

LUMPKIN COUNTY BOARD OF COMMISSIONERS

REQUEST FOR PROPOSAL #2016-004

JANITORIAL SERVICES

The Lumpkin County Board of Commissioners is seeking proposals from qualified firms or individuals, for Janitorial Services for specified County buildings. The contractor shall provide all staffing necessary to accomplish the scope of work defined in this RFP. The County does not guarantee a minimum value for this contract.

A non-mandatory pre-proposal conference will be held at 10:00 am on March 21, 2016. The location of the conference will be in the First Floor Conference Room at the Lumpkin County Administration Building, 99 Courthouse Hill, Dahlonega, Georgia, 30533.

Questions in reference to this RFP should be in writing to the Lumpkin County Purchasing Agent, Patti Jo Holder at pattijo.holder@lumpkincounty.gov or faxed to 706-482-2201 before 12:00 PM, EST on March 23, 2016. All questions will be answered by addenda no later than 2:00 PM, EST, March 25, 2016.

Sealed proposals will be received by the Lumpkin County Board of Commissioners, Purchasing Department, 99 Courthouse Hill, Suite D; Dahlonega, Georgia 30533 until 1:00 PM, EST on April 1, 2016. The outside of the container should be marked with the appropriate number and title corresponding to this RFP. Late proposals will not be considered nor returned. Immediately following the deadline all names of proposers will be recorded and read aloud in the First Floor Conference Room.

The proposal documents and specifications are available for inspection at the Lumpkin County Purchasing Department, 99 Courthouse Hill, Suite D, Dahlonega, Georgia; phone 706-482-2655 and on the County website, www.lumpkincounty.gov.

Proposals may not be withdrawn for ninety (90) days after the time and date set for closing, except as allowed by OCGA. Lumpkin County reserves the right to reject any and all proposals, to waive any technicalities, to waive any informality, to reject portions of the proposal, and to award contracts in a manner consistent with the interest of Lumpkin County and the laws of the State of Georgia.

PROPOSAL DOCUMENTS ARE AVAILABLE AT THE LUMPKIN COUNTY, GEORGIA WEBSITE, www.lumpkincounty.gov