related cases.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
06/14 & 06/16	0800 – 1700	Patrol Shotgun	Classroom/Firing Range	Inv. Sgt. Roach	Class B

This Training is mandatory for all officers who carry an on-duty shotgun. Training will consist of; shotgun nomenclatures; disassembly and assembly procedures; ammunition capabilities; standing, kneeling and prone shooting techniques; loading and unloading procedures (progressive); and shotgun to pistol transition drills. At the conclusion of the training, officers must obtain a 90% score on the departmental shotgun qualification course of fire.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
10/11 & 10/13	0800 – 1700	Patrol Rifle	Classroom/Firing Range	Inv. Sgt. Roach	Class B

This Training is mandatory for all officers who carries a personal patrol rifle. Training will consist of; rifle nomenclatures; disassembly and assembly procedures; ammunition capabilities; standing, kneeling and prone shooting techniques; slow fire, sustain fire, and rapid fire techniques; loading and unloading procedures; and rifle to pistol transition drills. At the conclusion of the training officers must obtain a 90% score on the departmental rifle qualification course of fire.

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Location</b>	<b>Instructor</b>	<b>Uniform</b>
12/13 & 12/15	0900 – 1200	Less Lethal Shotgun/Taser Re-certification	Firing Range	Inv. Garland	Class B

This Training is mandatory for all officers who carries or requests to carry a Less Lethal Shotgun and for all officers who require re-certification on the Taser. At the conclusion of the training, officer must fire 2 less lethal rounds within the approved target zone and successfully fire 2 practice cartridges within the approved target zone.

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## Special Response Team

<b>Date/Time</b>	<b>Time</b>	<b>Subject</b>
01/21	0800-1200	Weapons Inspection and Special Weapons Requalification
03/30	1900-2300	Operational Planning and Building Clearing (Room Clearing Techniques)
05/11	0800-1200	Mass Transit Operations (Tube Fighting Operations)
07/27	2000-0000	Location Scouting and Area Reconnaissance
10/06	1800-2100	Judgmental Close Quarters Shooting
11/30	0800-1200	Land Navigation

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## Officer Survival Guide

(From the Editors of Police – Law Enforcement Magazine)

1. **Keep it Simple – In Combat, the best survival skill is one that you can execute easily under stress.**
2. **Improving the Odds – When the numbers aren't in your favor, you have to rely on cover, movement, and tactics.**
3. **Improvised Weapons – When you're in a tight spot and need to use self-defense, think outside the box.**
4. **Make a Chance – A well-thrown punch to the head can help you gain control of a suspect or escape a violent attack.**
5. **Shooting on the Move – Learn to work with, not against, your instincts.**
6. **Rapid Reload – Make sure you always have enough bullets in your gun to keep it running.**
7. **Disarming – Few survival skills are more critical for police officers than weapons retention.**
8. **Combined Attack – Recognize when to walk away from a group of thugs and how to fight back when you need to.**
9. **Countering Attacks – Street thugs are using attack dogs on police, and you need to know how to handle them.**
10. **Structure Searches – When it comes to searching buildings, there's no such thing as a "safe" house.**

Complete description of these ten guide point can be reviewed on [ledsSuite](#) and/or within the Training Room.

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