



Lumpkin County, Georgia

Public Buildings 2018 Annual Report

Number of work orders completed – 555 (This number does not include regular, scheduled maintenance.)

Number of work orders open - 4

Number of Community Service Works Placed – 49

Major Projects: The following pages contain a detail of the major projects completed by month.

Blairsville Work Crew grass cutting and ground keeping list:

Administration Building, Justice Center, Annex A&B, Library, Community House, Old Historical Jail, Old Health Department, Health Department, Planning & Extension Service, Mental Health, Airport, County Shop and Recycle Center, and the bank above the Detention Center. The work crew also assists with some grass cutting for the Board of Education.

January 2018 Lumpkin County Public Buildings Report

Number of work Orders

Completed - 34

Open - 1

Number of Community Service Workers Placed - 3

Major Projects

Fire Station# 7 - monitoring construction

Fire Station #7 - install temporary power pole at site

Fleet Maintenance - repair bay heater

Tax Assessor Office - install storage shelves

Board Room - replaced over head lights with LED lamps

Welcome Center - look at building damage with Robb Nichols (siding and windows)

Fire Station #7 - install temporary water at building site

Administration Building - install wheel stops at ADA parking

Administration Building - install ADA parking signs

Detention Center - install transfer switch at eclectic planal

Detention Center - install new heat unit

Administration Building - install hand rails

Tax Assessor Office -move desk into office

Administration Building - blow off parking lot for striping

February 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Completed - 40

Open - 2

Number of Community Service Workers Placed

Major Projects

Community Center - install new LED lights on building and front porch

Public Buildings - service all lawn mowers and weed eaters before grass cutting

Community Center - work on heat system

Install street numbers on Administration Building, Annex and Library

911 - repair AC unit in data room

Detention Center - install temporary generator

Tax Assessor Office - install partition in office

Softball concession - install four new door locks

Detention Center - repair P-Trap primer in restroom

Admin. Building - help Rotary Club with Tree Ceremony

Admin. Building - help road dept. get tree scraps up

Admin. Building - replace hot water heater in mail room

Fire Station #1 - repair water line and filter on ice machine

Pre-K - trim tree at flag pole

Welcome Center - install new counter top in men's restroom

March 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 54

Open -1

Number of Community Service Workers Placed - 5

Major Projects

Fire Station #8 House - replaced dish washer

Fire Station #8 - repair toilet (replaced filler value and flapper)

Fire Station #1 - install four electric core reels in basement

Mental Health - paint two offices

Fire Station #6 - repair soffit on building

Community House - repair gutters and trim back over-hanging limbs

Community House - repair heat (new gas value and fan motor)

Recycle Center - repair roll up door

Administration Building - remove trees from around building

Administration Building - grind 10 stumps around building

Administration Building and Annex Building - remove shrubs from around buildings

Worked with MTC on ADA project two days

Mental Health Building - paint conference room

911 tower generator - check it out; had issues when power was out

Move safe from Gold museum to the Administration Building

Adult Learning - remove red mark from walls and floor and paint wall

Work on ADA projects

Community Center - remove old washer and dryer

Historical Jail - clean out one office

Planning Office - start painting offices

Inmate Crew

Senior Center - remove Azaleas in front of building, trim shrubs

Help with removal of shrubs

Clean up after tree removal

April 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 25

Open - 0

Number Of Community Service Workers Placed - 5

Major Projects

Administration Building - replaced compressor in AC unit in county manager office

Senior Center - replaced condensing fan motor on ice maker

Administration Building - remove window and install drain pan reseal and reinstall window trim inside

Planning Building - move furniture and paint all offices

Planning Building - move furniture out and install new flooring and put down 1/4 round and move furniture back in off

Planning Building - install two shelving units for storage

Extension Service - move furniture out, install new flooring, install 1/4 round and put furniture back in

Planning Office - run new cat5 cable to a office

Fire Station #7 - install cat walk in attic for future repairs

Planning Office - install two shelves

Extension Service - install new shelf for computer

Justice Center - check out sprinkler system

May 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 64

Open - 1

Number of Community Service Workers Placed - 9

Major Projects

Administration Building - paint Finance back porch

Administration Building - work on carport

Administration Building - hang sign proof on building

Detention Center - check core in office door

Administration Building - pick up trees and shrubs at tree farm

Administration Building - GAF / All Roof Solutions check leak in Tax Assessor's Office

Administration Building - plant trees and shrubs

Animal Shelter - repair kennel #2 and paint

Detention Center - change out AC unit in F pod

Justice Center - work on AC unit (RTU2)

Justice Center - change out AC breaker to RTU2

Pre-K - repair sink leak

Pre-K - repair water fountain

Extension Service - office remove furniture, remove old carport, install new floor, 1/4 round and move furniture back i

Health Dept. cut mail slot in door

Administration Building - pick up shrubs at tree farm

Mental Health Building - pick up dish washer and install

Public Buildings - take inmate van to shop for repairs

Administration Building - plant shrubs and transplant flowers

Park & Rec. - softball complex replace water pressure valve

Detention Center - repair windows that have holes in them

Park & Rec. - check AC unit at softball complex

Blairsville Crew Projects

Trim bushes at Planning, Elections and Historical Jail

Cut grass on bank at high school

Administration Building - plant shrubs and trees

Administration Building - put out mulch around shrubs

July 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 54

Open - 2

Number of Community Service Workers Placed - 6

Major Projects

Fire Station #2 - trim tree that was over building

Community Center - put door stop on men's restroom door

Administration Building - buff lobby floor

Fire Station #7 - install riser on septic tank

Fire Station #7 - Install gas line from building to gas tank

Fire Station #7 - spread grass seed and hay

Fire Station # 7 finish cat walk in attic of building

Community Center - install new motor on outside AC unit

Softball Complex - repair water line and replaced pressure valve

Community Center - replaced fan motor on Gym AC unit

Fire Station #7 - repair riser on septic tank

Library - clean AC coils and add freon

Softball Complex - repair toilet seat and replaced exhaust fan motor in restroom

Fire Station #1 - repair ice maker

Fire Station #7 - started cleaning floors

Fire Station #7 - put up signs for building dedication

911 - cleaned coil on AC unit

Blairsville Crew Projects

Cut grass on bank at High School

June 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 49

Open - 1

Number of Community Service Workers Placed - 5

Major Projects

Fire Station #7 - dug ditch and put water line and power line in to station

Fire Station #7 - pour concrete pad for pump house

Community House - wash AC coils

Pool Concession - repair broken window

Public Building - repair lawn mower

Fire Station #7 - built pump house for pressure tank

Fire Station #6 - repair AC unit

Community Center - check AC unit in Heritage A&B

Detention Center - repair AC in B Pod

Admin. Building - repair drain on AC unit in Tax Assessor's Office

Fire Station #7 - paint pump house

Fire Station #6 replaced broken toilet seat

Blairsville Crew Projects

PreK - strip and wax floors (remove furniture and replaces furniture)

August 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 37

Open - 0

Number of Community Service Workers Placed - 5

Major Projects

Fire Station #7 - strip and clean floors

Fire Station #7 - seal all floors

Fire Station #7 - paint base board and install

Detention Center - remove old stove and oven and replaced with new ones

Work with contractor about generator at Fire Station #4

Fire Station #4 - pour concrete pad for Generator

Larc Building - install new lights in back of building and remove old lights

Planning Building - remove old counter and install new counter and desk

Fire Station #7 - get ready for open house at the station

Detention Center - install shelves in the storage room

Justice Center - meet with Johnson Controls about HVAC

Justice Center - meet with Porter Insulation about insulating walls and attic

Fire Station #7 - let C&H insulation in building to repair insulation

Fire Station #7 - let Fortner Electric in building to install fire safety in building

Blairsville Crew Projects

Fire Station #7 - sow grass and put out straw

September 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 32

Open - 2

Number of Community Service Workers Placed - 4

Major Projects

Planning Office - pull Cat5 cable in front office

Senior Center - locate sewer lines and storm drain lines

Fire Station #7 - pull Cat5 cable to all office from mechanical room

Fire Station #5 - repair water filter system

Fire Station #5 - clean station, remove VCT flooring and install vinyl plank flooring, clean outside of cabinets, paint walls and trim, install new lights in bay, repair walls over shower, repair ceiling in restroom

Pool - clean out all buildings for demo, take all metal and wire to recycling

Planning Office - remove old furniture from office

Justice Center - replaced AC compress on RTU-2

Justice Center - replaced breaker for AC unit

Community Center - replaced fan motor on Gym AC unit

Fire Station #7 - finish install on fire safety system

Recycle Center - Repair electric outlets, weather strip door, install blind on window, install signs on doors

Community Center - install cove base in dance room

Blairsville Crew

Park and Rec. - paint dance room

October 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 64

Open -2

Number of Community Service Workers Placed - 3

Major Projects

Planning Building - pull two cat-5 cables for data hook ups

Pool - remove metal roofing from buildings, remove fence at pavilion

Fleet Maintenance - ran conduit and wire for new lift

Recycling Center - repair sheet rock, paint two offices, paint break room, cabinet, install blinds,
pull Cat-5 cable for phones, computers, fax-copyer, paint AC grills and
install shelves in storage closet

Fire Station #7 - install two bulletin boards

Animal Shelter - replaced deck boards and step boards on front of building

Recycle Center - replace caulk around windows

Fleet Maintenance - connect power to new lift

Community Center Gym - unstop drain lines on AC units

Fire Station #7 - pour concrete for outside stairs

Fire Station #7 - sow grass put out hay and stripe parking lot

Recycle Center - install plywood on wall in data room

Firing Range - run power to lights and building

Defensive Driving Class

Blairsville Crew Projects

Cut grass on bank at high school

Put out hay and grass at Fire Station #7

November 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Completed - 63

Open - 2

Number of Community Service Workers Placed - 2

Major Projects

Justice Center - insulated attics (foam inside roof)

Fire Station #4 - run conduit and wire for cord reels

Public Works - move Larry's and Charles' offices to Recycle Center

Planning office - clean duct smoke detectors

Clean out old jail cells and build shelves in one cell

Annex - unstop sewer drain

Put banner up at Fire Station #7

Justice Center - replaced fan motor on AC unit

Detention Center - replaced two fan motors on heat units

Community Center - replaced control on boiler heat unit

Fire Station #7 - install wheel stops in parking lot

Fire Station #7 - let contractor in to repair HVAC

Park and Rec. - change all HVAC filters

Senior Center - help contractor locate utilities for pipe replacement

Detention Center - winterized jail chase ways

Fire Station #4 - installed new Generator, installed gas line

Animal Shelter - repair heater in kennel

Blairsville Crew Projects

work at Recycle Center one day

December 2018 Lumpkin County Public Buildings Report

Number of Work Orders

Complete - 39

Open - 4

Number of Community Service Workers Placed - 2

Major Projects

Tax Commissioner - take Christmas decorations to tax office

Administration Building - put up Christmas Decorations

Remove two trees at Rainbow House Office

Remove shrubs at Planning and Elections buildings

Fire Station #6 - install drain pan under AC unit

Fire Station #5 - put up banner

Take Johnson Control Contractor to Admin., Justice Center, and Detention Center

Detention Center - State Fire Marshall inspection

Planning / Extension - unstop sewer line

Detention Center -Hartford Insurance Boiler Inspection

Planning / Extension - repair broken sewer line

Administration Building - check all exit lights and emergency lighting

Planning Building - check and repair all exit and emergency lighting

Old Jail Storage - clean out and put on gov deals

Fire Station #2 - changed out bay lights and outside wall pack with LED bulbs

Fire Station #2 - ran conduit and wire and installed four new lights for training tower

Blairsville Work Crew

Remove trees from Rainbow House and Elections and trim shrubs at Extension Office
dug ditch and cut concrete for wire at Station #4